

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE  
TELECONFERENCE MEETING FROM TALLAHASSEE  
PLEASE JOIN MY MEETING FROM YOUR COMPUTER, TABLET OR SMARTPHONE**

**[HTTPS://GLOBAL.GOTOMEETING.COM/JOIN/533378925](https://global.gotomeeting.com/join/533378925)**

**UNITED STATES (TOLL FREE): 1 866 899 4679**

**ACCESS CODE: 533-378-925**

**January 30, 2020**

**10:00 A.M.**

***Minutes***

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE  
PRESENT:**

Nan Dean  
David Compton

David Gilson  
Brian Swope

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE  
NOT PRESENT:**

Jeffrey Stone, Chairman

Robert Hamberger

**STAFF PRESENT:**

Mo Madani  
Thomas Campbell  
Jim Hammers

Justin Vogel  
Chris Howell  
Zubeyde Binici

**MEETING FACILITATION:**

The meeting was facilitated by Jeff Blair from Facilitated Solutions, LLC. Consultation, Process Design & Facilitation. Information at: [facilitatedsolutions.org](https://facilitatedsolutions.org)

**Welcome:**

**Time: 10:00 a.m.**

Mr. Blair welcomed everyone to the teleconference meeting of the Product Approval Program Oversight Committee.

**Roll Call:**

Mr. Blair performed roll call for the Product Approval Program Oversight Committee. A quorum was determined with 4 members present at the time of roll call.

**Agenda Approval:**

Commissioner Compton entered a motion to approve the agenda as posted for today's meeting. Commissioner Gilson seconded the motion. The motion passed unanimously with a vote of 4 to 0.

**Approval of Minutes and Facilitation Report from December 2, 2019 meetings:**

Commissioner Compton entered a motion to approve the minutes and facilitation report as posted from the December 2, 2019 meeting. Commissioner Gilson seconded the motion. The motion passed unanimously with a vote of 4 to 0.

**Product Approval and Entities Statistics Report:**

Ms. Binici provided the statistical report for products and entities.

**Report on conditional approvals from the December 10, 2019 meeting:**

Mr. Madani advised that the conditional approval requirements were met from the December 10, 2019 meeting.

**Review of Product Approval & Entity Applications:**

Mr. Blair advised there were 8 entities on the consent agenda for approval.

Commissioner Compton entered a motion to approve the consent agenda of 8 entities. Commissioner Gilson seconded the motion. The motion passed unanimously with a vote of 4 to 0.

**Product Approval Applications without Comments consent agenda:**

Mr. Blair advised there were 161 products on the consent agenda and asked for a motion for approval.

Commissioner Compton entered a motion to approve the 161 products on the consent agenda. Commissioner Gilson seconded the motion. The motion passed unanimously with a vote of 4 to 0.

**Product Approval Application with Comments:**

**1591-R 10** – Commissioner Compton entered a motion for conditional approval of 1591 R 10. Commissioner Gilson seconded the motion. The motion passed with a vote of 4 to 0.

**3905-R 9** – Commissioner Compton entered a motion for conditional approval of 3905 R 9. Commissioner Dean seconded the motion. The motion passed with a vote of 4 to 0.

**12194-R 8** – Commissioner Compton entered a motion for conditional approval of 12194 R 8. Commissioner Dean seconded the motion. The motion passed with a vote of 4 to 0.

**12400-R 10** – Commissioner Compton entered a motion for conditional approval of 12400 R 10. Commissioner Dean seconded the motion. The motion passed with a vote of 4 to 0.

**15216-R 6** – Commissioner Compton entered a motion for conditional approval of 15216 R 6. Commissioner Dean seconded the motion. The motion passed with a vote of 4 to 0.

**DBPR Applications:**

Mr. Blair advised that there were 68 products on the DBPR roster and confirmed with Mr. Madani those with comments have been addressed. He stated there is no action needed from the Product Approval Committee.

**Public Comments:** None

**POC Member Comments:** None

**Final Roll Call:**

Mr. Blair performed a final roll call 4 members were remaining on the line.

**Adjournment:** Commissioner Compton entered a motion adjourn the meeting. Commissioner Dean seconded the motion. The meeting adjourned at 10:13 a.m.