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FBC Education Administrator Report

November 14, 2011

- A. Provided administrative support for FBC Education POC for September 27, 2011 meeting
- B. Drafted minutes for FBC Education POC September 27, 2011 meeting
- C. Prepared agenda for FBC Education POC meeting on November 21, 2011
- D. Inquiries from the public September 21, 2011 to November 9, 2011 as follows:

14 inquiries: 7 telephone; 2 email; 5 telephone and email

Category of inquirers:

7 Provider	3 Consumer	2 Contractor
1 Manufacturer/distributor		1 State agency personnel

Types of Inquiries:

- 7 Provider questions (Renewal of courses, course approval notification)
- 2 Contractors (Building Code Courses)
- 1 Product use in Florida
- 1 Resources for green building
- 1 Energy rebates
- 1 Construction lien law
- 1 Licensure fingerprinting

E. FBC Education POC Agenda Item 7 for review and discussion of proposed draft changes for two course update/modification mechanisms commonly known as "reviewed, no change" or "self-affirmed" for updating or making a technical change to a course.

Below please find two options for changing the "reviewed, no change" mechanism to require administrative approval and FBC ratification. After these two options, please find another proposed draft change to address two things:

- Removal of the term "advanced" in rule 9B-70.002(3)(a) to better reflect the role of the FBC and Education POC in approving more than just advanced codes courses
- Addition of sentence "If a provider has not taken any action on a submitted application in 180 days, the Commission may withdraw the application." at the end of rule 9B-70.002(3)(e) to allow archiving of course applications that a provider does not intend to complete (currently, these course applications stay in the system and removal would reduce confusion).

OPTION ONE

9B-70.002 Commission Approval and Accreditation of Advanced Building Code Training Courses.

(3) Training Provider Registration and Requirements.

(f) On or before the effective date of changes to the Florida Building Code, providers shall ~~either designate on the Building Code Information System at www.floridabuilding.org that the course is not affected by the code changes or update the existing accredited courses affected by the code changes and submit for accreditation~~ on the Building Code Information System at www.floridabuilding.org. ~~If the course is not affected by the code changes, the course's status shall remain active.~~ The code version that initiated the update and reaccreditation process must be noted on the application. Accreditation of revisions to approved accredited courses shall be accomplished in the same manner as described in paragraphs (a) through (f) hereof, except ~~that~~ only the revision submitted shall be subject to review, ~~and~~ These courses shall be approved by the administrator of the education program subject to ratification by the Florida Building Commission.

(g) If an approved accredited course is not affected by the code change or requires revision to correct or update a reference, table, diagram, or quoted provision of code, law, or administrative rule, the training provider ~~may submit the revised course and~~ shall complete Form FBC-ED-002, effective September 10, 2010, adopted herein by reference and available from the Building Code Information System at www.floridabuilding.org. The code version must be noted on the application. If a correction or update is required, the training provider must list the exact ~~change~~ correction or update, the specific location of the ~~change~~ correction or update, and reason for the change in the course and affirm this is the only ~~change~~ correction or update to the course. The ~~changes~~ correction or update to the course shall be approved by the administrator of the education program or Florida Building Commission staff subject to ratification by the Florida Building Commission.

OPTION TWO

9B-70.002 Commission Approval and Accreditation of Advanced Building Code Training Courses.

(3) Training Provider Registration and Requirements.

(f) On or before the effective date of changes to the Florida Building Code, providers shall either designate on the Building Code Information System at www.floridabuilding.org that the course is not affected by the code changes or update the existing accredited courses affected by the code changes and submit for accreditation. If the course is not affected by the code changes, the training provider must designate this, and the course shall be approved by the administrator of the education program subject to ratification by the Florida Building Commission ~~the course's status shall remain active.~~ The code version that initiated the update and reaccreditation process must be noted on the application. Accreditation of revisions to approved accredited courses shall be accomplished in the same manner as described in paragraphs (a) through (f) hereof, except that only the revision submitted shall be subject to review and these courses shall be approved by the administrator of the education program subject to ratification by the Florida Building Commission.

(g) If an approved accredited course requires revision to correct or update a reference, table, diagram, or quoted provision of code, law, or administrative rule, the training provider

may submit the revised course and complete Form FBC-ED-002, effective September 10, 2010, adopted herein by reference and available from the Building Code Information System at www.floridabuilding.org. The training provider must list the exact change, the specific location of the change, and reason for the change in the course and affirm this is the only change. The changes to the course shall be approved by the administrator of the education program subject to ratification by the Florida Building Commission.

OTHER PROPOSED RULE CHANGES

9B-70.002 Commission Approval and Accreditation of Advanced Building Code Training Courses.

(3) Training Provider Registration and Requirements.

(a) Training providers approved by the Department of Business and Professional Regulation who desire Commission approval and accreditation for advanced building code courses shall register with the Building Code Information System using the Register Training Provider function and associated online screens, Form FBC-ED-002, effective September 10, 2010, adopted herein by reference and available from the Building Code Information System at www.floridabuilding.org/ce/ce_tporgapp_dtl1.aspx, and pay a registration fee of \$25.00.

....

(e) The Building Code Information System www.floridabuilding.org shall assign an accreditation number to the application upon submittal. The application shall be accredited completely and placed in the "Pending FBC Action" file on the Building Code Information System at www.floridabuilding.org no later than 23 calendar days prior to the next scheduled meeting of the Florida Building Commission. The Commission shall finalize the accreditation process utilizing the Building Code Information System at www.floridabuilding.org and notify the provider and accreditor within 3 business days of the Florida Building Commission's action on the applications. If a provider has not taken any documented affirmative action on the Building Code Information System on a submitted application in 180 days, the Commission may withdraw the application.

For your information, attached are two screen shots for course application forms:

- General page for new course application (to show information required)
- Current opening page to select type of action on a course

F. As of August 21, 2011, we have 198 training providers* and 12 accreditors

As of August 21, 2011, we have 340 approved courses (some are likely obsolete)

*Increase in this number (from 112 in November, 2010 may be, in part, based on how counted (system or manually)



Education and Accreditation
USER: Medard Kopczynski, BCIC LLC, Training Provider

Education and Accreditation Menu > **Submit a Course Application**

Course Information

Confirmation

[Prior to completing application please download and review our Course Application Guide](#)

Application can be saved in progress at any time once Required Information is completed

Form #: FBCED 2003-03
Rule #: 9B-70.002(3)
Effective Date: September 10, 2010

Cancel Print Delete Save In Progress Submit

*** Required fields**

FBC Course # 494.0

Building Code Version* 2010

Delivery Format

- Instructor Led
- Online

Select Delivery Format

Course Title* Building codes

Short Course Description* (Max 500 Characters)
Building codes

Author of Course* William

of hours* 5

Subject/Trade Area (Select one or more areas)

- Plumbing

Select Subject Trade/Area

Select an Accreditor (Only accreditors qualified to approve the course will be displayed)

Course Accreditor* BCIC LLC

Method of Presentation (Select one or more methods)

- Case Study
- Discussion

Select Method Of Presentation

Supporting Documentation

Course Syllabus*

Upload Course Syllabus

Select	Date	Attached File
<input type="checkbox"/>	11/09/2011	494-0-SYLLABUS-FlowChartTestingLab.pdf

Remove

Course Materials

Upload Course Materials

Select	Date	Attached File
<input type="checkbox"/>	11/09/2011	494-0-MATERIAL-ProductTestingLabApplication.pdf

Remove

Detailed Course Outline

Upload Course Outline

Select	Date	Attached File
<input type="checkbox"/>	11/09/2011	494-0-OUTLINE-ProductDeleteBtnScreenshot_PM.pdf

Remove

Detailed Course Timeline

Upload Course Timeline

Select	Date	Attached File
<input type="checkbox"/>	11/09/2011	494-0-TIMELINE-ProductTestingLabApplication.pdf

Remove

Learning Objectives

[Upload Learning Objectives](#)

Select	Date	Attached File
<input type="checkbox"/>	11/09/2011	494-0-OBJECTIV-ProductTestingLabApplication.pdf

[Remove](#)

[Cancel](#)

[Print](#)

[Delete](#)

[Save In Progress](#)

[Submit](#)

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Building Code Continuing Education Accepts:





Education and Accreditation

USER: Mark Reddinger, Department of Business & Professional Regulation - TRP, Training Provider

License efficiently. Regulate fairly.

[Education and Accreditation Menu](#) > [Submit a Course Application](#)

EMERGENCY MANAGEMENT
OFFICE OF THE SECRETARY

- Submit a New Course Application
- Revise a Course
- Course Reviewed, Complies With New Code
- Self-Affirm a Course

Cancel

Continue

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Building Code Continuing Education Accepts:

