FLORIDA BUILDING COMMISSION
UNIFORM BUILDING PERMIT APPLICATION WORKGROUP
OPTIONS ACCEPTABILITY RANKING WORKSHEET – MEETING #3
20 NOVEMBER 2026

SUMMARY OF ASSIGNMENT AND COMMISSION APPROACH

HB 803 amended Section 553.77, F.S., requiring the Florida Building Commission, by July 1, 2027, to adopt by rule a uniform commercial building permit application to be used statewide for commercial construction projects and a uniform residential building permit application to be used statewide for residential construction projects. In addition, the legislation directed that to the extent feasible, uniform permit applications adopted by the Commission must be capable of integration with existing building permit software systems used by local governments and must account for local amendments to the Florida Building Code.

In response to the assignment, the Code Administration and Structural TACs met concurrently on May 29, 2026, and voted unanimously to approve the Scope of Work proposed by the *University of Florida's (UF) Engineering School of Sustainable Infrastructure and Environment* (ESSIE) for the Research Project Titled "Uniform Florida Commercial and Residential Permit Application Forms."

In addition, to ensure maximum stakeholder participation, Chairman Bourré appointed the Uniform Building Permit Application Workgroup to develop consensus recommendations for the Commission's consideration.

OPTIONS ACCEPTABILITY RANKING EXERCISE OVERVIEW AND RANKING SCALE

During the meetings Workgroup members will be asked to evaluate and rank options using a 4-Point acceptability ranking scale. During subsequent meetings Workgroup members will be asked to develop proposed options, to review existing consensus level ranked options, to propose any additional options for Workgroup consideration, and to rank the options for acceptability.

Once ranked for acceptability, items with a ≥ 3.0 average ranking (75%) will be considered preliminary consensus recommendations for inclusion in the final package of recommendations to the Florida Building Commission.

This is an iterative process, and at any point during the process, any item may be re-evaluated and re-ranked at the request of any Workgroup member or Project Team Member. The status of a ranked option will not be final until the final Workgroup meeting on February 22, 2027, when a vote will be taken on the entire package of consensus ranked recommendations to the Commission.

Workgroup members should be prepared to state their minor and major reservations when asked, and to offer proposed refinements to the option to address their concerns. If a Workgroup member is not able to offer refinements to make the option acceptable (4) or acceptable with minor reservations (3), they should rate the option with a 1 (not acceptable).

Workgroup members should be prepared to state their minor and major reservations when asked, and to offer proposed refinements to the item to address their concerns. If a Workgroup member is not able to offer refinements to make the item acceptable (4) or acceptable with minor reservations (3) they should consider ranking the strategy with a 1 (not acceptable).

The following scale will be utilized for the ranking exercises:

ACCEPTABILITY RANKING SCALE	*4 = **Acceptable,** I agree*	*3 = **Acceptable,** I agree with **minor reservations***	*2 = **Not Acceptable, I** don't agree unless **major reservations** addressed*	*1 = **Not Acceptable***

CONSENSUS SOLUTIONS OPTIONS EVALUATION PROCESS

- Facilitator will introduce each option in turn by Topical Category (Section).
- If amendments are offered, the Facilitator will introduce each amendment in turn by Section.
- The public may comment on options by Topical Category (Sections), and not individually, and will be limited to 3 minutes per person.
- **Topical Categories (Sections): I.** General Information, **II.** Permit Type, **III.** Permit Request, **IV.** Project Information, **V.** Owner Information, **VI.** Contractor Information, **VII.** Architect/Engineer Information, **VIII.** Bonding/Mortgage Information, **IX.** Attestation and Signatures, and **X.** Options Outside Scope of Project.
- Proponent will have an opportunity to provide a brief summary of the option.
- Workgroup members may ask clarifying questions only (no discussion).
- Workgroup members may briefly summarize their minor and major reservations.
- Options that achieve a ranking score of ≥ 3.0 (75%) will be deemed to have a preliminary consensus level of support and will be further evaluated as appropriate per the Assignment.
- Options may be refined to enhance support across stakeholder interests.
- This process will be repeated iteratively during each Workgroup meeting until a comprehensive and synergistic package of recommendations has achieved a consensus level of support.
- The only vote will be taken at the end of the last meeting (22 February 2027) in support of the consensus package of recommendations. A 75% or greater level of support is required for consensus.
- All ranking results are preliminary until the vote is taken at the end of the last meeting

(See Attachment 1 – Process Schematic)

CRITERIA TO CONSIDER FOR PROPOSING AND EVALUATING OPTIONS AND RECOMMENDATIONS	
CRITERIA	**EXPLANATION**
IMPORTANCE	Is this proposed option critically important to achieving the goals of the ***Assignment***?
TIMELY	Will things get worse if the proposed option (text) is not implemented?
FEASIBLE/ PRACTICAL	Is it likely that the proposed option (text) will be successful in achieving the relevant goals of ***Assignment 2***?
RESOURCES	Are there resources available, or likely to become available for implementing the proposed option (text)? Is implementation of the proposed option (text) cost effective?
COMMITMENT	Is there commitment from the stakeholders, regulators, and legislators regarding implementation of the proposed option (text)?

MEETING FACILITATION

Meetings are facilitated, and options ranking worksheets designed by Jeff Blair from Facilitated Solutions, LLC. Information at: http://facilitatedsolutions.org.

UNIFORM BUILDING PERMIT APPLICATION OPTIONS RANKING WORKSHEET – MEETING #3 – 20 NOVEMBER 2026

SUMMARY OF ASSIGNMENT AND COMMISSION APPROACH

HB 803 amended Section 553.77, F.S., requiring the Florida Building Commission, by July 1, 2027, to adopt by rule a uniform commercial building permit application to be used statewide for commercial construction projects and a uniform residential building permit application to be used statewide for residential construction projects. In addition, the legislation directed that to the extent feasible, uniform permit applications adopted by the Commission must be capable of integration with existing building permit software systems used by local governments and must account for local amendments to the Florida Building Code.

WORKSHEET ORGANIZATION

WORKSHEET ORGANIZATION BY TOPICAL CATEGORIES	
SECTION 1	Conceptual Framework – Key Topical Categories (Sections) – Page 4
SECTION 2	Current Options for Acceptability Ranking.
SECTION 3	Consensus level ranked and new and revised options are organized into 10 Topical Categories. • **Topical Categories: I.** General Information, **II.** Permit Type, **III.** Permit Request, **IV.** Project Information, **V.** Owner Information, **VI.** Contractor Information, **VII.** Architect/Engineer Information, **VIII.** Bonding/Mortgage Information, **IX.** Attestation and Signatures and **X.** Options Outside Scope of Project. • For each Topical Category, ranked options achieving an average of ≥ 3.0 (75%) are numbered from highest to lowest ranking starting with "1." • New and Revised Options for the Topical Category follow, and are lettered in red by the order they were received starting with "A."
SECTION 4	Options that were ranked but achieved < 75% Support are organized into the same ten (10) Topical Categories and lettered from highest to lowest ranking starting with "A."
SECTION 5	Comments received for Workgroup consideration.
SECTION 6	Options Outside Project Scope.

WORKSHEET REVIEW INSTRUCTIONS:

Workgroup members should review the Worksheet and draft any proposed amendments in the corresponding sections as organized in the Worksheet. The proposed options from Workgroup members and members of the public must be sent to both Jennifer Bridge and Jeff Blair by Close of Business (COB) Thursday, December 3, 2026, for them to be included in the Worksheet for Meeting #4 (December 17, 2026).

The Project Team will compile the options received by the deadline and include them in the Acceptability Ranking Exercise Worksheet for Meeting #4. The Updated Worksheet will be posted to the BCIS by Thursday, December 10, 2026.

Please do not rank the options in advance of the meeting. We will conduct the acceptability ranking exercise as a group activity during the meeting.

Jennifer Bridge: jennifer.bridge@essie.ufl.edu
Jeff Blair: facilitatedsolutionsjb@gmail.com

(See Attachment 2 – Draft Uniform Building Permit Application Form)

SECTION 1 – CONCEPTUAL FRAMEWORK FOR THE UNIFORM BUILDING PERMIT APPLICATION FORM – TOPICAL ISSUE CATEGORIES (SECTIONS) NOVEMBER 20, 2026

MEETING #2 SUMMARY

Following are the Key Preliminary Agreements from Meeting #2:

- The Workgroup agreed to the Conceptual Framework* for the Form.
- The Workgroup agreed to use the Broward County Form as modified by Jennifer Bridge as the starting Form Template.
- The Workgroup agreed that the scope of the project and focus for the Workgroup is to develop a Master Building Permit Application Form for Commercial and Residential construction.
- The Workgroup agreed that sub-permits are not needed on the form other than how they are covered in "Section IX. Attestation and Signatures" attested to by the owner's affidavit. To wit "I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc."

***Topical Categories: I.** General Information, **II.** Permit Type, **III.** Permit Request, **IV.** Project Information, **V.** Owner Information, **VI.** Contractor Information, **VII.** Architect/Engineer Information, **VIII.** Bonding/Mortgage Information, **IX.** Attestation and Signatures and **X.** Options Outside Scope of Project.

I. WORKSHEET CONCEPTUAL FRAMEWORK – TOPICAL ISSUE CATEGORIES (SECTIONS)

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
October 16, 2026, Ranking of Topical Section				
4.0	12	0	0	0

Notes: The Workgroup agreed unanimously, by a test of consensus, to approve the Conceptual Framework.

Note for Meeting #3: Some framework category titles have had added language (shown in red in the subsequent section) to reflect the content of submitted forms. In addition, the Attestation and Signature section has been divided into subsections to address content separately.

SECTION 2 – CURRENT OPTIONS FOR ACCEPTABILITY RANKING NOVEMBER 20, 2026

I. GENERAL INFORMATION (HEADER)

Option A) *[Jennifer Bridge]*

Florida Uniform Building Permit Application Form

Form #

Rule

County: _____

Jurisdiction: _____

For Official Use Only

Application Date: _____ Approved By: _____

Issue Date: _____ Code in Effect: _____

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

Option B) *[James Schock]*

Uniform Building Permit Application Form

Form #

Rule

Notice: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this jurisdiction, and there may be additional permits required from other governmental entities such as Land Development, water management districts, state agencies, or federal agencies

Jurisdiction: _____

Master Permit Number (if applicable): _____

Private Provider: ☐ Yes ☐ No If yes, attach Form # 61G20-2.005-2002-01

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

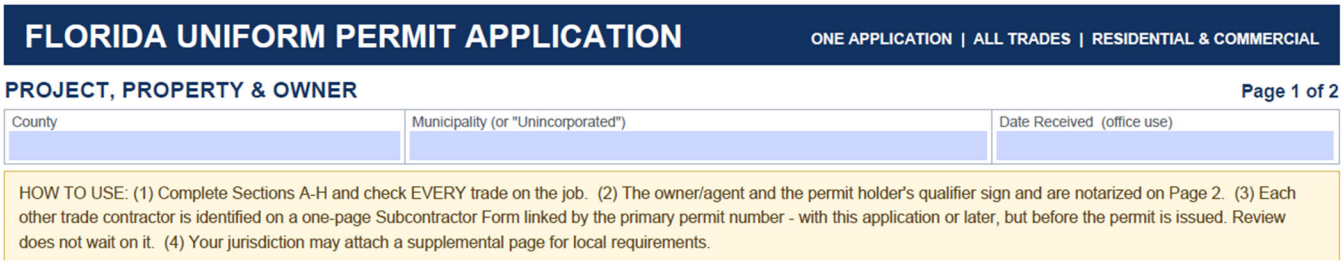
Option C) *[Jonathan Bilby - BOAF]*

Uniform Residential Building Permit Application

> **Scope.** This draft contains only the content that Florida statute requires on a building permit application. Each field cites its source. The majority of the application contains fields required by State Statue, however there are some fields that are not required but are typically needed for permit data. **Each item needs to be filled in or noted as N/A (not applicable).**

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
• BORA's submission for the Commercial Building Permit Application has the same header except to replace 'Residential' with 'Commercial'.				

Option D) *[Tatiana Gust]*



FLORIDA UNIFORM PERMIT APPLICATION ONE APPLICATION | ALL TRADES | RESIDENTIAL & COMMERCIAL

PROJECT, PROPERTY & OWNER Page 1 of 2

County	Municipality (or "Unincorporated")	Date Received (office use)

HOW TO USE: (1) Complete Sections A-H and check EVERY trade on the job. (2) The owner/agent and the permit holder's qualifier sign and are notarized on Page 2. (3) Each other trade contractor is identified on a one-page Subcontractor Form linked by the primary permit number - with this application or later, but before the permit is issued. Review does not wait on it. (4) Your jurisdiction may attach a supplemental page for local requirements.

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

II. PERMIT TYPE (APPLICATION TYPE)

Option A) *[Jennifer Bridge]*

Project Type: ☐ Residential (Single-family or Two-family) ☐ Commercial/Multifamily

Application Type: ☐ Primary Permit ☐ Sub-permit Primary Permit/Application Number (if applicable): _____

Permit Trade: ☐ Building ☐ Electrical ☐ Mechanical ☐ Plumbing ☐ Roofing Gas ☐ Other _____

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				

Notes: **Need to decide on key threshold issues**

Threshold Issues

- The Workgroup agreed to use the Broward County Form as modified by Jennifer Bridge as the starting Form Template.
- The Workgroup agreed that the scope of the project and focus for the Workgroup is to develop a Master Building Permit Application Form for Commercial and Residential construction.
- The Workgroup agreed that sub-permits are not needed on the form other than how they are covered in "Section IX. Attestation and Signatures" attested to by the owner's affidavit.

Meeting #3 Notes

-

Option B) *[James Schock]*

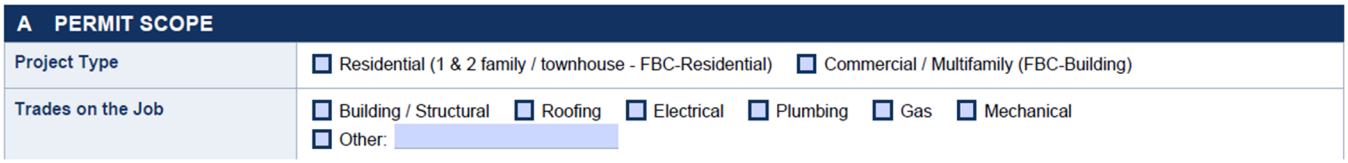
Permit Type: Building: ☐ Residential ☐ Commercial ☐ One/Two Family Dwelling

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				

Notes:

-

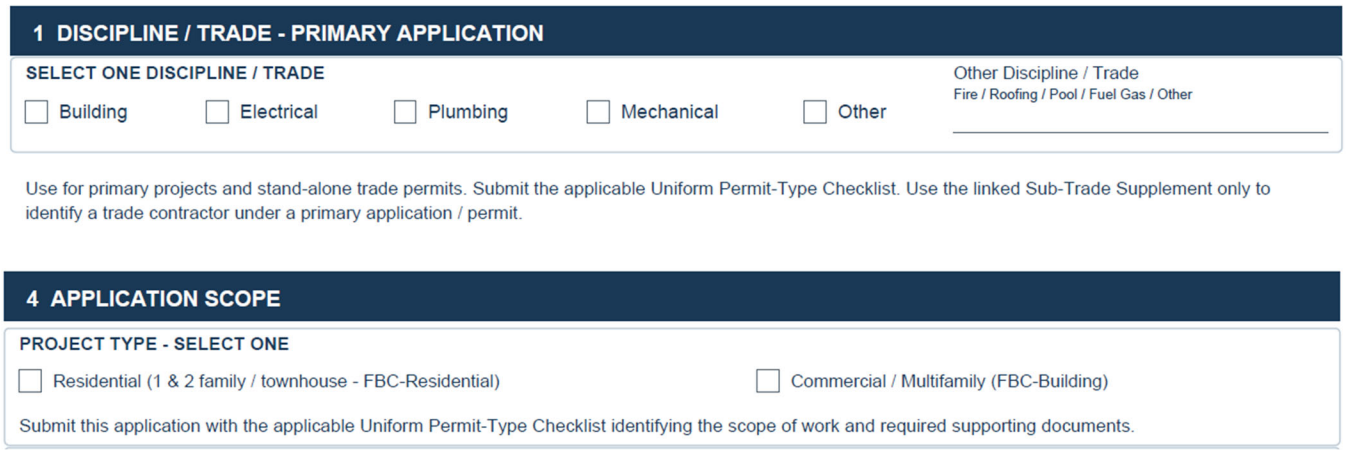
Option C) *[Tatiana Gust]*



A PERMIT SCOPE	
Project Type	☐ Residential (1 & 2 family / townhouse - FBC-Residential) ☐ Commercial / Multifamily (FBC-Building)
Trades on the Job	☐ Building / Structural ☐ Roofing ☐ Electrical ☐ Plumbing ☐ Gas ☐ Mechanical ☐ Other:

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
• This section includes 'Permit Type', 'Permit Request'				

Option D) *[Shane Kittendorf]*



1 DISCIPLINE / TRADE - PRIMARY APPLICATION

SELECT ONE DISCIPLINE / TRADE

☐ Building ☐ Electrical ☐ Plumbing ☐ Mechanical ☐ Other

Other Discipline / Trade
Fire / Roofing / Pool / Fuel Gas / Other

Use for primary projects and stand-alone trade permits. Submit the applicable Uniform Permit-Type Checklist. Use the linked Sub-Trade Supplement only to identify a trade contractor under a primary application / permit.

4 APPLICATION SCOPE

PROJECT TYPE - SELECT ONE

☐ Residential (1 & 2 family / townhouse - FBC-Residential) ☐ Commercial / Multifamily (FBC-Building)

Submit this application with the applicable Uniform Permit-Type Checklist identifying the scope of work and required supporting documents.

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

III. PERMIT REQUEST (TYPE OF WORK)

Option A) *[Jennifer Bridge]*

Permit Request (Check all that apply): ☐ New ☐ Addition ☐ Repair ☐ Alteration ☐ Relocation ☐ Revision ☐ Extension ☐ Renewal ☐ Change of Contractor ☐ Change of Arch./Eng. ☐ Change of Owner ☐ LEED ☐ Manufactured ☐ Interior, Nonstructural ☐ Affordable Housing ☐ Accelerated ☐ Demolition ☐ Zoning ☐ Historic ☐ Other: _____

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

Option B) *[James Schock]*

Permit Request (Check all that apply): ☐ New ☐ Addition ☐ Repair ☐ Alteration ☐ Relocation ☐ Demolition ☐ Mobile Home/Manufactured Building ☐ Swimming Pool ☐ Affordable Housing ☐ Change of Use/Occupancy ☐ Roofing/Reroofing ☐ Marine Structure ☐ Accessary Structure ☐ Accelerated ☐ Other: _____

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

Option C) *[Jonathan Bilby – BOAF]*

PART 1 — APPLICATION FORM

☐ **New Structure** ☐ **Addition** ☐ **Alteration** ☐ **Repair** ☐ **Demolition**

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

Option D) *[Tatiana Gust]]*



AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

Option E) *[Shane Kittendorf]*



AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

Option F) *[Jillian Kraynak - FDEM]*

Add a check box for Flood.

Clarify whether 'Manufactured' should be replaced with 'Modular'

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

IV. PROJECT INFORMATION

Option A) *[Jennifer Bridge]*

Project Information: Project Name: _____

Project Address: _____ Unit: _____

City: _____ State: _____ Zip: _____

Legal Description: _____

Tax Folio Number: _____ Flood Zone: Drop down Base Flood Elevation: _____

Building Use: _____ Construction Type: Drop down Occupancy Group: Drop down

Zoning District: _____ ☐ Historic District

Description of Work: _____

Square Footage (New Construction/Additions): _____ Job Value: _____

Private Provider: ☐ Yes ☐ No If yes, attach Notice to Building Official (NTBO) Form

Private Provider Services to be Provided: ☐ Plans Review ☐ Inspections

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
• Required by statute: Address, Tax Folio No., Legal Description				

Option B) *[James Schock]*

Project Name: _____

Project Address: _____ Unit: _____

City: _____ State: _____ Zip: _____

Legal Description: _____

Tax Folio Number: _____ Flood Zone: *Drop down* Base Flood Elevation: _____

Building Use: _____ Construction Type: *Drop down* Occupancy Group: *Drop down*

Zoning District: _____ ☐ Historic District

Project Type: ☐ Residential – Single-family ☐ Residential – Two-family ☐ Multi-family ☐ Townhouse

☐ Condominium ☐ Industrial ☐ Factory ☐ Apartments ☐ Commercial ☐ Institutional ☐ Other _____

Description of Work: _____

Square Footage (New Construction/Additions): _____ Conditioned Square Footage: _____

Job Value: _____

Utility Companies: Power: _____ Water: _____ Sewer: _____ ☐ Well ☐ Septic Tank

Termite Treatment: Provider: _____ Treatment Method: ☐ Soil ☐ Baiting ☐ Wood Treatment

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

Option C) *[Jonathan Bilby - BOAF]*

A. Job / Property

Field	Entry	Authority
Job Name		s. 713.135(7)(a)
Job Address		s. 713.135(7)(a)
City		s. 713.135(7)(a)
County		s. 713.135(7)(a)
Legal Description / Tax Folio No.		s. 713.135(5)(c), (7)(a)
Scope of Work		None, but a needed item on the permit application

H. Project Valuation

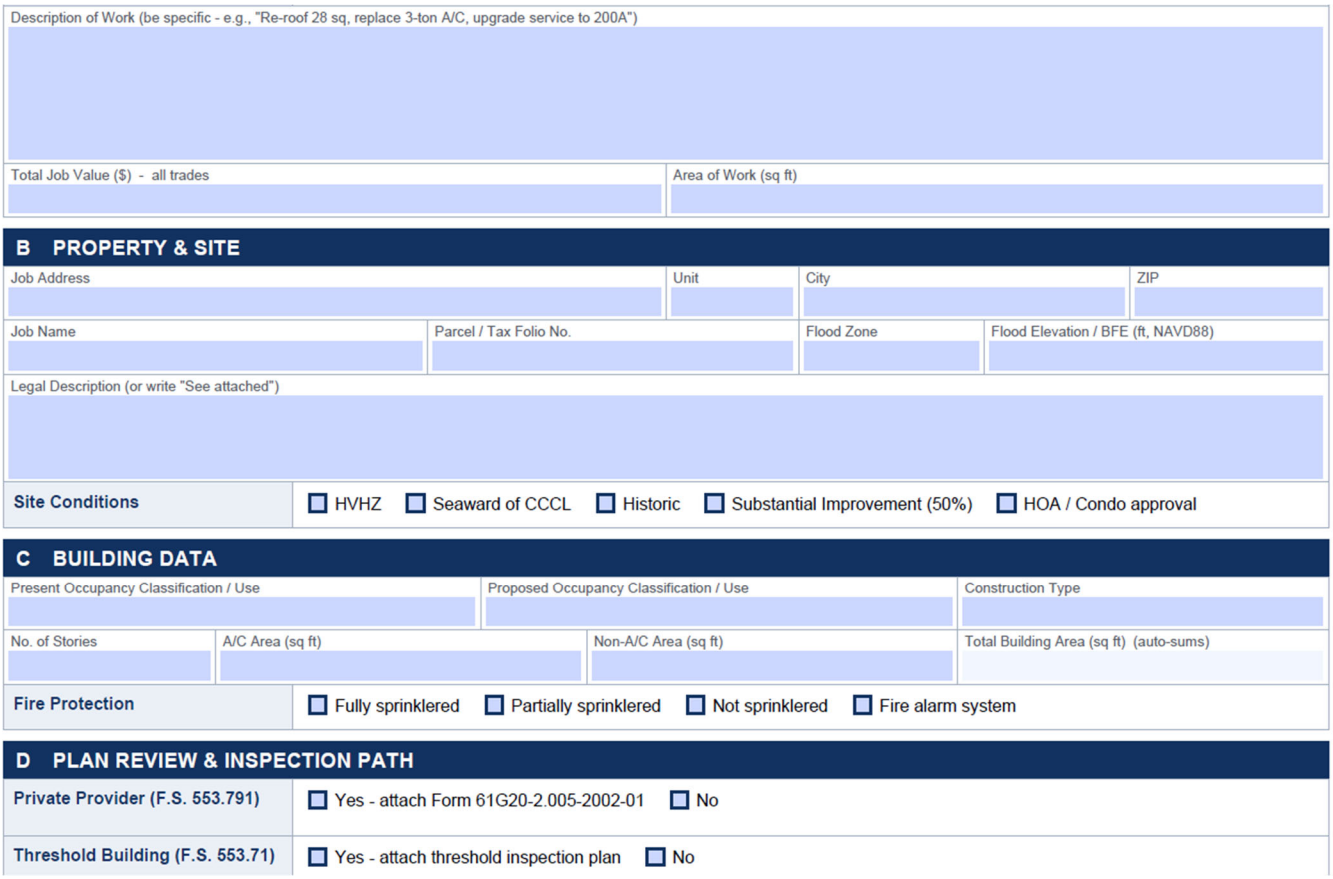
Field	Entry	Authority
Project Valuation/Construction Cost		None, but see reasoning below.

I. Private Provider (If Applicable)

Field	Entry	Authority
Private Provider – Plan Review		None, but see reasoning below.
Private Provider- Inspections		None, but see reasoning below.

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
• Same submission for Commercial Application Form				

Option D) *[Tatiana Gust]*



Description of Work (be specific - e.g., "Re-roof 28 sq, replace 3-ton A/C, upgrade service to 200A")

Total Job Value ($) - all trades | Area of Work (sq ft)

B PROPERTY & SITE

Job Address | Unit | City | ZIP

Job Name | Parcel / Tax Folio No. | Flood Zone | Flood Elevation / BFE (ft, NAVD88)

Legal Description (or write "See attached")

Site Conditions: ☐ HVHZ ☐ Seaward of CCCL ☐ Historic ☐ Substantial Improvement (50%) ☐ HOA / Condo approval

C BUILDING DATA

Present Occupancy Classification / Use | Proposed Occupancy Classification / Use | Construction Type

No. of Stories | A/C Area (sq ft) | Non-A/C Area (sq ft) | Total Building Area (sq ft) (auto-sums)

Fire Protection: ☐ Fully sprinklered ☐ Partially sprinklered ☐ Not sprinklered ☐ Fire alarm system

D PLAN REVIEW & INSPECTION PATH

Private Provider (F.S. 553.791): ☐ Yes - attach Form 61G20-2.005-2002-01 ☐ No

Threshold Building (F.S. 553.71): ☐ Yes - attach threshold inspection plan ☐ No

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

Option E) *[Jillian Kraynak - FDEM]*

List FIRM Panel, date and datum

Flood Zone options: Zone A, AE, AH, AO, A1-30, Zone AE (Floodway), Zone V, VE, VO, V1-30, and CAZ (Seaward of LiMWA)

Seaward of CCCL: ☐ Yes ☐ No

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

V. Owner Information

Option A) *[Jennifer Bridge]*

Owner's Name: _____ Phone: _____ Email: _____

Owner's Address: _____

City: _____ State:_____ Zip:_____

Fee Simple Titleholder's Name (If other than owner) : _____

Fee Simple Titleholder's Address (If other than owner) : _____

City: _____ State:_____ Zip:_____

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
Required by statute: Owner Name, Owner Address, Fee Simple Titleholder's Name (If other than owner), Fee Simple Titleholder's Address (If other than owner)				

Option B) *[Jonathan Bilby – BOAF]*

B. Owner

Field	Entry	Authority
Owner's Name		s. 713.135(5)(a), (7)(a)
Owner's Address		s. 713.135(5)(a), (7)(a)

C. Fee Simple Titleholder *(if other than owner)*

Field	Entry	Authority
Fee Simple Titleholder's Name		s. 713.135(7)(a)
Fee Simple Titleholder's Address		s. 713.135(7)(a)
City / State / Zip		s. 713.135(7)(a)

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

Option C) *[Tatiana Gust]*

E PROPERTY OWNER			
Owner Name (individual or entity)	Phone	Email	
Owner Mailing Address	City	State	ZIP
Owner Is	☐ Individual ☐ Business entity ☐ HOA / Condo ☐ Government ☐ Tenant (owner authorization attached)		
Owner-Builder	☐ Yes - owner acting as own contractor (F.S. 489.103(7)); signed owner-builder disclosure attached ☐ No		
Fee Simple Titleholder (if other than owner)	Address	City / State / ZIP	

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

VI. CONTRACTOR INFORMATION

Option A) *[Jennifer Bridge]*

Contractor Company: _____ Phone: _____ Email: _____

Contractor's Address: _____

City: _____ State:_____ Zip:_____

Qualifier's Name: _____ ☐ Owner-Builder License Number: _____

☐ Owner-Builder ☐ License Exempted Business Tax Receipt Number: _____

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
• Required by statute: Contractor Name, Address, License Number				

Option B) *[Jonathan Bilby - BOAF]*

D. Contractor

Field	Entry	Authority
Contractor's Name		s. 713.135(5)(b), (7)(a)
Contractor's Address		s. 713.135(5)(b), (7)(a)
City / State / Zip		s. 713.135(7)(a)
Contractor's State Certification or Registration No.		s. 713.135(7)(a)
Contractor's Certificate of Competency No.		s. 713.135(7)(a)

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

Option C) *[Tatiana Gust]*

G CONTRACTOR (PERMIT HOLDER) F.S. 713.135(5)(b)

Contracting Company	Qualifier Name	FL State License #	Local BTR #

Company Address	City	State	ZIP

Phone	Email	Trade / License Type

Owner-builders: enter "Owner-Builder" as the company and leave the license # blank. Each other trade contractor is identified on a Subcontractor Form linked by the primary permit number.

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

Option D) *[Shane Kittendorf]*

5 CONTRACTOR INFORMATION

Contracting Company | Phone | Email

Company Address | City | State | ZIP

Qualifier Name | State Certification / Registration No. | Local Competency No. (if applicable)

☐ Owner-Builder ☐ Qualifying scope license exemption - F.S. 489.117(4)(a)1.

A jurisdiction may use a supplemental page to request additional information and cite other conditions. Please inquire.

If development work described in F.S. 380.04(2)(a)-(g) is proposed, obtain the applicable development permit before building permit issuance.

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

VII. ENGINEER/ARCHITECT INFORMATION

Option A) *[Jennifer Bridge]*

Architect Name: _____ Phone: _____ Email: _____

Address: _____

City: _____ State:_____ Zip:_____

Engineer Name: _____ Phone: _____ Email: _____

Address: _____

City: _____ State:_____ Zip:_____

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
• Required by statute: Architect Name, Architect Address, Engineer Name, Engineer Address				

Option B) *[Jonathan Bilby – BOAF]*

F. Architect / Engineer (If Applicable)

Field	Entry	Authority
Architect/Engineer's Name		s. 713.135(7)(a)
Architect/Engineer's Address		s. 713.135(7)(a)

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
• s				

Option C) *[Tatiana Gust]*

H ARCHITECT / ENGINEER OF RECORD				
Architect / Engineer Name	FL License #	Address, City, State, ZIP	Phone	Email

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
• s				

VIII. BONDING/MORTGAGE INFORMATION

Option A) *[Jennifer Bridge]*

Bonding Company: _____

Bonding Company Address: _____

City: _____ State:_____ Zip:_____

Mortgage Lender's Name: _____

Mortgage Lender's Address: _____

City: _____ State:_____ Zip:_____

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
• Required by statute: Bonding Company Name and Address, Mortgage Lender's Name and Address				

IX-A. ATTESTATION (AND NOTES)

Option A) *[Jennifer Bridge]*

The applicant is to check with the permitting jurisdiction to determine additional documentation requirements for the scope of work being permitted. This documentation is limited to requirements by the Florida Building Code, any approved local technical amendments to the Florida Building Code, and Florida Statutes.

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION.

IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

Option B) *[Jonathan Bilby – BOAF]*

In addition to the required language:

Applicants are encouraged to reach out to the applicable permitting department to see if any additional documents are required, based on the scope of work to be permitted. Separate Trade Permits or Sub-Contractor Affidavits may be required by individual jurisdictions. Please inquire at the specific permitting jurisdiction.

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

Option C) *[Tatiana Gust]*

I CERTIFICATION

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that work for each other trade on the project must be performed by a licensed contractor identified on a Subcontractor Form referencing the primary permit number before the permit is issued, and that any change of contractor requires notice to the building department before work continues. Separate permits may still be required for other work (e.g., fire sprinkler systems, elevators, wells, signs) as determined by the local building official.

SUBMITTAL CHECKLIST: I have included the jurisdiction's published submittal checklist for this permit, with each item marked attached or not applicable, and I certify that this submittal is complete. I understand that whether an item applies is determined by the plans reviewer.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

Option D) *[Shane Kittendorf]*

7 CERTIFICATION & OWNER WARNING

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION.

IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Electronic submission, when accepted by the issuing authority under F.S. 713.135(7)(b): OWNER'S ELECTRONIC SUBMISSION STATEMENT: Under penalty of perjury, I declare that all the information contained in this building permit application is true and correct.

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

IX-B. SIGNATURE (AND NOTARIZATION)

Option A) *[Jonathan Bilby – BOAF]*

Signatures — paper submission

_____ _____

Signature of Owner or Agent **Signature of Contractor**

Acknowledgment for Person in an Individual Capacity	Acknowledgment for Person in a Representative Capacity
State of Florida, County of _____. The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization this _____ day of _____, 20 _____, by _____ who is [ ] personally known or [ ] produced identification. Type of ID Produced _____ Printed Name of Notary _____ Signature of Notary _____ Notary Seal	State of Florida, County of _____. The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization this _____ day of _____, 20 _____, by _____ (Name of Person) as _____ (Explain Representative Capacity) for _____ (Name of Party on Behalf of Whom Instrument was Executed), who is [ ] personally known or [ ] produced identification. Type of ID Produced _____ Printed Name of Notary _____ Signature of Notary _____ Notary Seal

Acknowledgment for Person in an Individual Capacity	Acknowledgment for Person in a Representative Capacity
State of Florida, County of _____. The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization this _____ day of _____, 20 _____, by _____ who is [ ] personally known or [ ] produced identification. Type of ID Produced _____ Printed Name of Notary _____ Signature of Notary _____ Notary Seal	State of Florida, County of _____. The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization this _____ day of _____, 20 _____, by _____ (Name of Person) as _____ (Explain Representative Capacity) for _____ (Name of Party on Behalf of Whom Instrument was Executed), who is [ ] personally known or [ ] produced identification. Type of ID Produced _____ Printed Name of Notary _____ Signature of Notary _____ Notary Seal

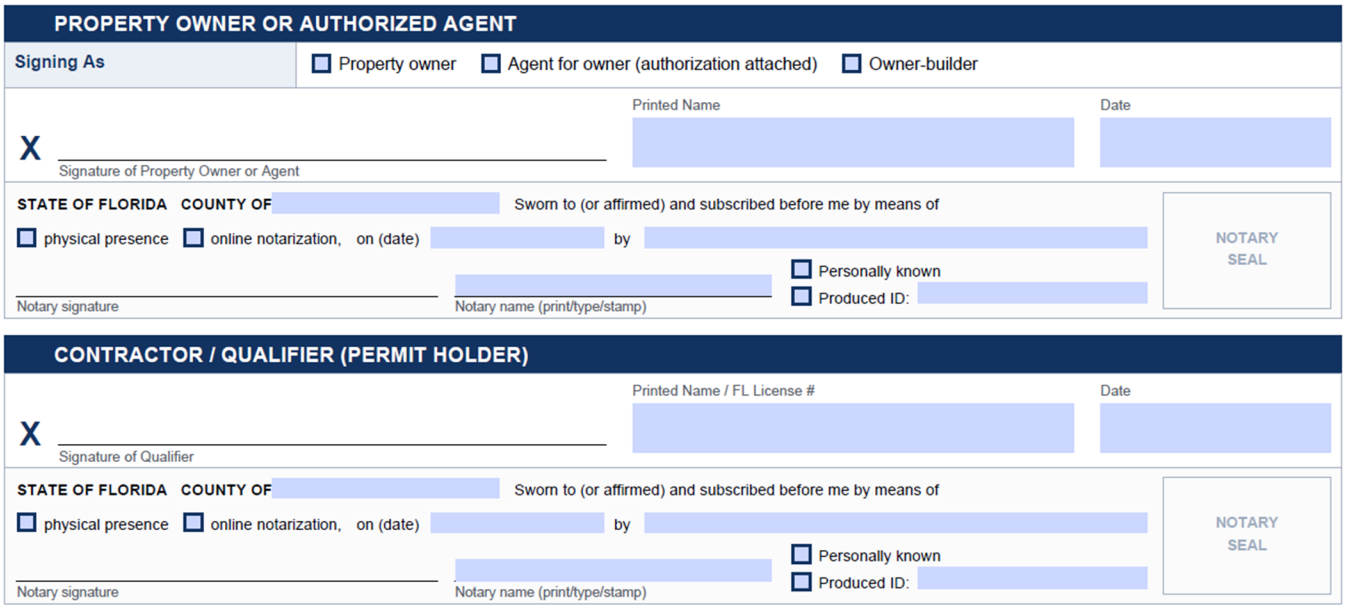
Signature — electronic submission

For applications submitted electronically, the statute allows this statement in place of the signed, sworn, and notarized owner's affidavit signatures (s. 713.135(7)(b)1.):

OWNER'S ELECTRONIC SUBMISSION STATEMENT: Under penalty of perjury, I declare that all the information contained in this building permit application is true and correct.

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

Option B) *[Tatiana Gust]*



PROPERTY OWNER OR AUTHORIZED AGENT

Signing As ☐ Property owner ☐ Agent for owner (authorization attached) ☐ Owner-builder

X _____ Signature of Property Owner or Agent

Printed Name

Date

STATE OF FLORIDA COUNTY OF Sworn to (or affirmed) and subscribed before me by means of

☐ physical presence ☐ online notarization, on (date) by

Notary signature

Notary name (print/type/stamp)

☐ Personally known

☐ Produced ID:

NOTARY SEAL

CONTRACTOR / QUALIFIER (PERMIT HOLDER)

X _____ Signature of Qualifier

Printed Name / FL License #

Date

STATE OF FLORIDA COUNTY OF Sworn to (or affirmed) and subscribed before me by means of

☐ physical presence ☐ online notarization, on (date) by

Notary signature

Notary name (print/type/stamp)

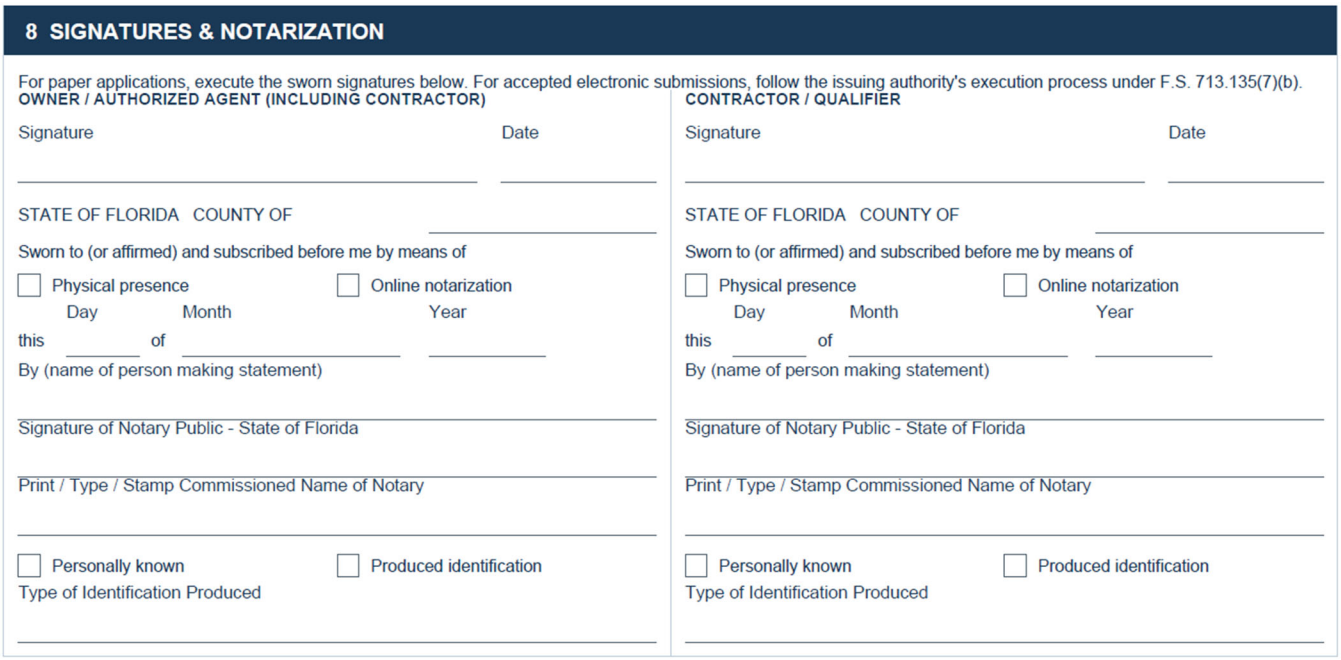
☐ Personally known

☐ Produced ID:

NOTARY SEAL

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

Option C) *[Shane Kittendorf]*



8 SIGNATURES & NOTARIZATION

For paper applications, execute the sworn signatures below. For accepted electronic submissions, follow the issuing authority's execution process under F.S. 713.135(7)(b).

OWNER / AUTHORIZED AGENT (INCLUDING CONTRACTOR)

Signature _____ Date _____

STATE OF FLORIDA COUNTY OF _____

Sworn to (or affirmed) and subscribed before me by means of

☐ Physical presence ☐ Online notarization

Day Month Year

this _____ of _____ _____

By (name of person making statement)

_____

Signature of Notary Public - State of Florida

_____

Print / Type / Stamp Commissioned Name of Notary

_____

☐ Personally known ☐ Produced identification

Type of Identification Produced

_____

CONTRACTOR / QUALIFIER

Signature _____ Date _____

STATE OF FLORIDA COUNTY OF _____

Sworn to (or affirmed) and subscribed before me by means of

☐ Physical presence ☐ Online notarization

Day Month Year

this _____ of _____ _____

By (name of person making statement)

_____

Signature of Notary Public - State of Florida

_____

Print / Type / Stamp Commissioned Name of Notary

_____

☐ Personally known ☐ Produced identification

Type of Identification Produced

_____

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
November 20, 2026, Ranking of Option				
Notes:				
•				

SECTION 3 – RANKED CONSENSUS LEVEL AND NEW AND REVISED OPTIONS

OPTIONS ACHIEVING A CONSENSUS LEVEL OF SUPPORT: ≥75% SUPPORT

I. WORKSHEET CONCEPTUAL FRAMEWORK – TOPICAL ISSUE CATEGORIES (SECTIONS)

AVERAGE	*4= Acceptable*	*3= Minor Reservations*	*2= Major Reservations*	*1= Not Acceptable*
October 16, 2026, Ranking of Topical Section				
4.0	12	0	0	0
Notes: The Workgroup agreed unanimously, by a test of consensus, to approve the Conceptual Framework.				

SECTION 4 – RANKED OPTIONS NOT ACHIEVING A CONSENSUS LEVEL OF SUPPORT: < 75 SUPPORT

OPTIONS NOT ACHIEVING A CONSENSUS LEVEL OF SUPPORT: < 75% SUPPORT

- This Section will be populated once the Workgroup ranks the initial suite of options.

SECTION 5 – COMMENTS RECEIVED FOR WORKGROUP CONSIDERATION

- See submitted draft forms and comments for consideration in Attachment 3.

SECTION 6 – OPTIONS OUTSIDE PROJECT SCOPE

- This Section will be populated as comments are received.

ATTACHMENT 1 – PROCESS SCHEMATIC

Figure 1: Flow Scheme for the Iterative Process of Acceptability Ranking Options.

CONSENSUS SOLUTIONS OPTIONS EVALUATION PROCESS FLOWCHART

Repeat Iteratively at Each Workgroup Meeting

Facilitator: Introduces proposed options from the Worksheet each in turn, and any requested by a Workgroup or Project Team member during the meeting.

Proponent: Has opportunity to summarize the proposed option.

Workgroup Members:

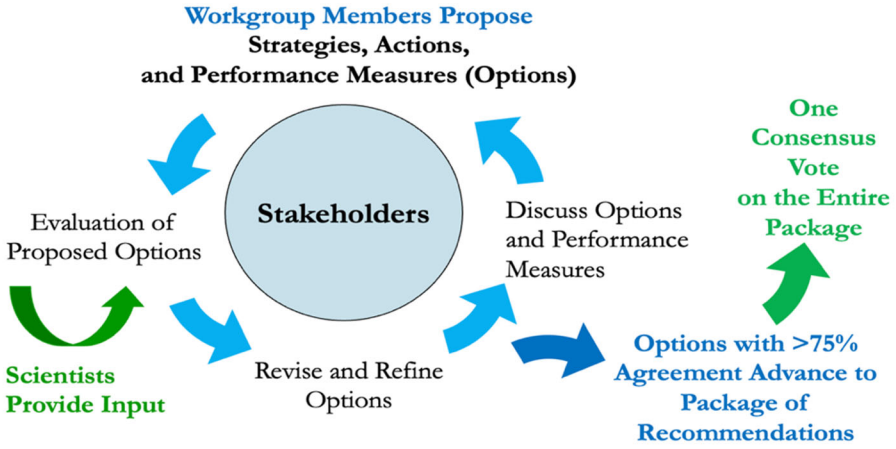
- Rank options on a 4-point scale.
- Summarize minor and major reservations.
- Options with a score ≥ 3.0 (75%) are deemed to have a preliminary consensus.
- Options may be refined to enhance support.

Final Workgroup Meeting:

- Iterative process will have produced a comprehensive and synergistic package of consensus level supported recommendations to the Commission.
- Vote will be taken in support of the consensus package.

Workgroup's Recommendations for the Plan to be Finalized and Adopted at the February 2027 meeting.

STAKEHOLDER ARE AT THE CENTER OF THE CONSENSUS SOLUTIONS APPROACH



ATTACHMENT 2 – DRAFT UNIFORM BUILDING PERMIT APPLICATION FORM

Florida Uniform Building Permit Application Form

Form #

Rule

County: _____

Jurisdiction: _____

For Official Use Only

Application Date: _____ Approved By: _____

Issue Date: _____ Code in Effect: _____

Project Type: ☐ Residential (Single-family or Two-family) ☐ Commercial/Multifamily

Application Type: ☐ Primary Permit ☐ Sub-permit Primary Permit/Application Number (if applicable): _____

Permit Trade: ☐ Building ☐ Electrical ☐ Mechanical ☐ Plumbing ☐ Roofing Gas ☐ Other _____

Permit Request (Check all that apply)**:** ☐ New ☐ Addition ☐ Repair ☐ Alteration ☐ Relocation ☐ Revision

☐ Extension ☐ Renewal ☐ Change of Contractor ☐ Change of Arch./Eng. ☐ Change of Owner ☐ LEED

☐ Manufactured ☐ Interior, Nonstructural ☐ Affordable Housing ☐ Accelerated ☐ Demolition ☐ Zoning

☐ Historic ☐ Other: _____

Project Information: Project Name: _____

Project Address: _____ Unit: _____

City: _____ State: _____ Zip: _____

Legal Description: _____

Tax Folio Number: _____ Flood Zone: *Drop down* Base Flood Elevation: _____

Building Use: _____ Construction Type: *Drop down* Occupancy Group: *Drop down*

Zoning District: _____ ☐ Historic District

Description of Work: _____

Square Footage (New Construction/Additions): _____ Job Value: _____

Private Provider: ☐ Yes ☐ No If yes, attach Notice to Building Official (NTBO) Form

Private Provider Services to be Provided: ☐ Plans Review ☐ Inspections

Owner's Name: _____ Phone: _____ Email: _____

Owner's Address: _____

City: _____ State: _____ Zip: _____

Fee Simple Titleholder's Name (I□other than owner) : _____

Fee Simple Titleholder's Address (I□other than owner) : _____

City: _____ State: _____ Zip: _____

Contractor Company: _____ Phone: _____ Email: ____

Contractor's Address: _____

City: _____ State: _____ Zip: _____

Qualifier's Name: _____ ☐ Owner-Builder License Number: _____

☐ Owner-Builder ☐ License Exempted Business Tax Receipt Number: _____

Architect Name: _____ Phone: _____ Email: _____

Address: _____

City: _____ State: _____ Zip: _____

Engineer Name: _____ Phone: _____ Email: _____

Address: _____

City: _____ State: _____ Zip: _____

Bonding Company: _____

Bonding Company Address: _____

City: _____ State: _____ Zip: _____

Mortgage Lender's Name: _____

Mortgage Lender's Address: _____

City: _____ State: _____ Zip: _____

The applicant is to check with the permitting jurisdiction to determine additional documentation requirements □r the scope o□work being permitted. This documentation is limited to requirements by

the Florida Building Code, any approved local technical amendments to the Florida Building Code, and Florida Statutes.

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION.

IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

(Signature of Owner or Agent)

(including contractor)

STATE OF FLORIDA

COUNTY OF_____

Sworn to (or affirmed) and subscribed before me this____ day of____, (year) , by (name of person making statement) .

(Signature of Notary Public - State of Florida)

(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known____ OR Produced Identification ____

Type of Identification Produced _____

(Signature of Contractor)

STATE OF FLORIDA

COUNTY OF_____

Sworn to (or affirmed) and subscribed before me this____ day of____, (year) , by (name of person making statement) .

(Signature of Notary Public - State of Florida)

(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known____ OR Produced Identification ____

Type of Identification Produced _____

(Certificate of Competency Holder)

Contractor's State Certification or Registration No. _____

Contractor's Certificate of Competency No. _____

APPLICATION APPROVED BY

_____ Permit Officer

ATTACHMENT 3 – SUBMITTED DRAFT UNIFORM BUILDING PERMIT APPLICATION FORMS AND COMMENTS

James Schock Submitted Edits

Uniform Building Permit Application Form

Form #

Rule

Notice: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this jurisdiction, and there may be additional permits required from other governmental entities such as Land Development, water management districts, state agencies, or federal agencies

Jurisdiction: _____

Master Permit Number (if applicable): _____

Private Provider: ☐ Yes ☐ No If yes, attach Form # 61G20-2.005-2002-01

Permit Type: Building: ☐ Residential ☐ Commercial ☐ One/Two Family Dwelling

Permit Request (Check all that apply)**:** ☐ New ☐ Addition ☐ Repair ☐ Alteration ☐ Relocation ☐ Demolition

☐ Mobile Home/Manufactured Building ☐ Swimming Pool ☐ Affordable Housing ☐ Change of Use/Occupancy

☐ Roofing/Reroofing ☐ Marine Structure ☐ Accessary Structure ☐ Accelerated ☐ Other: _____

Project Name: _____

Project Address: _____ Unit: _____

City: _____ State: _____ Zip: _____

Legal Description: _____

Tax Folio Number: _____ Flood Zone: *Drop down* Base Flood Elevation: _____

Building Use: _____ Construction Type: *Drop down* Occupancy Group: *Drop down*

Zoning District: _____ ☐ Historic District

Project Type: ☐ Residential – Single-family ☐ Residential – Two-family ☐ Multi-family ☐ Townhouse

☐ Condominium ☐ Industrial ☐ Factory ☐ Apartments ☐ Commercial ☐ Institutional ☐ Other _____

Description of Work: _____

Square Footage (New Construction/Additions): _____ Conditioned Square Footage: _____

Job Value: _____

Utility Companies: Power: _____ Water: _____ Sewer: _____ ☐ Well ☐ Septic Tank

Termite Treatment: Provider: _____ Treatment Method: ☐ Soil ☐ Baiting ☐ Wood Treatment

Owner's Name: _____ Phone: _____ Email: _____

Owner's Address: _____

City: _____ State: _____ Zip: _____

Fee Simple Titleholder's Name (If other than owner) : _____

Fee Simple Titleholder's Address (If other than owner) : _____

City: _____ State:_____ Zip:_____

Contractor Company: _____ Phone: _____ Email: _____

Contractor's Address: _____

City: _____ State:_____ Zip:_____

Qualifier's Name: _____ ☐ Owner-Builder License Number: _____

☐ License Exempted Business Tax Receipt Number: _____

Architect Name: _____ Phone: _____ Email: _____

Address: _____

City: _____ State:_____ Zip:_____

Engineer Name: _____ Phone: _____ Email: _____

Address: _____

City: _____ State:_____ Zip:_____

Bonding Company: _____

Bonding Company Address: _____

City: _____ State:_____ Zip:_____

Mortgage Lender's Name: _____

Mortgage Lender's Address: _____

City: _____ State:_____ Zip:_____

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION.

IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

(Signature of Owner or Agent)

(including contractor)

STATE OF FLORIDA

COUNTY OF_____

Sworn to (or affirmed) and subscribed before me this____ day of____, (year) , by (name of person making statement) .

(Signature of Notary Public - State of Florida)

(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known____ OR Produced Identification ____

Type of Identification Produced _____

(Signature of Contractor)

STATE OF FLORIDA

COUNTY OF_____

Sworn to (or affirmed) and subscribed before me this____ day of____, (year) , by (name of person making statement) .

(Signature of Notary Public - State of Florida)

(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known____ OR Produced Identification ____

Type of Identification Produced _____

(Certificate of Competency Holder)

Contractor's State Certification or Registration No. _____

Contractor's Certificate of Competency No. _____

APPLICATION APPROVED BY

_____ Permit Officer

ATTACHMENT 3 – SUBMITTED DRAFT UNIFORM BUILDING PERMIT APPLICATION FORMS AND COMMENTS

BOAF Submitted Form

Uniform Residential Building Permit Application

Scope. This draft contains only the content that Florida statute requires on a building permit application. Each field cites its source. The majority of the application contains fields required by State Statue, however there are some fields that are not required but are typically needed for permit data. **Each item needs to be filled in or noted as N/A (not applicable).**

PART 1 — APPLICATION FORM

☐ **New Structure** ☐ **Addition** ☐ **Alteration** ☐ **Repair** ☐ **Demolition**

A. Job / Property

Field	Entry	Authority
Job Name		s. 713.135(7)(a)
Job Address		s. 713.135(7)(a)
City		s. 713.135(7)(a)
County		s. 713.135(7)(a)
Legal Description / Tax Folio No.		s. 713.135(5)(c), (7)(a)
Scope of Work		None, but a needed item on the permit application

B. Owner

Field	Entry	Authority
Owner's Name		s. 713.135(5)(a), (7)(a)
Owner's Address		s. 713.135(5)(a), (7)(a)

C. Fee Simple Titleholder *(if other than owner)*

Field	Entry	Authority
Fee Simple Titleholder's Name		s. 713.135(7)(a)
Fee Simple Titleholder's Address		s. 713.135(7)(a)
City / State / Zip		s. 713.135(7)(a)

D. Contractor

Field	Entry	Authority
Contractor's Name		s. 713.135(5)(b), (7)(a)
Contractor's Address		s. 713.135(5)(b), (7)(a)
City / State / Zip		s. 713.135(7)(a)
Contractor's State Certification or Registration No.		s. 713.135(7)(a)
Contractor's Certificate of Competency No.		s. 713.135(7)(a)

E. Bonding Company (If Applicable)

Field	Entry	Authority
Bonding Company		s. 713.135(7)(a)
Bonding Company Address		s. 713.135(7)(a)
City / State		s. 713.135(7)(a)

F. Architect / Engineer (If Applicable)

Field	Entry	Authority
Architect/Engineer's Name		s. 713.135(7)(a)
Architect/Engineer's Address		s. 713.135(7)(a)

G. Mortgage Lender (If Applicable)

Field	Entry	Authority
Mortgage Lender's Name		s. 713.135(7)(a)
Mortgage Lender's Address		s. 713.135(7)(a)

H. Project Valuation

Field	Entry	Authority
Project Valuation/Construction Cost		None, but see reasoning below.

I. Private Provider (If Applicable)

Field	Entry	Authority
Private Provider – Plan Review		None, but see reasoning below.
Private Provider- Inspections		None, but see reasoning below.

Certification *(statutory text)*

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION.

IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Signatures — paper submission

_____ _____

Signature of Owner or Agent

Signature of Contractor

Acknowledgment for Person in an Individual Capacity	Acknowledgment for Person in a Representative Capacity
State of Florida, County of _____. The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization this _____ day of _____, 20 _____, by _____ who is [ ] personally known or [ ] produced identification. Type of ID Produced _____ Printed Name of Notary _____ Signature of Notary _____ Notary Seal	State of Florida, County of _____. The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization this _____ day of _____, 20 _____, by _____ (Name of Person) as _____ (Explain Representative Capacity) for _____ (Name of Party on Behalf of Whom Instrument was Executed), who is [ ] personally known or [ ] produced identification. Type of ID Produced _____ Printed Name of Notary _____ Signature of Notary _____ Notary Seal

Acknowledgment for Person in an Individual Capacity	Acknowledgment for Person in a Representative Capacity
State of Florida, County of _____. The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization this _____ day of _____, 20 _____, by _____ who is [ ] personally known or [ ] produced identification. Type of ID Produced _____ Printed Name of Notary _____ Signature of Notary _____ Notary Seal	State of Florida, County of _____. The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization this _____ day of _____, 20 _____, by _____ (Name of Person) as _____ (Explain Representative Capacity) for _____ (Name of Party on Behalf of Whom Instrument was Executed), who is [ ] personally known or [ ] produced identification. Type of ID Produced _____ Printed Name of Notary _____ Signature of Notary _____ Notary Seal

Signature — electronic submission

For applications submitted electronically, the statute allows this statement in place of the signed, sworn, and notarized owner's affidavit signatures (s. 713.135(7)(b)1.):

OWNER'S ELECTRONIC SUBMISSION STATEMENT: Under penalty of perjury, I declare that all the information contained in this building permit application is true and correct.

Applicants are encouraged to reach out to the applicable permitting department to see if any additional documents are required, based on the scope of work to be permitted. Separate Trade Permits or Sub-Contractor Affidavits may be required by individual jurisdictions. Please inquire at the specific permitting jurisdiction.

ATTACHMENT 3 – SUBMITTED DRAFT UNIFORM BUILDING PERMIT APPLICATION FORMS AND COMMENTS

BOAF Submitted Form

Uniform Commercial Building Permit Application

> **Scope.** This draft contains only the content that Florida statute requires on a building permit application. Each field cites its source. The majority of the application contains fields required by State Statue, however there are some fields that are not required but are typically needed for permit data. **Each item needs to be filled in or noted as N/A (not applicable).**

PART 1 — APPLICATION FORM

☐ **New Structure** ☐ **Addition** ☐ **Alteration** ☐ **Repair** ☐ **Demolition**

A. Job / Property

Field	Entry	Authority
Job Name		s. 713.135(7)(a)
Job Address		s. 713.135(7)(a)
City		s. 713.135(7)(a)
County		s. 713.135(7)(a)
Legal Description / Tax Folio No.		s. 713.135(5)(c), (7)(a)
Scope of Work		None, but a needed item on the permit application

B. Owner

Field	Entry	Authority
Owner's Name		s. 713.135(5)(a), (7)(a)
Owner's Address		s. 713.135(5)(a), (7)(a)

C. Fee Simple Titleholder *(if other than owner)*

Field	Entry	Authority
Fee Simple Titleholder's Name		s. 713.135(7)(a)
Fee Simple Titleholder's Address		s. 713.135(7)(a)
City / State / Zip		s. 713.135(7)(a)

D. Contractor

Field	Entry	Authority
Contractor's Name		s. 713.135(5)(b), (7)(a)
Contractor's Address		s. 713.135(5)(b), (7)(a)
City / State / Zip		s. 713.135(7)(a)
Contractor's State Certification or Registration No.		s. 713.135(7)(a)
Contractor's Certificate of Competency No.		s. 713.135(7)(a)

E. Bonding Company (If Applicable)

Field	Entry	Authority
Bonding Company		s. 713.135(7)(a)
Bonding Company Address		s. 713.135(7)(a)
City / State		s. 713.135(7)(a)

F. Architect / Engineer (If Applicable)

Field	Entry	Authority
Architect/Engineer's Name		s. 713.135(7)(a)
Architect/Engineer's Address		s. 713.135(7)(a)

G. Mortgage Lender (If Applicable)

Field	Entry	Authority
Mortgage Lender's Name		s. 713.135(7)(a)
Mortgage Lender's Address		s. 713.135(7)(a)

H. Project Valuation

Field	Entry	Authority
Project Valuation/Construction Cost		None, but see reasoning below.

I. Private Provider (If Applicable)

Field	Entry	Authority
Private Provider – Plan Review		None, but see reasoning below.
Private Provider- Inspections		None, but see reasoning below.

Certification *(statutory text)*

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION.

IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Signatures — paper submission

_____ _____

Signature of Owner or Agent

Signature of Contractor

Acknowledgment for Person in an Individual Capacity	Acknowledgment for Person in a Representative Capacity
State of Florida, County of _____. The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization this _____ day of _____, 20 _____, by _____ who is [ ] personally known or [ ] produced identification. Type of ID Produced _____ Printed Name of Notary _____ Signature of Notary _____ Notary Seal	State of Florida, County of _____. The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization this _____ day of _____, 20 _____, by _____ (Name of Person) as _____ (Explain Representative Capacity) for _____ (Name of Party on Behalf of Whom Instrument was Executed), who is [ ] personally known or [ ] produced identification. Type of ID Produced _____ Printed Name of Notary _____ Signature of Notary _____ Notary Seal

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Signature — electronic submission

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Applicants are encouraged to reach out to the applicable permitting department to see if any additional documents are required, based on the scope of work to be permitted. Separate Trade Permits or Sub-Contractor Affidavits may be required by individual jurisdictions. Please inquire at the specific permitting jurisdiction.

ATTACHMENT 3 – SUBMITTED DRAFT UNIFORM BUILDING PERMIT APPLICATION FORMS AND COMMENTS

Tatiana Gust Submitted Forms

FLORIDA UNIFORM PERMIT APPLICATION

ONE APPLICATION | ALL TRADES | RESIDENTIAL & COMMERCIAL

PROJECT, PROPERTY & OWNER

County	Municipality (or "Unincorporated")	Date Received (office use)

HOW TO USE: (1) Complete Sections A-H and check EVERY trade on the job. (2) The owner/agent and the permit holder's qualifier sign and are notarized on Page 2. (3) Each other trade contractor is identified on a one-page Subcontractor Form linked by the primary permit number - with this application or later, but before the permit is issued. Review does not wait on it. (4) Your jurisdiction may attach a supplemental page for local requirements.

A PERMIT SCOPE

Project Type	☐ Residential (1 & 2 family / townhouse - FBC-Residential) ☐ Commercial / Multifamily (FBC-Building)
Trades on the Job	☐ Building / Structural ☐ Roofing ☐ Electrical ☐ Plumbing ☐ Gas ☐ Mechanical ☐ Other: _____
Type of Work	☐ New ☐ Addition ☐ Alteration ☐ Repair (incl. post-storm damage) ☐ Demolition ☐ Change of Use ☐ Revision to Permit # _____ ☐ Other: _____

Description of Work (be specific - e.g., "Re-roof 28 sq, replace 3-ton A/C, upgrade service to 200A")

Total Job Value ($) - all trades	Area of Work (sq ft)

B PROPERTY & SITE

Job Address	Unit	City	ZIP

Job Name	Parcel / Tax Folio No.	Flood Zone	Flood Elevation / BFE (ft, NAVD88)

Legal Description (or write "See attached")

Site Conditions	☐ HVHZ ☐ Seaward of CCCL ☐ Historic ☐ Substantial Improvement (50%) ☐ HOA / Condo approval

C BUILDING DATA

Present Occupancy Classification / Use	Proposed Occupancy Classification / Use	Construction Type

No. of Stories	A/C Area (sq ft)	Non-A/C Area (sq ft)	Total Building Area (sq ft) (auto-sums)

Fire Protection	☐ Fully sprinklered ☐ Partially sprinklered ☐ Not sprinklered ☐ Fire alarm system

D PLAN REVIEW & INSPECTION PATH

Private Provider (F.S. 553.791)	☐ Yes - attach Form 61G20-2.005-2002-01 ☐ No
Threshold Building (F.S. 553.71)	☐ Yes - attach threshold inspection plan ☐ No

E PROPERTY OWNER

Owner Name (individual or entity)	Phone	Email

Owner Mailing Address	City	State	ZIP

Owner Is	☐ Individual ☐ Business entity ☐ HOA / Condo ☐ Government ☐ Tenant (owner authorization attached)
Owner-Builder	☐ Yes - owner acting as own contractor (F.S. 489.103(7)); signed owner-builder disclosure attached ☐ No

Fee Simple Titleholder (if other than owner)	Address	City / State / ZIP

FLORIDA UNIFORM PERMIT APPLICATION

ONE APPLICATION | ALL TRADES | RESIDENTIAL & COMMERCIAL

CONTACTS, CERTIFICATION & SIGNATURES

Job Address	Unit	City

F APPLICANT / PRIMARY CONTACT

Who the jurisdiction should contact about this application

Contact Name	Company	Phone	Email

G CONTRACTOR (PERMIT HOLDER)

F.S. 713.135(5)(b)

Contracting Company	Qualifier Name	FL State License #	Local BTR #

Company Address	City	State	ZIP

Phone	Email	Trade / License Type

Owner-builders: enter "Owner-Builder" as the company and leave the license # blank. Each other trade contractor is identified on a Subcontractor Form linked by the primary permit number.

H ARCHITECT / ENGINEER OF RECORD

Architect / Engineer Name	FL License #	Address, City, State, ZIP	Phone	Email

I CERTIFICATION

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that work for each other trade on the project must be performed by a licensed contractor identified on a Subcontractor Form referencing the primary permit number before the permit is issued, and that any change of contractor requires notice to the building department before work continues. Separate permits may still be required for other work (e.g., fire sprinkler systems, elevators, wells, signs) as determined by the local building official.

SUBMITTAL CHECKLIST: I have included the jurisdiction's published submittal checklist for this permit, with each item marked attached or not applicable, and I certify that this submittal is complete. I understand that whether an item applies is determined by the plans reviewer.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

PROPERTY OWNER OR AUTHORIZED AGENT

Signing As ☐ Property owner ☐ Agent for owner (authorization attached) ☐ Owner-builder

X _____ Signature of Property Owner or Agent

Printed Name | Date

STATE OF FLORIDA COUNTY OF Sworn to (or affirmed) and subscribed before me by means of

☐ physical presence ☐ online notarization, on (date) by

Notary signature | Notary name (print/type/stamp)

☐ Personally known ☐ Produced ID:

NOTARY SEAL

CONTRACTOR / QUALIFIER (PERMIT HOLDER)

X _____ Signature of Qualifier

Printed Name / FL License # | Date

STATE OF FLORIDA COUNTY OF Sworn to (or affirmed) and subscribed before me by means of

☐ physical presence ☐ online notarization, on (date) by

Notary signature | Notary name (print/type/stamp)

☐ Personally known ☐ Produced ID:

NOTARY SEAL

FOR OFFICE USE ONLY

Application #	Issue Date	Code in Effect

SUBCONTRACTOR FORM

ATTACHES TO A PRIMARY PERMIT | NOT A SEPARATE PERMIT

ONE PAGE PER TRADE CONTRACTOR

Subcontractor Form

Primary Permit # (required)	Job Address	Unit	City

HOW TO USE: Use one form for each trade contractor on a primary permit. Submit it with the primary application or later, but before the permit is issued. Project information is on the primary application and is not repeated here. Use this same form to report a change of contractor.

1 TRADE CONTRACTOR

Trade

☐ Building / Structural ☐ Roofing ☐ Electrical ☐ Plumbing ☐ Gas ☐ Mechanical
☐ Other: _____

This Form Is

☐ A new trade contractor ☐ A change of contractor - replaces: _____

Contracting Company	Qualifier Name	FL State License #	Local BTR #

Company Address	City	State	ZIP

Phone	Email	Trade Value ($)

2 QUALIFIER STATEMENT

I am the licensed qualifier for the trade checked above. I have agreed to perform this trade's work at the job address above under the primary permit, and I authorize my company to be listed on it. I certify that the information on this form is accurate. If my company is removed from or withdraws from this project, I will notify the building department in writing.

X _____
Signature of Qualifier

Printed Name / FL License #

Date

STATE OF FLORIDA COUNTY OF _____ Sworn to (or affirmed) and subscribed before me by means of

☐ physical presence ☐ online notarization, on (date) _____ by _____

_____
Notary signature

_____
Notary name (print/type/stamp)

☐ Personally known
☐ Produced ID: _____

NOTARY SEAL

FOR OFFICE USE ONLY

Date Received	Linked to Permit #	Accepted By

ATTACHMENT 3 – SUBMITTED DRAFT UNIFORM BUILDING PERMIT APPLICATION FORMS AND COMMENTS

Shane Kittendorf Submitted Form

UNIFORM PRIMARY BUILDING PERMIT APPLICATION

County

Jurisdiction

FOR OFFICIAL USE

Application Number

Application Date

Approved By

Issue Date

Code in Effect

1 DISCIPLINE / TRADE - PRIMARY APPLICATION

SELECT ONE DISCIPLINE / TRADE

☐ Building ☐ Electrical ☐ Plumbing ☐ Mechanical ☐ Other

Other Discipline / Trade
Fire / Roofing / Pool / Fuel Gas / Other

Use for primary projects and stand-alone trade permits. Submit the applicable Uniform Permit-Type Checklist. Use the linked Sub-Trade Supplement only to identify a trade contractor under a primary application / permit.

2 PROPERTY OWNER INFORMATION

Owner's Name | Phone Number | Email Address

Owner's Address | City | State | ZIP

Fee Simple Titleholder's Name (if other than owner)

Fee Simple Titleholder's Address (if other than owner) | City | State | ZIP

3 PROJECT ADDRESS

Job Name | Job Address / Unit

City | County | Tax Folio Number

Legal Description

4 APPLICATION SCOPE

PROJECT TYPE - SELECT ONE

☐ Residential (1 & 2 family / townhouse - FBC-Residential) ☐ Commercial / Multifamily (FBC-Building)

Submit this application with the applicable Uniform Permit-Type Checklist identifying the scope of work and required supporting documents.

TYPE OF WORK

☐ New ☐ Addition ☐ Alteration / Repair ☐ Demolition ☐ Change of Use / Occupancy ☐ Revision

Building Use | Construction Type
IA, IB, IIA, IIB, IIIA, IIIB, IV, VA, VB | Occupancy Group
FBC group / subgroup; e.g., R-3, U

Present Use | Proposed Use

Flood Zone
Mapped zone; e.g., AE, VE, X | Base Flood Elevation (NAVD) | Floor Area (sq. ft.) | Job Value ($)

Description of Work

UNIFORM PRIMARY BUILDING PERMIT APPLICATION

Project Address / Unit

Application No. (if assigned)

5 CONTRACTOR INFORMATION

Contracting Company

Phone

Email

Company Address

City

State

ZIP

Qualifier Name

State Certification / Registration No.

Local Competency No. (if applicable)

☐ Owner-Builder

☐ Qualifying scope license exemption - F.S. 489.117(4)(a)1.

A jurisdiction may use a supplemental page to request additional information and cite other conditions. Please inquire.

If development work described in F.S. 380.04(2)(a)-(g) is proposed, obtain the applicable development permit before building permit issuance.

6 DESIGN PROFESSIONAL & OTHER INTERESTED PARTIES

Bonding Company

Bonding Company Address

City

State

Architect / Engineer's Name

Architect / Engineer's Address (City / State / ZIP)

Mortgage Lender's Name

Mortgage Lender's Address (City / State / ZIP)

7 CERTIFICATION & OWNER WARNING

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION.

IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Electronic submission, when accepted by the issuing authority under F.S. 713.135(7)(b): OWNER'S ELECTRONIC SUBMISSION STATEMENT: Under penalty of perjury, I declare that all the information contained in this building permit application is true and correct.

8 SIGNATURES & NOTARIZATION

For paper applications, execute the sworn signatures below. For accepted electronic submissions, follow the issuing authority's execution process under F.S. 713.135(7)(b).

OWNER / AUTHORIZED AGENT (INCLUDING CONTRACTOR)

Signature

Date

STATE OF FLORIDA COUNTY OF

Sworn to (or affirmed) and subscribed before me by means of

☐ Physical presence ☐ Online notarization

Day Month Year

this _____ of _____ _____

By (name of person making statement)

Signature of Notary Public - State of Florida

Print / Type / Stamp Commissioned Name of Notary

☐ Personally known ☐ Produced identification

Type of Identification Produced

CONTRACTOR / QUALIFIER

Signature

Date

STATE OF FLORIDA COUNTY OF

Sworn to (or affirmed) and subscribed before me by means of

☐ Physical presence ☐ Online notarization

Day Month Year

this _____ of _____ _____

By (name of person making statement)

Signature of Notary Public - State of Florida

Print / Type / Stamp Commissioned Name of Notary

☐ Personally known ☐ Produced identification

Type of Identification Produced

ATTACHMENT 3 – SUBMITTED DRAFT UNIFORM BUILDING PERMIT APPLICATION FORMS AND COMMENTS

FDEM Submitted Comments

Uniform Building Permit Application Form

Form #

Rule

Add date submitted since there are statutory timeframes for review -- are those from the date the application and plans are deemed complete?

Jurisdiction: _____

Master Permit Number (if applicable): _____

add Accessory structure

Private Provider: ☐ Yes ☐ No If yes, attach Form # 61G20-2.005-2002-01

identify if PP used for plan review and/or inspections.

Permit Type: ☐ Building ☐ Electrical ☐ Mechanical ☐ Plumbing ☐ Roofing ☐ Temporary Structure

☐ Sub-permit ☐ Site work ☐ Gas ☐ HVAC ☐ Fire ☐ Zoning ☐ Public Works ☐ Other _____

Does this really mean HUD Manuf Homes? or is it supposed to be modular?

Permit Request (Check all that apply)**:** ☐ New ☐ Addition ☐ Repair ☐ Alteration ☐ Relocation ☐ Revision

☐ Extension ☐ Renewal ☐ Change of Contractor ☐ Change of Arch./Eng. ☐ Change of Owner ☐ LEED

☐ Manufactured ☐ Interior, Nonstructural ☐ Affordable Housing ☐ Accelerated ☐ Demolition ☐ Zoning ☐ Historic ☐ Other: _____

add check box for Flood (some jurisdictions have separate review

Project Name: _____

Project Address: _____ Unit: _____

Drop down should have four options -
Zone A, AE, AH, AO, A1-30
Zone AE (Floodway)
Zone V, VE, VO, V1-30
CAZ (Seaward of LiMWA)

City: _____ State: _____

Ideally list FIRM Panel and date and datum (over last several years flood maps have transitioned from the NGVD 1929 datum to NAVD 1988 and it affects BFE

Legal D_____

Tax Fol_____ Flood Zone: *Drop down* Base Flood Elevation: _____

Building Use: _____ Construction Type: *Drop down* Occupancy Group: *Drop down*

Zoning District: _____ Would Use Group be more informative? ☐ Historic District

Project Type: ☐ Residential – Single-family ☐ Residential – Two-family ☐ Multi-family ☐ Townhouse

☐ Condominium ☐ Industrial ☐ Factory ☐ Apartments ☐ Commercial ☐ Institutional ☐ Other _____

Description of Work: _____

is Apartment different from Multi-Family?

Square Footage (New Construction/Additions): _____ Job Value: _____

Owner's Name: _____ Phone: _____ Email: _____

Owner's Address: _____

City: _____ State: _____ Zip: _____

Fee Simple Titleholder's Name (If other than owner) : _____

Fee Simple Titleholder's Address (If other than owner) : _____

City: _____ State: _____ Zip: _____

Add a yes/no for Seaward of CCCL. Not only because FBC has specific requirements, but enfironmental permit from DEP might be required

Contractor Company: _____ Phone: _____ Email: _____

Contractor's Address: _____

City: _____ State:_____ Zip:_____

Qualifier's Name: _____ ☐ Owner-Builder License Number: _____

☐ License Exempted Business Tax Receipt Number: _____

Architect Name: _____ Phone: _____ Email: _____

Address: _____

City: _____ State:_____ Zip:_____

Engineer Name: _____ Phone: _____ Email: _____

Address: _____

City: _____ State:_____ Zip:_____

Bonding Company: _____

Bonding Company Address: _____

City: _____ State:_____ Zip:_____

Mortgage Lender's Name: _____

Mortgage Lender's Address: _____

City: _____ State:_____ Zip:_____

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc.

next page indicates owner agent OR contractor can sign?

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION.

IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

paying what twice-- the permit fee?

(Signature of Owner or Agent)

(including contractor)

what does this mean? does the contractor have to sign - if yes, where? or is the intent that the contractor can sign on behalf of the owner?

STATE OF FLORIDA

COUNTY OF_____

Sworn to (or affirmed) and subscribed before me this____ day of____, (year) , by (name of person making statement) .

The signature must be AFTER the statement that is being sworn

(Signature of Notary Public - State of Florida)

(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known____ OR Produced Identification ____

Type of Identification Produced _____

(Signature of Contractor)

STATE OF FLORIDA

should the board that licenses notaries weigh in on wording?

COUNTY OF_____

Sworn to (or affirmed) and subscribed before me this____ day of____, (year) , by (name of person making statement) .

(Signature of Notary Public - State of Florida)

(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known____ OR Produced Identification ____

Type of Identification Produced _____

not a common term - is it defined? can it be change to Contractor, since that's what the next two line say.

(Certificate of Competency Holder)

Contractor's State Certification or Registration No. _____

Contractor's Certificate of Competency No. _____

APPLICATION APPROVED BY

_____ Permit Officer

It isn't clear if this intended to be filled in AFTER ALL plan review and amendments and resolution are complete? It could be misconstrued to be about the application is received. I think it should be expanded, something like "Application, submitted plans, and required construction documentation have been reviewed and are approved by:"