

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE
TELECONFERENCE MEETING FROM TALLAHASSEE
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July 29, 2021

10:00 A.M.

Minutes

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE
PRESENT:**

David Gilson
Brian Swope

David Compton

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE
NOT PRESENT:**

Rod Hershberger, Chairman

STAFF PRESENT:

Mo Madani
Thomas Campbell
Zubeyde Binici

Justin Vogel
Jim Hammers
Chris Howell

MEETING FACILITATION:

The meeting was facilitated by Jeff Blair from Facilitated Solutions, LLC. Consultation, Process Design & Facilitation. Information at: facilitatedsolutions.org

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Welcome:

Time: 10:00 a.m.

Mr. Blair welcomed everyone to the teleconference meeting of the Product Approval Program Oversight Committee.

Roll Call:

Mr. Blair performed roll call for the Product Approval Program Oversight Committee. A quorum was determined with 3 members present at the time of roll call.

Agenda Approval:

Mr. Blair asked for a motion to approve the agenda for today if there were no changes.

Commissioner Compton entered a motion to approve the agenda as posted for today's meeting. Commissioner Swope seconded the motion. The motion passed unanimously with a vote of 3 to 0.

Approval of Minutes and Facilitation Report from May 27, 2021 meetings:

Mr. Blair asked for a motion to approve the facilitator's report and meeting minutes from the May 27, 2021 meeting, if there were no changes.

Commissioner Compton entered a motion to approve the minutes and facilitator's report as posted from the May 27, 2021 meeting. Commissioner Swope seconded the motion. The motion passed unanimously with a vote of 3 to 0.

Product Approval and Entities Statistics Report:

Ms. Binici provided the statistical reports of products and entities as approved for the 2020 FBC.

Report on conditional approvals from the June 8, 2021 meeting:

Mr. Madani provided the report on conditional approvals and advised no action is needed from POC. He stated FL 14772 R4 has exceeded the 180 days and has been archived after no contact could be accomplished.

Review of Product Approval & Entity Applications:

Mr. Blair advised there were 21 entities on the consent agenda for approval and asked for a motion to approve if there were no entities to be pulled for individual consideration.

Commissioner Compton entered a motion to approve the consent agenda of 21 entities. Commissioner Swope seconded the motion. The motion passed unanimously with a vote of 3 to 0.

Product Approval Applications without Comments consent agenda:

Mr. Blair advised there were 185 products on the consent agenda for approval.

Public Comment:

Dale Nelson, President of Roof Hugger Inc., requested that FL 32041-R5 to be removed from the consent agenda for individual consideration regarding lack of statement for failing to show the stated values of the mandatory safety factor of 2.

Mr. Madani addressed the comment and concerns presented by Mr. Nelson. He stated these comments have not been addressed as there were just received. He stated the Committee may wish to conditionally approve to allow applicant to provide clarification on the safety question presented by Mr. Nelson.

Committee Comment:

Commissioner Compton requested that FL: 32041-R5 be pulled from the consent agenda for individual consideration.

Commissioner Compton entered a motion to approve the 184 products on consent agenda as amended. Commissioner Swope seconded the motion. The motion passed unanimously with a vote of 3 to 0.

Product Approval Applications with Comments consent agenda for approval:

Mr. Blair stated there was one product on the consent agenda with comments for approval, FL 38739

Commissioner Compton entered a motion for approval of the product listed on the consent agenda with comments. Commissioner Swope seconded the motion. The motion passed unanimously with a vote of 3 to 0.

Product Approval Applications with Comments consent agenda for conditional approval:

Mr. Blair advised that FL 32041 R5 was pulled for individual consideration.

Commissioner Swope inquired on the process of conditional approval for this request.

Mr. Madani provided the information for the Commissioner Swope on the conditional approval process.

Commissioner Compton entered a motion for conditional approval. Commissioner Swope seconded the motion. The motion passed unanimously with a vote of 3 to 0.

DBPR Applications:

Mr. Blair advised that there were 143 products on the DBPR roster. He stated there is no action needed from the Product Approval Committee.

Public Comments: None

Adjournment: There being no further business before the POC Mr. Blair asked for a motion to adjourn.

Commissioner Compton entered a motion to adjourn. Commissioner Gilson seconded the motion. The motion passed unanimously with a vote of 3 to 0.

The meeting adjourned at 10:21 a.m.