

**EDUCATION PROGRAM OVERSITE COMMITTEE  
TELECONFERENCE MEETING FROM TALLAHASSEE, FLORIDA  
WEB URL: <https://global.gotomeeting.com/join/148382085>**

**AUDIO: DIAL-IN NUMBER:**

**United States (toll-free): 1 877 309 2073**

**Access Code/Meeting ID: 148-382-085**

**Friday September 30, 2016**

**1:00 PM**

**MINUTES**

**EDUCATION PROGRAM OVERSITE COMMITTEE  
PRESENT:**

Nan Dean, Chairman  
Brian Langille

Kevin Flanagan  
Jeff Stone

**EDUCATION PROGRAM OVERSITE COMMITTEE  
NOT PRESENT:**

Darrell Phillips

Drew Smith

**STAFF PRESENT:**

Mo Madani  
Jim Hammers  
April Hammonds  
Michael Clark (MRC Consulting)

Thomas Campbell  
Chris Howell  
Nick Duval  
Marlita Peters

**Welcome:**

**Time: 1:00 pm**

Commissioner Dean welcomed everyone to the teleconference call of the Education POC. She asked Mr. Clark to perform roll call.

**Roll Call:**

Mr. Clark performed roll call for the Education POC. A quorum was determined with 4 members present.

**Agenda Approval:**

Chairman Dean requested a motion to approve the agenda as amended.

Commissioner Flanagan entered a motion to approve the agenda posted for today's meeting. Commissioner Langille seconded the motion. The motion passed unanimously with a vote of 4 to 0.

**Approval of the Minutes from August 2, 2016**

Commissioner Flanagan entered a motion to approve the minutes from the August 2, 2016 meeting as posted. Commissioner Langille seconded the motion. The motion passed unanimously with a vote of 4 to 0.

**Review pending accreditor applications for recommendation to the Commission:**

None pending

**Review pending advanced accredited courses for recommendation to the Commission:**

Chairman Dean stated the first course for consideration was 803.0, 2014 Advanced FBC Changes to the Florida Building Code 5th Edition Energy (Residential/Commercial).

Mr. Clark provided the information submitted for this course and recommended approval.

Chairman Dean asked for Public Comment.

There was no public comment.

**Review pending advanced accredited courses for recommendation to the Commission (cont.):**

Chairman Dean asked for any comments from the POC.

There were no comments from the POC.

Commissioner Stone entered a motion to approve course 803.0. Commissioner Flanagan seconded the motion. The motion passed unanimously with a vote of 4 to 0.

Chairman Dean advised course 803.3 will be recommended to the full Commission.

Chairman Dean advised the next course for consideration was 806.0, 2014 Florida Advanced Building Code: Building-Significant Changes.

Mr. Clark provided the information submitted for this course and recommended approval.

Chairman Dean asked for Public Comment.

There was no public comment.

Chairman Dean asked for any comments from the POC.

Commissioner Flanagan stated that in one area of the course it stated instructor led and this is listed as an internet course.

Commissioner Flanagan entered a motion to approve with the correction made to remove instructor led within the contents. Commissioner Stone seconded the motion. The motion passed unanimously with a vote of 4 to 0.

**Review pending administratively approved updated courses for recommendation to the Commission:**

None pending

**Review pending administratively approved self affirmed updated courses for recommendation to the Commission:**

None pending

**Education Administrator activity report**

Mr. Clark provided the activity report to POC.

Chairman Dean asked for any public comment.

There was no public comment.

Chairman Dean asked for any POC comment.

**Identify future POC member discussion items:**

Chairman Dean asked if there were any future items that the POC would like to identify.

There were no items identified by the members.

**General public comment:**

There was no public comment.

**POC Comment:**

There were no comments from the POC.

**Final Roll Call:**

Chairman Dean requested a final roll call.

Mr. Clark performed the final roll call. All four POC members were still on the call.

**Adjourn:**

Chairman Dean adjourned the meeting at 1:09 p.m.