MONDAY, DECEMBER 7, 2020

MEETING SUMMARY AND OVERVIEW

At the Monday, December 7, 2020 web-based virtual and teleconference meeting the POC considered regular procedural issues including product approval and entities statistics reports; a status report on conditional approvals from the October 13, 2020 Commission meeting, indicating that all of the applications are now resolved and approved; review and approval of product and entity applications; a review of DBPR approved product approval applications. Specific actions included recommending the Commission: 1.) Take action on product and entity applications as recommended by the POC and reflected in DBPR staff's product and entity approval reports.

BACKGROUND AND SUPPORTING DOCUMENTS

Relevant background and supporting documents are linked to each agenda item. The Agenda URL for the December 7, 2020 meeting is as follows:

http://www.floridabuilding.org/fbc/commission/FBC_1220/Product_Approval/Product_Approval_Agenda.htm

AGENDA ITEM OUTCOMES

A. 1. STATEMENT OF TELECONFERENCE PARTICIPATION PROCESS

Jeff Blair reviewed the virtual and teleconference meeting participation process with participants reminding them that it is important for participants to keep their computer microphones or phones on mute to minimize background noise, not to put their phones on hold, and to wait until invited to speak to avoid confusion and chaos. Jeff emphasized that all participants will have ample time to speak on all agenda items. Participants were reminded to state their names each time they speak.

A. 2. OPENING AND MEETING PARTICIPATION

The meeting was opened at 10:10 AM, and roll call determined a quorum of the members were present. The following POC members participated (4 of 5 members):

David Compton, Nan Dean, David Gilson, and Brian Swope.

Members Absent:
Robert Hamberger.

A. 3. DBPR STAFF PARTICIPATING

Zubeyde Binici, Tom Campbell, Jim Hammers, Chris Howell, Mo Madani, and Justin Vogel.

Meeting Facilitation and Reporting

Product Approval POC meetings are facilitated and meeting summary reports drafted by Jeff Blair from Facilitated Solutions, LLC. Information at: http://facilitatedsolutions.org.

A. 4. AGENDA REVIEW

The POC voted unanimously, 3 - 0 in favor, to approve the agenda for the December 7, 2020 meeting as posted/presented. Following are the key agenda items approved for consideration:

- To Consider/Discuss Product Approval Program Issues.
- To Consider/Decide on Approval of Products and Product Approval Entities.

Amendments:

There were no amendments to the posted Agenda.

The complete Agenda is included as *"Attachment 1".*

(See Attachment 1—Agenda)

B. REVIEW AND APPROVAL OF THE OCTOBER 1, 2020 MINUTES AND FACILITATOR'S SUMMARY REPORT

MOTION—The POC voted unanimously, 3 – 0 in favor, to approve the October 1, 2020 meeting minutes and Facilitator's Summary Report as posted/presented.

Amendments:
*None were offered.

C. 1. PRODUCT APPROVAL AND ENTITIES STATISTICS REPORT

Zubeyde Binici reviewed the product and entities statistics reports with participants and answered members' questions. Zubeyde reported that the total number of product approval applications approved to the 2017 Code is 7,419 (8,024 total in the System), the total number of products approved to the 2017 Code is 31,522 (34,118 total in the System), and the total number of entities approved to the 2017 Code is 123 (415 total in the System). The total number of product approval applications approved to the 2020 Code is 1,293 (3,015 total in the System), the total number of products approved to the 2020 Code is 6,343 (12,475 total in the System), and the total number of entities approved to the 2020 Code is 123 (415 total in the System).

The reports are linked to the Product Approval POC's agenda.

C. 2. REPORT ON CONDITIONAL APPROVALS FROM THE OCTOBER 13, 2020 FBC MEETING

Jeff Blair noted that all of the relevant conditions were met for each of the conditional approvals reported at the October 13, 2020 Commission meeting, and are now approved.

D. 1. PRODUCT AND ENTITY APPLICATIONS CONSENT AGENDA

Jeff Blair presented the consent agenda for entities by asking if any participant or POC members wished to have any entity applications pulled from the consent agenda for individual consideration. There were no entity applications pulled for individual consideration. Jeff Blair presented the consent agenda for approval of products by asking if any participant or POC member wished to have any applications pulled from the consent agenda for individual consideration. There were 2 product approval applications for the 2020 Code pulled for individual consideration.

POC Actions:

MOTION—The POC voted unanimously, 3 - 0 in favor, to recommend the Commission approve the consent agenda of product approval entities (14) recommended for approval as posted.
MOTION—The POC voted unanimously, 3 - 0 in favor, to recommend the Commission approve the consent agenda of products (9) recommended for approval to the 2017 Code as posted.
MOTION—The POC voted unanimously, 4 - 0 in favor, to recommend the Commission approve the consent agenda of products (1,244) recommended for approval to the 2020 Code as amended*.
MOTION—The POC voted unanimously, 4 - 0 in favor, to recommend the Commission approve the supplemental consent agenda of products (2) recommended for approval to the 2020 Code (FL 22377 and FL 35256) as posted.

PRODUCT APPROVAL APPLICATIONS PULLED FROM THE CONSENT AGENDA FOR INDIVIDUAL CONSIDERATION

- FL 14239 R-5* was pulled from the consent agenda for individual consideration at the request of the applicant.
- Public request to pull FL 8523 R-8 (American Shutter Systems) for conditional approval to allow the applicant to respond to a public comment.

MOTION—The POC voted unanimously, 4 - 0 in favor, to recommend the Commission conditionally approve FL 14239 R-5 to allow the applicant to correct the sheet numbers on the installation instructions.
MOTION—The POC voted unanimously, 4 - 0 in favor, to recommend the Commission conditionally approve FL 8523 R-8 to allow the applicant to respond to a public comment.

D. 2. PRODUCT APPROVAL APPLICATIONS WITH DISCUSSION OR COMMENTS

Jeff Blair presented the products with discussion and public comment. The table below reflects the POC's recommendations on the (79) product approval applications submitted for approval to the 2020 Code with public comment. The applications were taken on two consent agendas: recommended for approval and recommended for conditional approval. Following is the process used:

1.) Members of the public were offered an opportunity to comment on the products with comments recommended for approval (49), commissioners were offered an opportunity to pull products off of the consent agenda, and then a vote was taken on the consent agenda for approval and subsequently on any products pulled for individual consideration.

2.) Members of the public were offered an opportunity to comment on the products with comments recommended for conditional approval (30) based on the conditions recommended by DBPR staff, commissioners were offered an opportunity to pull products off of the consent agenda, and then a vote was taken on the consent agenda for conditional approvals and subsequently on any products pulled for individual consideration.

POC Actions:

MOTION—The POC voted unanimously, 4 - 0 in favor, to recommend the Commission approve the consent agenda of products with comments (49) recommended for approval to the 2020 Code.
MOTION—The POC voted unanimously, 4 - 0 in favor, to recommend the Commission approve the consent agenda of products with comments (30) recommended for conditional approval to the 2020 Code based on the conditions recommended by DBPR staff.

PRODUCT APPLICATIONS WITH COMMENTS (2020 CODE) [79]			
PRODUCT FL #	STAFF RECOMMENDATION	POC ACTION	FBC ACTION
Consent Agenda of Products With Comments Recommended for Approval (49)			
1. 5777 R-6	Approval	Approval	
2. 6587 R-6	Approval	Approval	
3. 13278 R-4	Approval	Approval	
4. 13288 R-4	Approval	Approval	
5. 13289 R-4	Approval	Approval	
6. 14911 R-12	Approval	Approval	
7. 14994 R-5	Approval	Approval	
8. 15078 R-4	Approval	Approval	
9. 15080 R-4	Approval	Approval	
10. 15419 R-4	Approval	Approval	
11. 15551 R-7	Approval	Approval	
12. 15552 R-6	Approval	Approval	
13. 15553 R-4	Approval	Approval	
14. 15699 R-5	Approval	Approval	
15. 15814 R-5	Approval	Approval	
16. 15905 R-9	Approval	Approval	
17. 16842 R-7	Approval	Approval	
18. 16853 R-14	Approval	Approval	
19. 17559 R-5	Approval	Approval	
20. 21123 R-1	Approval	Approval	
21. 21463 R-2	Approval	Approval	
22. 22293 R-3	Approval	Approval	
23. 22297 R-3	Approval	Approval	
24. 22298 R-3	Approval	Approval	
25. 22300 R-2	Approval	Approval	
26. 22303 R-3	Approval	Approval	
27. 24543 R-1	Approval	Approval	

28. 24544 R-1	Approval	Approval	
29. 25560 R-1	Approval	Approval	
30. 29876 R-1	Approval	Approval	
31. 29881 R-1	Approval	Approval	
32. 29883 R-1	Approval	Approval	
33. 33447	Approval	Approval	
34. 33448	Approval	Approval	
35. 33453	Approval	Approval	
36. 33461	Approval	Approval	
37. 33462	Approval	Approval	
38. 33513	Approval	Approval	
39. 33530	Approval	Approval	
40. 33535	Approval	Approval	
41. 33545	Approval	Approval	
42. 33558	Approval	Approval	
43. 33563	Approval	Approval	
44. 33566	Approval	Approval	
45. 33567	Approval	Approval	
46. 33568	Approval	Approval	
47. 33621	Approval	Approval	
48. 33622	Approval	Approval	
49. 34909	Approval	Approval	
Consent Agenda of Products With Comments Recommended for Conditional Approval (30)			
1. 10758 R-8	Conditional Approval	Conditional Approval	
2. 12456 R-6	Conditional Approval	Conditional Approval	
3. 14722 R-4	Conditional Approval	Conditional Approval	
4. 15711 R-3	Conditional Approval	Conditional Approval	
5. 15810 R-7	Conditional Approval	Conditional Approval	
6. 15898 R-3	Conditional Approval	Conditional Approval	
7. 16226 R-5	Conditional Approval	Conditional Approval	
8. 17688 R-2	Conditional Approval	Conditional Approval	
9. 17691 R-3	Conditional Approval	Conditional Approval	
10. 17726 R-5	Conditional Approval	Conditional Approval	
11. 17727 R-2	Conditional Approval	Conditional Approval	
12. 17838 R-3	Conditional Approval	Conditional Approval	
13. 18396 R-2	Conditional Approval	Conditional Approval	
14. 18507 R-5	Conditional Approval	Conditional Approval	
15. 19151 R-2	Conditional Approval	Conditional Approval	
16. 19156 R-2	Conditional Approval	Conditional Approval	
17. 19164 R-2	Conditional Approval	Conditional Approval	
18. 19605 R-2	Conditional Approval	Conditional Approval	
19. 19664 R-4	Conditional Approval	Conditional Approval	
20. 19972 R-2	Conditional Approval	Conditional Approval	
21. 20400 R-2	Conditional Approval	Conditional Approval	
22. 20516 R-2	Conditional Approval	Conditional Approval	
23. 20517 R-2	Conditional Approval	Conditional Approval	
24. 20665 R-2	Conditional Approval	Conditional Approval	
25. 22415 R-2	Conditional Approval	Conditional Approval	

26. 22971 R-1	Conditional Approval	Conditional Approval	
27. 27408 R-1	Conditional Approval	Conditional Approval	
28. 29509 R-1	Conditional Approval	Conditional Approval	
29. 29520 R-6	Conditional Approval	Conditional Approval	
30. 34947	Conditional Approval	Conditional Approval	

D. 3. DBPR APPLICATIONS

Jeff Blair noted there were a total of 32 DBPR applications including 2 application with comments submitted for approval to the 2017 Code, and all are approved. In addition, there were a total of 228 DBPR applications including 19 applications with comments submitted for approval to the 2020 Code and all are approved.

Staff's DBPR Applications Report indicated that the applications with comments have been resolved to staff's satisfaction (either the application was revised or no change was needed) and no further action was required for approval of the products.

All of the recommendations for the DBPR applications are linked to the December 7, 2020 Product Approval POC agenda posted on the BCIS.

E. 1. PUBLIC COMMENT

Jeff Blair invited members of the public to address the Product Approval POC on any issues under the POC's purview.

Public Comments:

- There were no public comments.

E. 2. POC MEMBER COMMENT

Jeff Blair invited POC members to offer any general comments to the POC.

- There were no POC member comments.

E. 3. STAFF MEMBER COMMENT

Jeff Blair invited DBPR staff members to offer any general comments to the POC.

- There were no staff comments.

POC RECOMMENDATIONS FOR COMMISSION ACTION

The POC recommends the following actions to the Florida Building Commission:

1) The POC recommends the Commission take action on product and entity applications as recommended by the POC and reflected in DBPR staff's product and entity approval reports.

NEXT STEPS

The POC will meet February 2, 2021 to provide recommendations to the Commission on Product Approval System relevant issues for the February 9, 2021 Commission meeting.

(See Attachment 2—POC Meeting Schedule)

F. ADJOURN

After a closing roll call confirmed that the POC retained a quorum, Jeff Blair, POC Facilitator, thanked POC members, staff and the public for their attendance and participation, and the meeting was adjourned following a unanimous vote to adjourn at 10:31 AM on Monday, December 7, 2020.

FLORIDA BUILDING COMMISSION
PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE (POC)

MONDAY, DECEMBER 7, 2020—10:00 AM

VIRTUAL MEETING VIA WEBINAR AND TELECONFERENCE
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
2601 BLAIR STONE ROAD—TALLAHASSEE, FLORIDA 32399

MEETING OBJECTIVES
• To Consider/Discuss Product Approval Program Issues • To Consider/Decide on Approval of Products and Product Approval Entities

PRODUCT APPROVAL POC MEMBERS
David Compton, Nanette Dean, David Gilson, Robert Hamberger, and Brian Swope.

MEETING AGENDA— MONDAY, DECEMBER 7, 2020
All Agenda Times—Including Adjournment—Are Approximate and Subject to Change

9:00AM	**A)**	**Call to Order** **1. Statement on Teleconference Participation Process** **2. Roll call of POC Members** **3. Identification of Staff/Attendees** **4. Review and Approval of Agenda**
	B)	**Review & Approve October 1, 2029 Minutes and Facilitator Summary Report**
	C)	**Product Approval Program Issues:** **1) Product Approval & Entities Statistics Report** **2) Report on conditional approvals from the Oct. 13, 2020 FBC meeting.** (*All conditional approval requirements were met*)
	D)	**Department of Business and Professional Regulation Reports:** **1. Review of Product Approval & Entity Applications** **2. Product Approval Applications with Comments (2017 FBC) (2020 FBC)** **3. DBPR Applications (2017 FBC) (2020 FBC)**
	E)	**Public/POC/Staff Comments**
	F)	*Adjourn*

ATTACHMENT 2

PRODUCT APPROVAL POC MEETING SCHEDULE

FY 2020-2021 SCHEDULE	LOCATION
July 23, 2020	Tallahassee/DBPR and via Teleconference/Webinar
October 1, 2020	Tallahassee/DBPR and via Teleconference/Webinar
December 7, 2020	Tallahassee/DBPR and via Teleconference/Webinar
February 2, 2021	Tallahassee/DBPR and via Teleconference/Webinar
April 1, 2021	Tallahassee/DBPR and via Teleconference/Webinar
May 27, 2021	Tallahassee/DBPR and via Teleconference/Webinar