

FLORIDA BUILDING COMMISSION
EDUCATION POC MEETING MINUTES
JULY 21, 2017
TALLAHASSEE, FLORIDA

IMPORTANT MEETING ACCESS INFORMATION!

Meeting information

Date: Friday, July 21st, 2017
Time: 10:00 am, Eastern Daylight Time (New York, GMT-04:00)
Meeting ID: 148 382 085
Meeting Password: (This meeting does not require a password.)

To join the online meeting

- Go to: 1. Go to <https://global.gotomeeting.com/join/148382085>
2. If requested, enter your name and email address.
3. Use your microphone and speakers (VoIP) – a headset is recommended..or call in using your telephone.

Teleconference information

Join the conference call:
Toll free: 1-877-309-2073 (US)
Attendee access code: 148 382 085

For assistance please contact:
jim.hammers@myfloridalicense.com
1-850-717-1839

CALL-IN NUMBER: 1-877-309-2073 CODE: 148382085
IN PERSON ATTENDANCE: 5TH FLOOR, 2601 BLAIRSTONE RD., TALLAHASSEE, FLA. 32399

EDUCATION POC MEETING OBJECTIVES

- To approve July 21, 2017 Meeting Agenda
- To approve June 2, 2017 Meeting Minutes
- To review/decide pending accreditor applications
- To review/decide accredited advanced courses
- To review/decide administratively approved updated courses
- To review/decide self affirmed updated courses
- To review/discuss Education Administrator activity report
- To identify future POC member discussion items
- To discuss general public comment
- To identify needed next steps, assignments, and agenda items for next meeting

EDUCATION POC MEETING MINUTES— JULY 21, 2017

All Agenda Times—including Adjournment—are Approximate and Subject to Change

10:00 a.m. EST	1.)	<p>Welcome and Opening, Roll Call</p> <p>POC Members Present: Nanette Dean, (Chair), Jeffrey Stone PhD, Kevin Flanagan, Brian Langille, Drew Smith</p> <p>POC Member(s) Absent: Kelley Smith Burk, Don Brown</p> <p>Meeting Attendees Identified:</p> <table style="margin-left: 20px;"> <tr> <td>Tom Campbell</td> <td>Jim Hammers</td> </tr> <tr> <td>Mo Madani</td> <td>Justin Vogel</td> </tr> <tr> <td>Michael Clark</td> <td>Sharon Mignardi</td> </tr> <tr> <td>Erin Rosica</td> <td></td> </tr> </table>	Tom Campbell	Jim Hammers	Mo Madani	Justin Vogel	Michael Clark	Sharon Mignardi	Erin Rosica	
Tom Campbell	Jim Hammers									
Mo Madani	Justin Vogel									
Michael Clark	Sharon Mignardi									
Erin Rosica										
	2.)	<p>Review and approval of the July 21, 2017 meeting Agenda</p> <p>Motion: To approve as submitted</p> <p>Motion: Kevin Flanagan</p> <p>Second: Jeffrey Stone</p> <p>Approved Unanimously</p>								
	3.)	<p>Review and approval of June 2, 2017 meeting Minutes</p> <p>Motion: To approve as submitted</p> <p>Motion: Kevin Flanagan</p> <p>Second: Drew Smith</p> <p>Approved Unanimously</p>								
	4.)	<p>Review pending accreditor applications for recommendation to the Commission</p> <p>None Pending</p>								

	<p>5.) Review pending advanced accredited courses for recommendation to the Commission</p> <p>Course: 2014 Advanced Building Code, Florida Building Code - Residential Provider: Palm Construction School, Inc. Accreditor: Bill Dumbaugh BCIS Course Number: 831.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Kevin Flanagan Second: Jeffrey Stone Discussion: None Approved Unanimously</p> <p>Course: 2014 Chapter 1 5th Edition Florida Building Code Building Advanced Changes from 2010 FBCB Provider: Coast Software, Inc. Accreditor: Bill Dumbaugh BCIS Course Number: 830.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Jeffrey Stone Second: Kevin Flanagan Discussion: None Approved Unanimously</p> <p>Course: 2014 Chapter 1 5th Edition Florida Building Code Building Advanced Changes from 2010 FBCB Provider: Coast Software, Inc. Accreditor: Bill Dumbaugh BCIS Course Number: 833.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Jeffrey Stone Second: Drew Smith Discussion: None Approved Unanimously</p> <p>Course: 2017 23 Hour Advanced State Requirements For Educational Facilities Provider: Department of Education Accreditor: Code Consulting Services BCIS Course Number: 832.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Kevin Flanagan Second: Brian Langille Discussion: None Approved Unanimously</p>
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		<p>Course: Pre-2017 Florida Building Code Advanced Chapter 1609 Wind Load For Contractors Provider: Professional Training & Consultants, Inc Accreditor: Code Consulting Services BCIS Course Number: 836.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Jeffrey Stone Second: Kevin Flanagan Discussion: <i>Sharon Mignardi (accreditor) asked why “Pre-2017” was used in this (836.0) course title and “2017” used in the title for the previous course #832.0. Michael Clark (Education Administrator) stated that the default reference for the new code in the BCIS is “Pre-2017”, but that it was editable, which allowed the provider to change “Pre-2017” to “2017”. Sharon also stated that she thought that the various DBPR board offices would be confused when asked to approve an FBC advanced course with “Pre-2017” in the title, versus “2017”. Mo Madani (Technical Director) stated that the ‘Pre-2017’ was designed to allow the BCIS modules to continue to default to the current code and at the same time allow for processing applications for the new code. This has been used for all program areas in the BCIS (such as Product Approval) to track what happened in each program area before the new code effective date (December 31, 2017) and to remind everyone that the new code effective date was December 31, 2017. Mr. Madani further stated that the “Pre-2017” reference was more cosmetic, in that it was editable in the system. No other comments were forthcoming.</i> Approved Unanimously</p>
	6.)	<p>Review pending administratively approved updated courses for recommendation to the Commission</p> <p>None Pending</p>
	7.)	<p>Review pending administratively approved self affirmed (ONE CHANGE) updated courses for recommendation to the Commission</p> <p>Course: 2010 FBC Advanced Module: Entrapment Protection Provider: Florida Swimming Pool Association Prior Accreditor: Bill Dumbaugh BCIS Course Number: 646.1 Motion: Course <i>conditionally approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, <i>subject to the 2010 Florida Building Code reference in the course title and syllabus being changed to either 2014 or 2017.</i> Motion: Jeffrey Stone Second: Kevin Flanagan Discussion: <i>After an administrative review of this course, the Education Administrator found that the 2010 Florida Building Code reference was used in the title of the course in the BCIS, and also as the base code reference in the course syllabus and outline. Commissioners Stone and Flanagan agreed</i></p>

	<p><i>with the Education Administrator. This should be changed to 2014 or 2017, as the correct code reference.</i></p> <p>Approved Unanimously</p>
<p>8.)</p>	<p>FBC Education Administrator Activity Report</p> <p><i>Discussion: The Education Administrator stated that the report contained brief descriptions of the normal activities of the Administrator from May 23rd, 2017 through July 18th, 2017, including staffing the ED POC meetings and handling inquiries from a variety of sources concerning the FBC Education Program. He also stated that “Training Funding” information (for 2016-2017) was also included in the report, which is promoted by Building A Safer Florida (BASf), and which included the who/what of eligibility requirements. He stated that if anyone was interested, or had questions, to contact Cam Fentriss by the email address listed with the information. No questions were forthcoming from the ED POC members concerning the report content.</i></p> <p>A. Provided administrative support for FBC Education POC for the June 2nd, 2017 meeting</p> <p>B. Prepared minutes for FBC Education POC June 2nd, 2017 meeting</p> <p>C. Prepared agenda for FBC Education POC meeting on July 21st, 2017</p> <p>D. Worked with training providers and accreditors to ensure compliance with Rule 61G20-6.002</p> <p>E. Checked the BCIS to ensure information is current regarding the FBC Education and Accreditation Program</p> <p>F. Inquiries addressed from May 23, 2017 to July 18, 2017 were as follows:</p> <p>42 inquiries: 26 telephone; 10 email; 6 phone and email</p> <p><u>Category of Inquirers :</u></p> <p>2 Architect 2 Suppliers 3 Accreditor 12 Provider 16 Consumer 3 Contractors 2 Local government 2 State agency</p> <p><u>Types of Inquiries :</u></p> <p>12 Advanced Courses 3 BCIS 5 Impact windows</p>

- 1 Roofing
- 2 Air conditioning
- 2 Contractor licensing
- 1 Section 8 housing
- 1 Training grant
- 1 Water heater
- 1 Florida Building Code
- 3 Mobile/modular
- 2 Accessibility
- 1 Solar
- 2 Pools
- 1 DCA/codes
- 1 Surcharge
- 2 Construction lien law
- 1 Threshold inspection

Training Funding Available for 2016-2017

Two types of funding: 7-hour program or “minimum 1 hour” program
 Reimbursement amount: \$23.00 per hour per attendee Available now, ends June 15, 2017

Eligible attendees:

- Licensed architects, engineers, interior designers, landscape architects, construction contractors, electrical contractors, or building code administrators or inspectors
- Home inspectors, mold remediators
- Must include license number for all categories above
- Employees in design and construction industries, requires this documentation:
- Letter from their design/construction licensed employer
- Copy of certificate of workers’ compensation insurance or exemption

Eligible course topics:

- Florida Building Code
- Florida Fire Prevention Code
- Construction plan and permitting requirements
- Construction liens
- Hurricane mitigation

For “minimum 1 hour” program, course requirements:

- At least 50% must be codes

For 7-hour program, course requirements:

- At least three (3) hours codes
- At least two (2) hours advanced codes

For any program, course requirements:

- Mitigation training for home inspectors must include proctored exam and comply with section 627.711(2), F.S.

	<p>-- *Course evaluations are REQUIRED that cover the following: --- Satisfaction with instructor --- Satisfaction with course materials --- Satisfaction with conduct of the training --- Ask whether “highly satisfied” “satisfied” “not satisfied” for each above</p> <p>Must enter into an agreement before submitting for grant funds, must verify availability of funds first.</p> <p>Documentation required (failure to submit is a 5% penalty): -- Submitted within FIVE (5) WORKING DAYS AFTER EACH COURSE -- Advertisement (must be approved in advance) -- Sign in sheets as acceptable for each licensing board -- Separate sign in sheets for licensees and non-licensed employees -- Non-licensed employee sign in sheets must include type of proof submitted -- *Copy of course evaluation for each attendee</p> <p>*Failure to demonstrate that 75% or more of trainees were satisfied or highly satisfied with the course instructor will result in a 1% penalty for each 5% increment or portion thereof that the percentage of satisfied trainees fall below 75%.</p> <p>E-mail Cam Fentriss at basfgrant@gmail.com if interested and for more information.</p>
9.)	<p>Identify future POC member discussion items No future ED POC member discussion items were forthcoming.</p>
10.)	<p>General public comment No public comment was forthcoming.</p>
11.)	<p>Summary and review of meeting work products and adoption of recommendations for submittal to the commission</p> <p><u>Recommended Commission Actions</u></p> <p>The Education POC considered and recommends the following:</p> <p>The following new courses are recommended for APPROVAL:</p> <p>Course: 2014 Advanced Building Code, Florida Building Code - Residential Provider: Palm Construction School, Inc. Accreditor: Bill Dumbaugh BCIS Course Number: 831.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content</p>

	<p> Motion: Kevin Flanagan Second: Jeffrey Stone Approved Unanimously </p> <p> Course: 2014 Chapter 1 5th Edition Florida Building Code Building Advanced Changes from 2010 FBCB Provider: Coast Software, Inc. Accreditor: Bill Dumbaugh BCIS Course Number: 830.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Jeffrey Stone Second: Kevin Flanagan Approved Unanimously </p> <p> Course: 2014 Chapter 1 5th Edition Florida Building Code Building Advanced Changes from 2010 FBCB Provider: Coast Software, Inc. Accreditor: Bill Dumbaugh BCIS Course Number: 833.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Jeffrey Stone Second: Drew Smith Approved Unanimously </p> <p> Course: 2017 23 Hour Advanced State Requirements For Educational Facilities Provider: Department of Education Accreditor: Code Consulting Services BCIS Course Number: 832.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Kevin Flanagan Second: Brian Langille Approved Unanimously </p> <p> Course: Pre-2017 Florida Building Code Advanced Chapter 1609 Wind Load For Contractors Provider: Professional Training & Consultants, Inc Accreditor: Code Consulting Services BCIS Course Number: 836.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Jeffrey Stone Second: Kevin Flanagan Approved Unanimously </p>
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	<p>The following administratively approved (SELF AFFIRMED ONE CHANGE) updated course is recommended for APPROVAL:</p> <p>Course: 2010 FBC Advanced Module: Entrapment Protection Provider: Florida Swimming Pool Association Prior Accreditor: Bill Dumbaugh BCIS Course Number: 646.1 Motion: Course <i>conditionally approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, <i>subject to the 2010 Florida Building Code reference in the course title and syllabus being changed to either 2014 or 2017.</i> Motion: Jeffrey Stone Second: Kevin Flanagan Approved Unanimously</p>
12.)	<p><i>Adjourned at 10:23 AM EST</i></p> <p>Motion: To adjourn Motion: Kevin Flanagan Second: Jeffrey Stone Approved Unanimously</p>

STAFF CONTACT: Michael Clark (MRC Consulting) mrconsulting@earthlink.net; 850.545.1451

COMMITTEE MEMBERSHIP AND MEETING SCHEDULE
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EDUCATION POC MEMBERSHIP	
MEMBER	REPRESENTATION
Nanette Dean	Manufactured Buildings, Chair
Kevin Flanagan	Electrical Contractor
Drew Smith	Green Building Industry
Jeffrey Stone PhD	Building Product Manufacturer
Brian Langille	Natural Gas Distributor
Don Brown	Insurance Industry
Kelley Smith Burk	Energy
STAFF	
Justin Vogel	Legal Advisor
Jim Hammers	Technical Support
Thomas Campbell	Administrative
FACILITATOR	
Michael Clark	(MRC Consulting)

2017 POC MEETING SCHEDULE		
I.	January 26, 2017 (9:00 AM EST)	Tallahassee and via teleconference

II.	March 27, 2017 (9:00 AM EST)	Tallahassee and via teleconference
III.	June 2, 2017 (10:00 AM EST)	Tallahassee and via teleconference
IV.	July 21 2017 (10:00 AM EST)	Tallahassee and via teleconference
V.	September, 2017(TBA)	Tallahassee and via teleconference
VI.	November, 2017 (TBA)	Tallahassee and via teleconference

2017 COURSE ACCREDITATION APPLICATION DEADLINE SCHEDULE		
	ED POC MEETING DATE	ACCREDITED APPLICATIONS SUBMITTAL DEADLINE
I.	January 26, 2017 Meeting	January 15, 2017
II.	March 27, 2017 Meeting	March 12, 2017
III.	June 2, 2017 Meeting	May 21, 2017
IV.	July 21, 2017 Meeting	July 18, 2017
V.	September, 2017 Meeting (TBA)	September, 2017 (TBA)
VI.	November, 2017 Meeting (TBA)	November, 2017 (TBA)

NOTE: THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST TO THE DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION, CODES AND STANDARDS, 5TH FLOOR, 2601 BLAIRSTONE RD., TALLAHASSEE, FL, 32399.