

**FLORIDA BUILDING COMMISSION
EDUCATION PROGRAM OVERSIGHT COMMITTEE**

JUNE 2ND, 2025, 9:00 A.M.

THIS MEETING WILL BE HELD VIA TELECONFERENCE/WEBINAR

**JOIN THE MEETING VIRTUALLY AT: <https://global.gotomeeting.com/join/533378925>
JOIN THE MEETING BY CONFERENCE CALL: UNITED STATES (TOLL FREE) 1-877-309-2073
ACCESS CODE/MEETING ID 533-378-925**

POC MEMBERS

X-Brian Langille-Chair, Don Brown, David John, James Schock, Brad Schiffer.

MEETING OBJECTIVES

- ✓ To Approve Regular Procedural Topics (Agenda and Minutes)
- ✓ To Consider/Decide on Pending Accreditor Applications
- ✓ To Consider/Decide on Accredited Advanced Courses
- ✓ To Consider/Decide on Administratively Approved Updated Courses
- ✓ To Consider/Decide on Self Affirmed Updated Courses
- ✓ To Review/Discuss Education Administrator Activity Report
- ✓ To Review/Discuss Other POC Business
- ✓ To Receive General Public Comment
- ✓ To Receive POC Member and Staff Comment

MEETING MINUTES

All Agenda Times—including Public Comment and Adjournment—are Approximate and Subject to Change

1.)	<p>WELCOME AND OPENING ROLL CALL</p> <p>A. Roll Call of POC Members</p> <p style="text-align: center;">POC Members Present: Brian Langille, (Chair), David John, Brad Schiffer, Don Brown POC Member(s) Absent: James Schock</p> <p>B. Identification of Staff Attendees</p> <p style="text-align: center;">Staff/Meeting Attendees Identified: Mo Madani Jim Hammers Justin Vogel Alan Burke Michael Clark</p>
2.)	<p>REVIEW AND APPROVAL OF MEETING AGENDA</p> <p>Motion: To approve as submitted Motion: Brad Schiffer Second: Don Brown Approved Unanimously</p>
3.)	<p>REVIEW AND APPROVAL OF MARCH 28TH, 2025, MEETING MINUTES</p>

	<p>Motion: To approve as submitted Motion: Don Brown Second: Brad Schiffer Approved Unanimously</p>
4.)	<p>PENDING ACCREDITOR APPLICATIONS FOR RECOMMENDATION TO THE COMMISSION</p> <p>NONE PENDING</p>
5.)	<p>PENDING ADVANCED ACCREDITED COURSE APPLICATIONS FOR RECOMMENDATION TO THE COMMISSION</p> <p><u>NEW APPROVED COURSES</u></p> <p>Course: 8th Edition 2023 Florida Building Code, Residential Advanced Stairway Construction Training Provider : C2N Code Solutions, LLC Accreditor: JDB Code Services, Inc. BCIS Course Number: 1321.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Brad Schiffer Second: Don Brown Discussion: <i>None</i> Approved Unanimously</p> <p>Course: 2023 Advanced FBC 8th Edition Common Violations and Deficiencies for Electrical Plan Review Provider : Jake Leahy’s Electrical Code Connection Accreditor : JC Code & Construction Consultants, Inc. BCIS Course Number: 1319.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Don Brown Second: Brad Schiffer Discussion: <i>None</i> Approved Unanimously</p> <p>Course: 2023 Advanced Code Course Depicting Major Changes in the Existing Building, Plumbing and Mechanical Provider : Florida Contractors Accreditor: JC Code & Construction Consultants, Inc. BCIS Course Number: 1326.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: David John Second: Brad Schiffer Discussion: <i>None</i> Approved Unanimously</p>

6.)	<p>PENDING ADMINISTRATIVELY APPROVED UPDATED COURSES FOR RECOMMENDATION TO THE COMMISSION</p> <p>NONE PENDING</p>
7.)	<p>PENDING ADMINISTRATIVELY APPROVED SELF AFFIRMED (NO CHANGE) UPDATED COURSES FOR RECOMMENDATION TO THE COMMISSION</p> <p>NONE PENDING</p>
8.)	<p>PENDING ADMINISTRATIVELY APPROVED SELF AFFIRMED (ONE CHANGE) UPDATED COURSES FOR RECOMMENDATION TO THE COMMISSION</p> <p>NONE PENDING</p>
9.)	<p>EDUCATION ADMINISTRATOR ACTIVITY REPORT</p> <p><i>Discussion: The Education Administrator stated that the report contained brief descriptions of the normal activities of the Administrator from March 25th, 2025, through May 16th, 2025, including staffing the ED POC meetings and handling inquiries from a variety of sources concerning the FBC Education Program. He also stated that “Training Funding” information (for 2024-2025) was also included in the report, which is promoted by Building A Safer Florida (BASF), and which included the who/what of eligibility requirements. He stated that if anyone was interested, or had questions, to contact Cam Fentriss by the email address listed with the information. No questions were forthcoming from the ED POC members concerning the report content.</i></p> <p>A. Provided administrative support for FBC Education POC for the March 28th, 2025, meeting.</p> <p>B. Prepared minutes for FBC Education POC March 28th, 2025, meeting.</p> <p>C. Prepared agenda for FBC Education POC meeting scheduled for June 2nd, 2025.</p> <p>D. Worked with training providers and accreditors to ensure compliance with Rule 61G20-6.002</p> <p>E. Checked the BCIS to ensure information is current regarding the FBC Education and Accreditation Program</p> <p>F. Conducting a review of the “Education and Accreditation’ portion of the BCIS website. The focus of the review is ease of use, correct information, and updated information. A findings report will be forthcoming.</p>

G. Inquiries addressed from March 25th, 2025, to May 16th, 2025, were as follows:

31 inquiries: 19 telephone; 5 email; 7 phone and email

Category of Inquirers:

3 Accreditors
7 Providers
13 Consumers (Public)
4 Contractor
1 Architect
1 Vendor
1 Subcontractor
1 Plumber

Types of Inquiries :

13 Advanced Courses
7 Windows
1 Roofing
1 Weatherization Assistance Program
1 Covenants
1 Warranty
2 Shed
1 Board of Architects
2 Lien law
1 Wind borne debris
1 Wind zone information

Training Funding Available for 2024-2025

Two types of funding: 7-hour program or “minimum 1 hour” program

Reimbursement amount: \$23.00 per hour per attendee Available now, ends June 15, 2025

Eligible attendees:

- Licensed architects, engineers, interior designers, landscape architects, construction contractors, electrical contractors, or building code administrators or inspectors
- Home inspectors, mold remediators
- Must include license number for all categories above
- Employees in design and construction industries, requires this documentation:
 - Letter from their design/construction licensed employer
 - Copy of certificate of workers’ compensation insurance or exemption

Eligible course topics:

- Florida Building Code
- Florida Fire Prevention Code
- Construction plan and permitting requirements
- Construction liens
- Hurricane mitigation

For “minimum 1 hour” program, course requirements:

- At least 50% must be codes

	<p>For 7-hour program, course requirements: -- At least three (3) hours codes -- At least two (2) hours advanced codes</p> <p>For any program, course requirements: -- Mitigation training for home inspectors must include proctored exam and comply with section 627.711(2), F.S. -- *Course evaluations are REQUIRED that cover the following: --- Satisfaction with instructor --- Satisfaction with course materials --- Satisfaction with conduct of the training --- Ask whether “highly satisfied” “satisfied” “not satisfied” for each above</p> <p>Must enter into an agreement before submitting for grant funds, must verify availability of funds first.</p> <p>Documentation required (failure to submit is a 5% penalty): -- Submitted within FIVE (5) WORKING DAYS AFTER EACH COURSE -- Advertisement (must be approved in advance) -- Sign in sheets as acceptable for each licensing board -- Separate sign in sheets for licensees and non-licensed employees -- Non-licensed employee sign in sheets must include type of proof submitted -- *Copy of course evaluation for each attendee</p> <p>*Failure to demonstrate that 75% or more of trainees were satisfied or highly satisfied with the course instructor will result in a 1% penalty for each 5% increment or portion thereof that the percentage of satisfied trainees fall below 75%.</p> <p>E-mail Cam Fentriss at basfgrant@gmail.com if interested and for more information.</p>
10.)	<p>OTHER POC BUSINESS</p> <p>No other POC business was forthcoming.</p>
11.)	<p>PUBLIC COMMENT</p> <p>No public comment was forthcoming.</p>
12.)	<p>POC MEMBER AND STAFF COMMENT</p> <p>Commissioner John thanked Michael Clark for including the “Course Review Summary’ document with the course review materials. He stated that his review time was reduced because of this document.</p>
13.)	<p>ADJOURN</p> <p>ADJOURNED AT 9:10 AM EST</p> <p>Motion: To adjourn Motion: David John Second: Brad Schiffer</p>

Approved Unanimously

STAFF CONTACT: Michael Clark (MRC Consulting) mrcconsulting@earthlink.net: 850.545.1451

NOTE: This document is available to any person requiring materials in alternate format upon request. Contact Office of Codes and Standards, Florida Building Commission, Department of Business and Professional Regulation, 2601 Blair Stone Road, Tallahassee, Florida 32399 or call (850) 487-1824.

COMMITTEE MEMBERSHIP AND MEETING SCHEDULE

EDUCATION POC MEMBERSHIP	
MEMBER	REPRESENTATION
Brian Langille	Natural Gas Distributor, Chair
James Schock	Representative – Persons With Disabilities
Don Brown	Insurance Industry
David John	Engineering
Brad Schiffer	Architect
STAFF	
Justin Vogel	Legal Advisor
Jim Hammers	Technical Support
Mo Madani	Administrative Support
FACILITATOR	
Michael Clark	(MRC Consulting)

2025 POC MEETING SCHEDULE		
I.	January 31st, 2025 (9:00 AM EST)	Tallahassee and via teleconference
II.	March 28 th , 2025 (9:00 AM EST)	Tallahassee and via teleconference
III.	June 2 nd , 2025 (9:00 AM EST)	Tallahassee and via teleconference
IV.	August 2025 (TBA)	Tallahassee and via teleconference
V.	October 2025 (TBA)	Tallahassee and via teleconference
VI.	November 2025 (TBA)	Tallahassee and via teleconference

2025 COURSE ACCREDITATION APPLICATION DEADLINE SCHEDULE		
	ED POC MEETING DATE	ACCREDITED APPLICATIONS SUBMITTAL DEADLINE
I.	January 31st, 2025, Meeting	January 19, 2025
II.	March 28 th , 2025 Meeting	March 23 rd , 2025
III.	June 2 nd , 2025 Meeting	May 18, 2025
IV.	August 2025 Meeting	(TBA)
V.	October 2025 Meeting	(TBA)
VI.	November 2025 Meeting	(TBA)

NOTE: THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST TO THE DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION, CODES AND STANDARDS, 5TH FLOOR, 2601 BLAIRSTONE RD., TALLAHASSEE, FL, 32399.