IMPORTANT MEETING ACCESS INFORMATION!

Meeting Information

Date: Thursday, October 1, 2020
Time: 9:00 am, Eastern Daylight Time (New York, GMT-04:00)
Meeting ID: 533 378 925
Meeting Password: (This meeting does not require a password.)

To join the online meeting

Go to: 1. Go to https://global.gotomeeting.com/join/533378925
2. If requested, enter your name and email address.
3. Use your microphone and speakers (VoIP) – a headset is recommended. Or call in using your telephone.

Teleconference Information

Join the conference call:
Toll free: 1-866-899-4679 (US)
Attendee access code: 533 378 925

For assistance please contact:
jim.hammers@myfloridalicense.com
1-850-717-1839

CALL-IN NUMBER: 1-866-899-4679 CODE:533378925
IN PERSON ATTENDANCE: 5TH FLOOR, 2601 BLAIRSTONE RD., TALLAHASSEE, FLA. 32399
EDUCATION POC MEETING OBJECTIVES

- To approve October 1, 2020 Meeting Agenda
- To approve July 23, 2020 Meeting Minutes
- To review/decide pending accreditor applications
- To review/decide accredited advanced courses
- To review/decide administratively approved updated courses
- To review/decide self affirmed updated courses
- To review/discuss Education Administrator activity report
- To identify future POC member discussion items
- To discuss general public comment
- To identify needed next steps, assignments, and agenda items for next meeting

EDUCATION POC MEETING MINUTES—OCTOBER 1, 2020

All Agenda Times—Including Adjournment—Are Approximate and Subject to Change

<table>
<thead>
<tr>
<th>Time</th>
<th>Agenda Item</th>
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<tbody>
<tr>
<td>9:00 a.m. EST</td>
<td>1.) Welcome and Opening, Roll Call</td>
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<tr>
<td></td>
<td>POC Members Present: Nanette Dean, (Chair), Kelley Smith Burk, Brian Langille, David John</td>
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<tr>
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<td>POC Member(s) Absent: Don Brown, Drew Smith</td>
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<tr>
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<td>Meeting Attendees Identified: Thomas Campbell, Jim Hammers, Joe Belcher, Justin Vogel, Mo Madani, Chris Howell, Michael Clark, Mike Silvers, Lisa Pate</td>
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<tr>
<td>2.)</td>
<td>Review and approval of the October 1, 2020 meeting Agenda</td>
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<td>Motion: To approve as submitted</td>
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<td>Motion: Kelley Burk</td>
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<td>Second: Brian Langille</td>
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<td>Approved Unanimously</td>
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<tr>
<td>3.)</td>
<td>Review and approval of July 23, 2020 meeting Minutes</td>
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<td>Motion: To approve as submitted</td>
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<tr>
<td></td>
<td>Motion: Kelley Burk</td>
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<td>Second: David John</td>
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<td>Approved Unanimously</td>
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<td>4.)</td>
<td>Review pending accreditor applications for recommendation to the Commission</td>
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<td>None Pending</td>
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</tbody>
</table>
5.) Review pending advanced accredited courses for recommendation to the Commission

Course: 2020 Advanced Florida Building Code: Existing Building
Provider: Contractors Institute
Accreditor: JDB Code Services, Inc.
BCIS Course Number: 995.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: David John
Second: Kelley Burk
Discussion: None
Approved Unanimously

Course: 2020 Advanced FBC Significant Code Changes
Provider: BCIC LLC
BCIS Course Number: 996.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: David John
Second: Kelley Burk
Discussion: None
Approved Unanimously

Course: 2020 Advanced FBC Significant Code Changes - Internet
Provider: BCIC LLC
BCIS Course Number: 997.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: Kelley Burk
Second: Brian Langille
Discussion: None
Approved Unanimously

Provider: TLC Engineering Solutions, Inc.
BCIS Course Number: 1001.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: Kelley Burk
Second: David John
Discussion: None
Approved Unanimously
Provider: TLC Engineering Solutions, Inc.  
BCIS Course Number: 1005.0  
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  
Motion: Kelley Burk  
Second: Brian Langille  
Discussion: None  
Approved Unanimously

Provider: TLC Engineering Solutions, Inc.  
BCIS Course Number: 1006.0  
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  
Motion: Kelley Burk  
Second: Brian Langille  
Discussion: None  
Approved Unanimously

Course: Adv FBC – Walkthrough Codes Changes From 6th to 7th Editions  
Provider: AIA Florida  
Accreditor: Code Consulting Services  
BCIS Course Number: 1007.0  
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  
Motion: Brian Langille  
Second: Kelley Burk  
Discussion: None  
Approved Unanimously

Course: Advanced FBC – A Walkthrough Codes Changes From 6th to 7th Editions - Online  
Provider: AIA Florida  
Accreditor: Code Consulting Services  
BCIS Course Number: 1008.0  
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  
Motion: Kelley Burk  
Second: Brian Langille  
Discussion: None  
Approved Unanimously
Provider: Johnston Service Corp
Accreditor: Bill Dumbaugh
BCIS Course Number: 991.0
Motion: Course conditionally approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, subject to the 32-question online quiz being added to the course materials and reviewed.
Motion: Brian Langille
Second: Kelley Burk
Discussion: The Education Administrator stated that it was found that the 32-question online quiz (with correct answers identified) was missing from the course materials.
Approved Unanimously

Provider: Johnston Service Corp
Accreditor: Bill Dumbaugh
BCIS Course Number: 994.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: Kelley Burk
Second: Brian Langille
Discussion: None
Approved Unanimously

Provider: RedVector.com, Inc.
Accreditor: Bill Dumbaugh
BCIS Course Number: 982.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: Brian Langille
Second: Kelley Burk
Discussion: The Education Administrator stated that no mention was made of a course evaluation in the syllabus, even though an exam did exist with the course materials. A “Method of Evaluation” statement should be included in the syllabus.
Approved Unanimously

Course: 2020 Florida Building Code Advanced 7th Edition: Accessibility, Application and Administration Internet
Provider: RedVector.com, Inc.
Accreditor: Bill Dumbaugh
BCIS Course Number: 986.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: Kelley Burk
Second: Brian Langille
Discussion: The Education Administrator stated that no mention was made of a course evaluation in the syllabus, even though an exam did exist with the course materials. A “Method of Evaluation” statement should be included in the syllabus.

Approved Unanimously

Course: 2020 Advanced FBC Significant Code Changes  
Provider: BCIC LLC  
BCIS Course Number: 992.0  
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  
Motion: Kelley Burk  
Second: Brian Langille  
Discussion: None  
Approved Unanimously

Course: 2020 Advanced FBC Significant Code Changes - Online  
Provider: BCIC LLC  
BCIS Course Number: 993.0  
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  
Motion: David John  
Second: Brian Langille  
Discussion: None  
Approved Unanimously

Course: Advanced FBC: Preparing Code Compliant Construction Documents - Online  
Provider: AIA Florida  
Accreditor: Code Consulting Services  
BCIS Course Number: 989.0  
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  
Motion: David John  
Second: Brian Langille  
Discussion: Commissioner John found that the actual wind load and other relevant measurements were missing from slides 58, 59, 61, and 63. He felt that the actual measurements should be included for the slides to make most sense to the viewers.  
Approved Unanimously

Course: Advanced FBC: Preparing Code Compliant Construction Documents  
Provider: AIA Florida  
Accreditor: Code Consulting Services  
BCIS Course Number: 990.0  
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  
Motion: Kelley Burk  
Second: Brian Langille  
Discussion: Commissioner John found that the actual wind load and other relevant measurements were missing from slides 58, 59, 61, and 63. He felt that the actual measurements should be included for the slides to make most sense to the viewers.
were missing from slides 58, 59, 61, and 63. He felt that the actual measurements should be included for the slides to make most sense to the viewers.

**Approved Unanimously**

**Course:** Advanced Review FBC 2020 7th Edition: Code Requirements For Intake and Exhaust Louvers Online  
**Provider:** Air Distribution Consultants International, LLC  
**Accreditor:** JC Code & Construction Consultants, Inc.  
**BCIS Course Number:** 988.0  
**Motion:** Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  
**Motion:** Kelley Burk  
**Second:** Brian Langille  
**Discussion:** Commissioner John abstained from voting.  
**Approved Unanimously**

**Course:** FBC Adv Mod 2020 Swimming Pool Updates  
**Provider:** Florida Swimming Pool Association  
**Accreditor:** Bill Dumbaugh  
**BCIS Course Number:** 987.0  
**Motion:** Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  
**Motion:** Kelley Burk  
**Second:** Brian Langille  
**Discussion:** None  
**Approved Unanimously**

**Course:** Florida Building Code 7th Edition: Advanced Course  
**Provider:** PDH Academy  
**Accreditor:** Bill Dumbaugh  
**BCIS Course Number:** 981.0  
**Motion:** Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  
**Motion:** Kelley Burk  
**Second:** Brian Langille  
**Discussion:** None  
**Approved Unanimously**

**Course:** 2020 FBC and Major Changes in Low Slope Roofing  
**Provider:** FRSA – Fl RFG., Sheet Metal, Air Cond. Cont. Assn.  
**Accreditor:** JDB Code Services, Inc.  
**BCIS Course Number:** 977.0  
**Motion:** Course conditionally approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, subject to the course syllabus referencing only one “Method of Course Presentation.”  
**Motion:** Brian Langille  
**Second:** Kelley Burk  
**Discussion:** The Education Administrator stated that the course syllabus referenced the course being
both an instructor led course and an online course. The syllabus should reference only one “Method of Course Presentation”.

Approved Unanimously

| Accreditor: | JDB Code Services, Inc. |
| BCIS Course Number: | 972.0 |
| Motion: | Course *conditionally approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, *subject to a “Method of Evaluation” being added to the course syllabus.* |
| Motion: | Brian Langille |
| Second: | Kelley Burk |
| Discussion: | The Education Administrator stated that a “Method of Evaluation” was missing from the course syllabus. |

Approved Unanimously

6.) Review pending administratively approved updated courses for recommendation to the Commission

   None Pending

7.) Review pending administratively approved Self Affirmed (ONE CHANGE) updated courses for recommendation to the Commission

| Course: | 2020 FBC Advanced Module ANSI – 15 and ANSI – 7 Flow Requirements and TDH |
| Provider: | Florida Swimming Pool Association |
| Prior Accreditor: | Bill Dumbaugh |
| BCIS Course Number: | 607.3 |
| Motion: | Course *approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content |
| Motion: | Kelley Burk |
| Second: | Brian Langille |
| Discussion: | None |

Approved Unanimously

| Course: | Advanced Florida Building Code |
| Provider: | Adcox Group, Inc. |
| Prior Accreditor: | Bill Dumbaugh |
| BCIS Course Number: | 270.3 |
| Motion: | Course *conditionally approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, *subject to the “Method of Course Presentation” being changed on the syllabus, the 2017 code reference being updated on the syllabus, the 6th Edition being updated on page 19 of the materials, and exam questions 2 and 10 being updated.* |

Education POC Meeting Minutes
October 1, 2020
Motion: Brian Langille  
Second: Kelley Burk  

Discussion: The Education Administrator stated that the “Method of Course Presentation” was referenced as both instructor led and online (should only be referenced as online), that a reference was made to the 2017 code in the syllabus (should be 2020 code), that exam questions 2 and 10 should be updated, and that a reference to the 6th Edition should be updated on page 19 of the course materials.  

Approved Unanimously  

8.) Education Administrator Activity Report  

Discussion: The Education Administrator stated that the report contained brief descriptions of the normal activities of the Administrator from July 15th, 2020, through September 21st, 2020, including staffing the ED POC meetings and handling inquiries from a variety of sources concerning the FBC Education Program. He also stated that “Training Funding” information (for 2020-2021) was also included in the report, which is promoted by Building A Safer Florida (BASF), and which included the who/what of eligibility requirements. He stated that if anyone was interested, or had questions, to contact Cam Fentriss by the email address listed with the information. No questions were forthcoming from the ED POC members concerning the report content.  

A. Provided administrative support for FBC Education POC for the July 23rd, 2020 meeting  

B. Prepared minutes for FBC Education POC July 23rd, 2020 meeting  

C. Prepared agenda for FBC Education POC meeting scheduled for October 1st, 2020  

D. Worked with training providers and accreditors to ensure compliance with Rule 61G20-6.002  

E. Checked the BCIS to ensure information is current regarding the FBC Education and Accreditation Program  

F. Partially completed a random course audit, of an online Accessibility course. Working on the final report.  

G. Conducting a review of the “Education and Accreditation’ portion of the BCIS website. The focus of the review is ease of use, correct information, and updated information. A findings report will be forthcoming.  

H. Inquiries addressed from July 15th, 2020 to September 21, 2020 were as follows:  

39 inquiries: 32 telephone; 2 email; 5 phone and email  

Category of Inquirers:
2 Accreditors
6 Providers
20 Consumers (Public)
1 Design professional
1 Interior designer
1 Homeowner association representative
1 Insurance agent
6 Contractors
1 Architect

**Types of Inquiries:**
7 Advanced Courses
2 BCIS
1 Continuing education
1 Private provider
1 Engineer plans
5 Licensure
1 Construction defects
1 Design pressures
1 Flood
1 Plumbing
1 HVAC
4 Mobile/modular
4 Windows
9 Roofing

**Training Funding Available for 2020-2021**

Two types of funding: 7-hour program or “minimum 1 hour” program
Reimbursement amount: $23.00 per hour per attendee Available now, ends June 15, 2020
Eligible attendees:
-- Licensed architects, engineers, interior designers, landscape architects, construction contractors, electrical contractors, or building code administrators or inspectors
-- Home inspectors, mold remediators
--- Must include license number for all categories above
-- Employees in design and construction industries, requires this documentation:
--- Letter from their design/construction licensed employer
--- Copy of certificate of workers’ compensation insurance or exemption

Eligible course topics:
-- Florida Building Code
-- Florida Fire Prevention Code
-- Construction plan and permitting requirements
-- Construction liens
-- Hurricane mitigation

For “minimum 1 hour” program, course requirements:
-- At least 50% must be codes

For 7-hour program, course requirements:
-- At least three (3) hours codes
-- At least two (2) hours advanced codes

For any program, course requirements:
-- Mitigation training for home inspectors must include proctored exam and comply with section 627.711(2), F.S.
-- *Course evaluations are REQUIRED that cover the following:
--- Satisfaction with instructor
--- Satisfaction with course materials
--- Satisfaction with conduct of the training
--- Ask whether “highly satisfied” “satisfied” “not satisfied” for each above

Must enter into an agreement before submitting for grant funds, must verify availability of funds first.

Documentation required (failure to submit is a 5% penalty):
-- Submitted within FIVE (5) WORKING DAYS AFTER EACH COURSE
-- Advertisement (must be approved in advance)
-- Sign in sheets as acceptable for each licensing board
-- Separate sign in sheets for licensees and non-licensed employees
-- Non-licensed employee sign in sheets must include type of proof submitted
-- *Copy of course evaluation for each attendee

*Failure to demonstrate that 75% or more of trainees were satisfied or highly satisfied with the course instructor will result in a 1% penalty for each 5% increment or portion thereof that the percentage of satisfied trainees fall below 75%.

E-mail Cam Fentriss at basfgrant@gmail.com if interested and for more information.

9.) Identify future POC member discussion items
   No future ED POC member discussion items were forthcoming.

10.) General public comment
    No public comment was forthcoming.

11.) Summary and review of meeting work products and adoption of recommendations for submittal to the commission

   **Recommended Commission Actions**

   The Education POC considered and recommends the following:
The following New Courses are recommended for APPROVAL:

Course: 2020 Advanced Florida Building Code: Existing Building
Provider: Contractors Institute
Accreditor: JDB Code Services, Inc.
BCIS Course Number: 995.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: David John
Second: Kelley Burk
Approved Unanimously

Course: 2020 Advanced FBC Significant Code Changes
Provider: BCIC LLC
BCIS Course Number: 996.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: David John
Second: Kelley Burk
Approved Unanimously

Course: 2020 Advanced FBC Significant Code Changes - Internet
Provider: BCIC LLC
BCIS Course Number: 997.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: Kelley Burk
Second: Brian Langille
Approved Unanimously

Provider: TLC Engineering Solutions, Inc.
BCIS Course Number: 1001.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: Kelley Burk
Second: David John
Approved Unanimously

Provider: TLC Engineering Solutions, Inc.
BCIS Course Number: 1005.0
| Motion: Course **approved** based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content |
| Motion: Kelley Burk |
| Second: Brian Langille |
| Approved Unanimously |

**Course:** 2020 Florida Building Code – Energy Conservation 7th Edition Advanced Update (Internet)  
**Provider:** TLC Engineering Solutions, Inc.  
**Accreditor:** JC Code & Construction Consultants, Inc.  
**BCIS Course Number:** 1006.0

| Motion: Course **approved** based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content |
| Motion: Kelley Burk |
| Second: Brian Langille |
| Approved Unanimously |

**Course:** Adv FBC – Walkthrough Codes Changes From 6th to 7th Editions  
**Provider:** AIA Florida  
**Accreditor:** Code Consulting Services  
**BCIS Course Number:** 1007.0

| Motion: Course **approved** based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content |
| Motion: Brian Langille |
| Second: Kelley Burk |
| Approved Unanimously |

**Course:** Advanced FBC – A Walkthrough Codes Changes From 6th to 7th Editions - Online  
**Provider:** AIA Florida  
**Accreditor:** Code Consulting Services  
**BCIS Course Number:** 1008.0

| Motion: Course **approved** based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content |
| Motion: Kelley Burk |
| Second: Brian Langille |
| Approved Unanimously |

**Course:** 2020 Advanced Florida Building Code: Significant Changes to the 7th Edition – Chapter 16 - FBCB  
**Provider:** Johnston Service Corp  
**Accreditor:** Bill Dumbaugh  
**BCIS Course Number:** 994.0

| Motion: Course **approved** based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content |
| Motion: Kelley Burk |
| Second: Brian Langille |
| Approved Unanimously |
Provider: RedVector.com, Inc.
Accreditor: Bill Dumbaugh
BCIS Course Number: 982.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: Brian Langille
Second: Kelley Burk
Approved Unanimously

Course: 2020 Florida Building Code Advanced 7th Edition: Accessibility, Application and Administration Internet
Provider: RedVector.com, Inc.
Accreditor: Bill Dumbaugh
BCIS Course Number: 986.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: Kelley Burk
Second: Brian Langille
Approved Unanimously

Course: 2020 Advanced FBC Significant Code Changes
Provider: BCIC LLC
BCIS Course Number: 992.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: Kelley Burk
Second: Brian Langille
Approved Unanimously

Course: 2020 Advanced FBC Significant Code Changes - Online
Provider: BCIC LLC
BCIS Course Number: 993.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: David John
Second: Brian Langille
Approved Unanimously

Course: Advanced FBC: Preparing Code Compliant Construction Documents - Online
Provider: AIA Florida
Accreditor: Code Consulting Services
BCIS Course Number: 989.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: David John
Second: Brian Langille
Approved Unanimously

Course: Advanced FBC: Preparing Code Compliant Construction Documents
Provider: AIA Florida
Accreditor: Code Consulting Services
BCIS Course Number: 990.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: Kelley Burk
Second: Brian Langille
Approved Unanimously

Course: Advanced Review FBC 2020 7th Edition: Code Requirements For Intake and Exhaust Louvers Online
Provider: Air Distribution Consultants International, LLC
BCIS Course Number: 988.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: Kelley Burk
Second: Brian Langille
Approved Unanimously

Course: FBC Adv Mod 2020 Swimming Pool Updates
Provider: Florida Swimming Pool Association
Accreditor: Bill Dumbaugh
BCIS Course Number: 987.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: Kelley Burk
Second: Brian Langille
Approved Unanimously

Course: Florida Building Code 7th Edition: Advanced Course
Provider: PDH Academy
Accreditor: Bill Dumbaugh
BCIS Course Number: 981.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: Kelley Burk
Second: Brian Langille
Approved Unanimously

The following Self Affirmed (One Change) course is recommended for APPROVAL:
Course: 2020 FBC Advanced Module ANSI – 15 and ANSI – 7 Flow Requirements
and TDH
Provider: Florida Swimming Pool Association
Prior Accréditor: Bill Dumbaugh
BCIS Course Number: 607.3
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: Kelley Burk
Second: Brian Langille
Approved Unanimously

The following New Courses are recommended for CONDITIONAL APPROVAL:

Provider: Johnston Service Corp
Accreditor: Bill Dumbaugh
BCIS Course Number: 991.0
Motion: Course conditionally approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, subject to the 32-question online quiz being added to the course materials and reviewed.
Motion: Brian Langille
Second: Kelley Burk
Approved Unanimously

Course: 2020 FBC and Major Changes in Low Slope Roofing
Accreditor: JDB Code Services, Inc.
BCIS Course Number: 977.0
Motion: Course conditionally approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, subject to the course syllabus referencing only one “Method of Course Presentation.”
Motion: Brian Langille
Second: Kelley Burk
Approved Unanimously

Accreditor: JDB Code Services, Inc.
BCIS Course Number: 972.0
Motion: Course conditionally approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, subject to a “Method of Evaluation” being added to the course syllabus.
Motion: Brian Langille
Second: Kelley Burk
Approved Unanimously
The following Self Affirmed (One Change) course is recommended for CONDITIONAL APPROVAL:

Course: Advanced Florida Building Code  
Provider: Adcox Group, Inc.  
Prior Accreditor: Bill Dumbaugh  
BCIS Course Number: 270.3  

Motion: Course conditionally approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content, subject to the “Method of Course Presentation” being changed on the syllabus, the 2017 code reference being updated on the syllabus, the 6th Edition being updated on page 19 of the materials, and exam questions 2 and 10 being updated.  
Motion: Brian Langille  
Second: Kelley Burk  
Approved Unanimously

12.) Adjourned at 9:42 am est  
Motion: To adjourn  
Motion: Kelley Burk  
Second: Brian Langille  
Approved Unanimously

STAFF CONTACT: Michael Clark (MRC Consulting) mrcconsulting@earthlink.net: 850.545.1451

COMMITTEE MEMBERSHIP AND MEETING SCHEDULE

<table>
<thead>
<tr>
<th>MEMBER</th>
<th>REPRESENTATION</th>
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<tbody>
<tr>
<td>Nanette Dean</td>
<td>Manufactured Buildings, Chair</td>
</tr>
<tr>
<td>Drew Smith</td>
<td>Green Building Industry</td>
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<tr>
<td>Brian Langille</td>
<td>Natural Gas Distributor</td>
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<tr>
<td>Don Brown</td>
<td>Insurance Industry</td>
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<td>Kelley Smith Burk</td>
<td>Energy</td>
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<td>David John</td>
<td>Engineering</td>
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STAFF

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<tr>
<th>MEMBER</th>
<th>REPRESENTATION</th>
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<tbody>
<tr>
<td>Justin Vogel</td>
<td>Legal Advisor</td>
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<td>Jim Hammers</td>
<td>Technical Support</td>
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<td>Thomas Campbell</td>
<td>Administrative Support</td>
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FACILITATOR

<table>
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<tr>
<th>MEMBER</th>
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<tbody>
<tr>
<td>Michael Clark</td>
<td>(MRC Consulting)</td>
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## 2020 POC Meeting Schedule

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<th></th>
<th>Date</th>
<th>Location</th>
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<tbody>
<tr>
<td>I.</td>
<td>February 3, 2020</td>
<td>Tallahassee and via teleconference</td>
</tr>
<tr>
<td>II.</td>
<td>March 26, 2020</td>
<td>Tallahassee and via teleconference</td>
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<tr>
<td>III.</td>
<td>May 15, 2020</td>
<td>Tallahassee and via teleconference</td>
</tr>
<tr>
<td>IV.</td>
<td>July 23, 2020</td>
<td>Tallahassee and via teleconference</td>
</tr>
<tr>
<td>V.</td>
<td>October 1, 2020</td>
<td>Tallahassee and via teleconference</td>
</tr>
<tr>
<td>VI.</td>
<td>December 2020 (TBA)</td>
<td>Tallahassee and via teleconference</td>
</tr>
</tbody>
</table>

## 2020 Course Accreditation Application Deadline Schedule

<table>
<thead>
<tr>
<th></th>
<th>ED POC Meeting Date</th>
<th>Accredited Applications Submittal Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>I.</td>
<td>February 3, 2020 Meeting</td>
<td>January 19, 2020</td>
</tr>
<tr>
<td>II.</td>
<td>March 26, 2020 Meeting</td>
<td>March 15, 2020</td>
</tr>
<tr>
<td>III.</td>
<td>May 15, 2020 Meeting</td>
<td>May 10, 2020</td>
</tr>
<tr>
<td>IV.</td>
<td>July 23, 2020 Meeting</td>
<td>July 12, 2020</td>
</tr>
<tr>
<td>V.</td>
<td>October 1, 2020 Meeting</td>
<td>September 20, 2020</td>
</tr>
<tr>
<td>VI.</td>
<td>December 2020 Meeting</td>
<td>TBA</td>
</tr>
</tbody>
</table>

**Note:** This document is available in alternate formats upon request to the Department of Business and Professional Regulation, Codes and Standards, 5th Floor, 2601 Blainstone Rd., Tallahassee, FL, 32399.