

**SPECIAL OCCUPANCY TECHNICAL ADVISORY COMMITTEE  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
COMMERCE BUILDING**

**2601 BLAIRSTONE ROAD, ROOM C521  
TALLAHASSEE, FLORIDA 32399**

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**SEPTEMBER 24, 2021**

**9:00 A.M.**

## **Minutes**

### **SPECIAL OCCUPANCY TAC PRESENT:**

Don Whitehead, Chairman

Doug Aarons

Elijah Flowers

Michelle Haynes

Alissa Lotane for Richard Hilburn

Bob Vincent

Rebecca Quinn for Conn Cole

### **SPECIAL OCCUPANCY TAC NOT PRESENT:**

Crystal Myers

### **STAFF PRESENT:**

Mo Madani

Thomas Campbell

Marlita Peters

Justin Vogel

Sabrina Evans

Jim Hammers

### **MEETING FACILITATION:**

The meeting was facilitated by Jeff Blair from Facilitated Solutions, LLC. Consultation, Process Design & Facilitation. Information at: [facilitatedsolutions.org](https://facilitatedsolutions.org)

**Time: 9:00 a.m.**

Mr. Blair welcomed everyone to the meeting of the Special Occupancy TAC.

**Roll Call:**

Mr. Blair performed roll call for the Special Occupancy TAC. Mr. Blair asked for a moment of silence in the remembrance of Mr. Richard Hilburn, who passed away earlier this month. A quorum was determined with 8 members present at roll call.

**Agenda Approval:**

Mr. Whitehead entered a motion to approve the agenda for today's meeting as posted. Mr. Waltz seconded the motion. The motion passed unanimously with a vote of 8-0.

**Approval of Minutes from July 30, 2021:**

Mr. Whitehead entered a motion to approve the minutes from July 30, 2021 as posted. Mr. Waltz seconded the motion. The motion passed unanimously with a vote of 8-0.

Mr. Blair provided a brief overview of the code review process for the meeting.

Mr. Madani provided an overview of the tracking chart and detail report for the TAC.

**To review the 2021 changes to the International Building Codes (I-Codes) and provide recommendations to the Commission regarding those changes, as applicable:**

**SP9481**

**Public Comment:**

Mr. Belcher, FHBA recommended the modification be denied.

**TAC Action:**

Mr. Whitehead entered a motion to place the modification on the consent agenda for denial based on the overlap rationale and because the modification will cause conflict with the state floodplain management ordinance. Mr. Waltz seconded the motion. The motion was passed unanimously with a vote of 8-0.

**To review the 2021 changes to the International Building (I-Codes) and provide recommendations to the Commission regarding those changes, as applicable (cont.):**

**SP9674**

**Public Comment:**

Mr. Belcher, FHBA recommended the modification be denied.

**TAC Action:**

Mr. Whitehead entered a motion to place the modification on the consent agenda for denial based on the modification is unnecessary and the current language is needed in FBC-Existing Building “overlap.” Mr. Waltz seconded the motion. The motion passed unanimously with a vote of 8-0.

**SP9557**

Ms. Quinn entered a motion to place the modification on the consent agenda for approval based on the modification is a Floodplain requirement. Mr. Whitehead seconded the motion. The motion passed unanimously with a vote of 8-0.

**SP9558**

Ms. Quinn entered a motion to place the modification on the consent agenda for approval based on the modification is a Floodplain requirement. Mr. Whitehead seconded the motion. The motion passed unanimously with a vote of 8-0.

**SP9445**

Ms. Hayes entered a motion to place the modification on the consent agenda for denial based on the overlap rationale that the modification will cause conflict with the Floodplain management ordinance. Mr. Whitehead seconded the motion. The motion was passed unanimously with a vote of 8-0.

**To review the 2021 changes to the International Building (I-Codes) and provide recommendations to the Commission regarding those changes, as applicable (cont.):**

**SP9446**

**Public Comment:**

Mr. Belcher, FHBA recommended the modification be approved.

**TAC Action:**

Ms. Hayes entered a motion to place the modification on the consent agenda for approval based on enhancing the codes. Mr. Whitehead seconded the motion. The motion was passed unanimously with a vote of 8-0.

**SP9447**

Mr. Belcher, FHBA recommended the modification be approved.

Ms. Quinn entered a motion to place the modification on the consent agenda for approval based on clarifying the code. Mr. Whitehead seconded the motion. The motion was passed unanimously with a vote of 8-0.

**SP9453**

**Public Comment:**

Mr. Belcher, FHBA recommended the modification be approved.

**TAC Action:**

Ms. Quinn entered a motion to place the modification on the consent agenda for denial based on it conflicts with FEMA requirements. Mr. Whitehead seconded the motion. The motion was passed unanimously with a vote of 8-0.

**To review the 2021 changes to the International Building (I-Codes) and provide recommendations to the Commission regarding those changes, as applicable (cont.):**

**SP9454**

**Public Comment:**

Mr. Belcher, FHBA recommended the modification be approved.

**TAC Action:**

Mr. Whitehead entered a motion to place the modification on the consent agenda for approval for individual consideration, since the topic needs to be address in the code. Mr. Waltz seconded the motion. The motion was passed unanimously with a vote of 8-0.

**SP9124**

**Public Comment:**

Mr. Belcher, FHBA recommended the modification be denied.

**TAC Action:**

Ms. Lotane entered a motion to place the modification on the consent agenda for approval for individual consideration, since it updates standards. Mr. Whitehead seconded the motion. The motion was passed unanimously with a vote of 8-0.

**SP9478**

**Public Comment:**

Mr. Belcher, FHBA recommended the modification be approved.

Ms. Quinn entered a motion to place the modification on the consent agenda for denial based on the overlap rationale. Mr. Whitehead seconded the motion. The motion was passed unanimously with a vote of 8-0.

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**To review the 2021 changes to the International Building (I-Codes) and provide recommendations to the Commission regarding those changes, as applicable (cont.):**

**SP9480**

**Public Comment:**

Mr. Belcher, FHBA recommended the modification be denied.

**TAC Action:**

Ms. Lotane entered a motion to place the modification on the consent agenda for denial based on the overlap rationale. Mr. Whitehead seconded the motion. The motion was passed unanimously with a vote of 8-0.

**SP9482**

**Public Comment:**

Mr. Belcher, FHBA recommended the modification be denied.

**TAC Action:**

Ms. Quinn entered a motion to place the modification on the consent agenda for denial based on the overlap rationale. Mr. Whitehead seconded the motion. The motion was passed unanimously with a vote of 8-0.

**SP9483**

**Public Comment:**

Mr. Belcher, FHBA recommended the modification be denied.

**TAC Action:**

Mr. Whitehead entered a motion to place the modification on the consent agenda for denial based on the overlap rationale. Mr. Waltz seconded the motion. The motion was passed unanimously with a vote of 8-0.

**To review the 2021 changes to the International Building (I-Codes) and provide recommendations to the Commission regarding those changes, as applicable (cont.):**

**SP8709**

**Public Comment:**

Mr. Belcher recommended the modification be denied.

**TAC Action:**

Mr. Waltz entered a motion to place the modification on the consent agenda for denial because it is not applicable to the FBC- Existing Building. Mr. Whitehead seconded the motion. The motion was passed unanimously with a vote of 8-0.

**SP9758**

**Public Comment:**

Mr. Belcher, FHBA recommended the modification be denied.

**TAC Action:**

Mr. Flowers entered a motion to place the modification on the consent agenda for denial based on the overlap rationale. Mr. Whitehead seconded the motion. The motion passed unanimously with a vote 8-0.

**SP9760**

**Public Comment:**

Mr. Belcher, FHBA recommended the modification be denied.

**TAC Action:**

Mr. Waltz entered a motion to place the modification on the consent agenda for denial based on the overlap rationale. Mr. Whitehead seconded the motion. The motion was passed unanimously with a vote of 8-0.

**To review the 2021 changes to the International Building (I-Codes) and provide recommendations to the Commission regarding those changes, as applicable (cont.):**

**SP9703**

**Public Comment:**

Mr. Belcher, FHBA recommended the modification be denied.

**TAC Action:**

Mr. Aarons entered a motion to place the modification on the consent agenda for denial based on the overlap rationale. Mr. Whitehead seconded the motion. The motion was passed unanimously with a vote of 8-0.

**SP9704**

**Public Comment:**

Mr. Belcher, FHBA recommended the modification be denied.

**TAC Action:**

Mr. Aarons entered a motion to place the modification on the consent agenda for denial based on the overlap rationale. Mr. Whitehead seconded the motion. The motion was passed unanimously with a vote of 8-0.

**SP8510**

**Public Comment:**

Mr. Belcher, FHBA recommended the modification be denied.

**TAC Action:**

Ms. Quinn entered a motion to place the modification on the consent agenda for denial based on the overlap rationale. Mr. Whitehead seconded the motion. The motion was passed unanimously with a vote of 8-0.



**To review the 2021 changes to the International Building (I-Codes) and provide recommendations to the Commission regarding those changes, as applicable (cont.):**

**SP8699**

**Public Comment:**

Mr. Belcher, FHBA recommended the modification be denied.

**TAC Action:**

Ms. Quinn entered a motion to place the modification on the consent agenda for approval based on consistency with the National Flood Insurance Program (NFIP). Mr. Whitehead seconded the motion. The motion was passed unanimously with a vote of 8-0.

**SP8700**

**Public Comment:**

Mr. Belcher, FHBA recommended the modification be approved.

**TAC Action:**

Mr. Aarons entered a motion to place the modification on the consent agenda for approval based on clarification and simplification. Mr. Whitehead seconded the motion. The motion was passed unanimously with a vote of 8-0.

**SP8702**

**Public Comment:**

Mr. Belcher, FHBA recommended the modification be approved.

**TAC Action:**

Ms. Quinn entered a motion to place the modification on the consent agenda for approval based on clarification and simplification. Mr. Whitehead seconded the motion. The motion was passed unanimously with a vote of 8-0.

**To review the 2021 changes to the International Building (I-Codes) and provide recommendations to the Commission regarding those changes, as applicable (cont.):**

**SP9761**

**Public Comment:**

Mr. Belcher, FHBA recommended the modification be denied.

**TAC Action:**

Mr. Whitehead entered a motion to place the modification on the consent agenda for approval for individual consideration because this item needs to be addressed in the FBC. Mr. Waltz seconded the motion. The motion was passed unanimously with of 8-0.

**TAC Comments/Clarifications:**

None

**Public Comments:**

None

**Motion:**

None

**Adjournment:**

There being no further business before the Committee, Chairman Whitehead adjourned the meeting at 10:12 a.m.