

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE  
TELECONFERENCE MEETING FROM TALLAHASSEE  
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**February 2, 2021**

**10:00 A.M.**

***REVISED***

***Minutes***

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE  
PRESENT:**

Rod Hershberger, Chairman  
David Compton  
David Gilson

Nan Dean  
Brian Swope

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE  
NOT PRESENT:**

**STAFF PRESENT:**

Mo Madani  
Thomas Campbell  
Zubeyde Binici

Justin Vogel  
Chris Howell

**MEETING FACILITATION:**

The meeting was facilitated by Jeff Blair from Facilitated Solutions, LLC. Consultation, Process Design & Facilitation. Information at: [facilitatedsolutions.org](https://facilitatedsolutions.org)

**Welcome:**

**Time: 10:00 a.m.**

Mr. Blair welcomed everyone to the teleconference meeting of the Product Approval Program Oversight Committee.

**Roll Call:**

Mr. Blair performed roll call for the Product Approval Program Oversight Committee. A quorum was determined with 5 members present at the time of roll call.

Mr. Blair welcomed Commissioner Hershberger as the new chairman for the POC.

**Agenda Approval:**

Chairman Hershberger asked for a motion to approve the agenda for today if there were no changes.

Chairman Hershberger entered a motion to approve the agenda as posted for today's meeting. Commissioner Dean seconded the motion. The motion passed unanimously with a vote of 5 to 0.

**Approval of Minutes and Facilitation Report from December 7, 2020 meetings:**

Chairman Hershberger asked for a motion to approve the facilitator's report and meeting minutes from the December 7, 2020 meeting, if there were no changes.

Commissioner Compton entered a motion to approve the minutes and facilitator's report as posted from the December 7, 2020 meeting. Commissioner Dean seconded the motion. The motion passed unanimously with a vote of 5 to 0.

**Product Approval and Entities Statistics Report:**

Ms. Binici provided the statistical reports of products and entities for 2020.

**Report on conditional approvals from the December 15 meeting:** Mr. Madani stated that FL 14722 R4 has not completed the needed information and remains conditional. He further stated that FL 8523 R8 has met all requirements and is approved.

Mr. Blair advised that no action is needed from the POC.

**Review of Product Approval & Entity Applications:**

Mr. Blair advised there were 13 entities on the consent agenda for approval and asked for a motion to approve if there were no entities to be pulled for individual consideration.

Commissioner Compton entered a motion to approve the consent agenda of 13 entities. Commissioner Swope seconded the motion. The motion passed unanimously with a vote of 5 to 0.

**Product Approval Applications without Comments consent agenda 2020:**

Mr. Blair advised there were 386 products on the consent agenda for approval with a request for FL 2696-8 to be pulled for individual consideration.

Commissioner Compton entered a motion to approve the 385 products on the consent agenda as amended. Commissioner Swope seconded the motion. The motion passed unanimously with a vote of 5 to 0.

**Product Approval Applications with Comments consent agenda 2020:**

**FL 36968** Commissioner Compton entered a motion for conditional approval of FL 36968. Commissioner Dean seconded the motion. The motion passed unanimously with a vote of 5 to 0.

Mr. Blair advised there was only one, application FL 34941 with comments.

**FL 34941** Commissioner Compton entered a motion to approve FL 34941. Commissioner Dean seconded the motion. The motion passed unanimously with a vote of 5 to 0.

**DBPR Applications:**

Mr. Blair advised that there were 509 products on the DBPR roster. He stated there is no action needed from the Product Approval Committee.

**Public Comments:** None

**POC Member Comments:** Commissioner Gilson asked if there was a grace period for approval of existing products under the new code and provided an example.

Mr. Madani explained that the State Product Approval program is voluntary and that it is within the authority of the local jurisdiction to review an application for product approval and make the decision to approve the application as meeting the new code.

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**Adjournment:** There being no further business before the POC Chairman Hershberger adjourned the meeting at 10:16 a.m.