

**FLORIDA BUILDING COMMISSION**  
**EDUCATION POC MEETING MINUTES**  
**OCTOBER 3, 2019**  
**TALLAHASSEE, FLORIDA**

**IMPORTANT MEETING ACCESS INFORMATION!**

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Meeting Information  
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Date: Thursday, October 3rd, 2019  
Time: 10:00 am, Eastern Daylight Time (New York, GMT-04:00)  
Meeting ID: 533 378 925  
Meeting Password: (This meeting does not require a password.)

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To join the online meeting  
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- Go to: 1. Go to <https://global.gotomeeting.com/join/533378925>  
2. If requested, enter your name and email address.  
3. Use your microphone and speakers (VoIP) – a headset is recommended. Or call in using your telephone.

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Teleconference Information  
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Join the conference call:  
Toll free: 1-866-899-4679 (US)  
Attendee access code: 533 378 925

For assistance please contact:  
jim.hammers@myfloridalicense.com  
1-850-717-1839

**CALL-IN NUMBER: 1-866-899-4679 CODE: 533378925**  
**IN PERSON ATTENDANCE: 5TH FLOOR, 2601 BLAIRSTONE RD., TALLAHASSEE, FLA. 32399**

## ***EDUCATION POC MEETING OBJECTIVES***

- To approve October 3, 2019 Meeting Agenda
- To approve August 1, 2019 Meeting Minutes
- To review/decide pending accreditor applications
- To review/decide accredited advanced courses
- To review/decide administratively approved updated courses
- To review/decide self affirmed updated courses
- To review/discuss Education Administrator activity report
- To identify future POC member discussion items
- To discuss general public comment
- To identify needed next steps, assignments, and agenda items for next meeting

## ***EDUCATION POC MEETING MINUTES— OCTOBER 3, 2019***

*All Agenda Times—including Adjournment—are Approximate and Subject to Change*

|                               |            |   |
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| <b>10:07<br/>a.m.<br/>EST</b> | <b>1.)</b> | <p><b>Welcome and Opening, Roll Call</b></p> <p><b>POC Members Present:</b> Nanette Dean, (Chair), Brian Langille, Don Brown, Jeffrey Stone PhD</p> <p><b>POC Member(s) Absent:</b> Kelley Smith Burk, Drew Smith</p> <p><b>Meeting Attendees Identified:</b><br/>         Thomas Campbell    Jim Hammers<br/>         Justin Vogel            Mo Madani.<br/>         Michael Clark         Sanjeev Mangoli</p>  |
|                               | <b>2.)</b> | <p><b>Review and approval of the October 3, 2019 meeting Agenda</b></p> <p><b>Motion:</b> To approve as submitted</p> <p><b>Motion:</b> Brian Langille</p> <p><b>Second:</b> Don Brown</p> <p><b>Approved Unanimously</b></p>   |
|                               | <b>3.)</b> | <p><b>Review and approval of August 1, 2019 meeting Minutes</b></p> <p><b>Motion:</b> To approve as submitted</p> <p><b>Motion:</b> Brian Langille</p> <p><b>Second:</b> Jeffrey Stone</p> <p><b>Approved Unanimously</b></p>   |
|                               | <b>4.)</b> | <p><b>Review pending accreditor applications for recommendation to the Commission</b></p> <p><b>Mr. Sanjeev Mangoli Pending...</b></p> <p><b>Discussion:</b> <i>The Chair asked the Education Administrator, Michael Clark, to address this agenda item. Mr. Clark stated that the applicant's name was Mr. Sanjeev Mangoli and that he currently resides in West Palm Beach, Florida. Mr. Clark asked the ED POC members if they received the rule language he sent them with the Ed POC Meeting reminder that describes the requirements for an</i></p> |

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|     | <p><i>accreditor to be approved.</i></p> <p><i>Mr. Clark stated that he checked to make sure that all of Mr. Mangoli's licenses were current. Specifically, he referenced:</i></p> <ul style="list-style-type: none"> <li>• <i>Certified General Contractor (CGC1509687) Current/Active 8/31/2020 (West Palm Beach)</i></li> <li>• <i>Certified General Contractor (CGC1520075) Current/Active 8/31/2020 (Boca Raton)</i></li> <li>• <i>Certified Specialty Contractor (SCC131151875) Current/Active 8/31/2020</i></li> <li>• <i>Home Inspector (HI6326) Current/Active 7/31/2020</i></li> </ul> <p><i>He also stated that Mr. Mangoli possessed extensive work experience, as evidenced by his resume. Mr. Clark further stated that the trade areas (subsequent content areas of advanced courses) Mr. Mangoli was seeking approval for, seemed to match his current licenses and resume. The specific subject/trade areas referenced were Accessibility, Administration, Building Commercial, Building Residential, Energy, and Existing Building Code.</i></p> <p><i>Mr. Clark then stated that the flowchart Mr. Mangoli included with his application, that described/explained the evaluation process regarding an accreditor's job of reviewing courses, was correct. Given this information, Mr. Clark asked the ED POC members if they had any questions for Mr. Mangoli. Commissioner Brown asked if it was a common practice to have more than one active General Contractor's license at the same time. Mr. Clark answered in the affirmative, stating that in this instance, the licenses were registered in two different Florida cities. The Chair asked Mr. Mangoli if he wanted to say anything about his qualifications. Mr. Mangoli stated that he was generally very experienced in the construction trades, that he had a Civil Engineering Degree, and that he currently works for Gold Coast School. The Chair then asked for a motion of approval, which did occur.</i></p> <p><b>Motion:</b> To approve Mr. Sanjeev Mangoli as a Florida Building Commission Accreditor<br/> <b>Motion:</b> Brian Langille<br/> <b>Second:</b> Don Brown<br/> <b>Approved Unanimously</b></p> |
| 5.) | <p><b>Review pending advanced accredited courses for recommendation to the Commission</b></p> <p><b>Course:</b> Existing Building &amp; Energy Conservation: An Advanced Building Code Course<br/> <b>Provider:</b> PDH Academy<br/> <b>Accreditor:</b> Bill Dumbaugh<br/> <b>BCIS Course Number:</b> 938.0<br/> <b>Motion:</b> Course <b>approved</b> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content<br/> <b>Motion:</b> Jeffrey Stone<br/> <b>Second:</b> Brian Langille<br/> <b>Discussion:</b> None<br/> <b>Approved Unanimously</b></p>   |

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| 6.) | <p><b>Review pending administratively approved updated courses for recommendation to the Commission</b></p> <p>None Pending</p>   |
| 7.) | <p><b>Review pending administratively approved Self Affirmed (ONE CHANGE) updated courses for recommendation to the Commission</b></p> <p>None Pending</p>  |
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| 8.) | <p><b>Education Administrator Activity Report</b></p> <p><i><b>Discussion:</b> The Education Administrator stated that the report contained brief descriptions of the normal activities of the Administrator from July 23rd, 2019, through September 23rd, 2019, including staffing the ED POC meetings and handling inquiries from a variety of sources concerning the FBC Education Program. He also stated that “Training Funding” information (for 2018-2019) was also included in the report, which is promoted by Building A Safer Florida (BASF), and which included the who/what of eligibility requirements. He stated that if anyone was interested, or had questions, to contact Cam Fentriss by the email address listed with the information. No questions were forthcoming from the ED POC members concerning the report content.</i></p> <p><b>A.</b> Provided administrative support for FBC Education POC for the August 1st, 2019 meeting</p> <p><b>B.</b> Prepared minutes for FBC Education POC August 1st, 2019 meeting</p> <p><b>C.</b> Prepared agenda for FBC Education POC meeting scheduled for October 3rd, 2019</p> <p><b>D.</b> Worked with training providers and accreditors to ensure compliance with Rule 61G20-6.002</p> <p><b>E.</b> Checked the BCIS to ensure information is current regarding the FBC Education and Accreditation Program</p> <p><b>F.</b> Inquiries addressed from July 23rd, 2019 to September 23rd, 2019 were as follows:</p> <p>40 inquiries: 29 telephone; 6 email; 5 phone and email</p> <p><b><u>Category of Inquirers:</u></b></p> <p>2 Accreditors<br/> 7 Providers<br/> 19 Consumers (Public)<br/> 3 Manufacturer/distributor</p> |

- 1 Building official
- 3 Contractors
- 1 Advocate
- 1 Realtor
- 1 Attorney
- 1 Interior designer
- 1 Architect

**Types of Inquiries :**

- 8 Advanced Courses
- 4 BCIS
- 2 Building codes
- 5 Mobile/modular
- 7 Windows
- 1 Construction defect
- 6 Roofing
- 2 Flood
- 1 Construction lien law
- 3 Licensure
- 1 Division of Emergency Management

**Training Funding Available for 2018-2019**

Two types of funding: 7-hour program or “minimum 1 hour” program  
 Reimbursement amount: \$23.00 per hour per attendee Available now, ends June 15, 2019

Eligible attendees:

- Licensed architects, engineers, interior designers, landscape architects, construction contractors, electrical contractors, or building code administrators or inspectors
- Home inspectors, mold remediators
- Must include license number for all categories above
- Employees in design and construction industries, requires this documentation:
- Letter from their design/construction licensed employer
- Copy of certificate of workers’ compensation insurance or exemption

Eligible course topics:

- Florida Building Code
- Florida Fire Prevention Code
- Construction plan and permitting requirements
- Construction liens
- Hurricane mitigation

For “minimum 1 hour” program, course requirements:

- At least 50% must be codes

For 7-hour program, course requirements:

- At least three (3) hours codes

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|      | <p>-- At least two (2) hours advanced codes</p> <p>For any program, course requirements:</p> <p>-- Mitigation training for home inspectors must include proctored exam and comply with section 627.711(2), F.S.</p> <p>-- *Course evaluations are REQUIRED that cover the following:</p> <p>--- Satisfaction with instructor</p> <p>--- Satisfaction with course materials</p> <p>--- Satisfaction with conduct of the training</p> <p>--- Ask whether “highly satisfied” “satisfied” “not satisfied” for each above</p> <p>Must enter into an agreement before submitting for grant funds, must verify availability of funds first.</p> <p>Documentation required (failure to submit is a 5% penalty):</p> <p>-- Submitted within FIVE (5) WORKING DAYS AFTER EACH COURSE</p> <p>-- Advertisement (must be approved in advance)</p> <p>-- Sign in sheets as acceptable for each licensing board</p> <p>-- Separate sign in sheets for licensees and non-licensed employees</p> <p>-- Non-licensed employee sign in sheets must include type of proof submitted</p> <p>-- *Copy of course evaluation for each attendee</p> <p>*Failure to demonstrate that 75% or more of trainees were satisfied or highly satisfied with the course instructor will result in a 1% penalty for each 5% increment or portion thereof that the percentage of satisfied trainees fall below 75%.</p> <p>E-mail Cam Fentriss at basfgrant@gmail.com if interested and for more information.</p> |
| 9.)  | <p><b>Identify future POC member discussion items</b></p> <p>No future ED POC member discussion items were forthcoming.</p>   |
| 10.) | <p><b>General public comment</b></p> <p>No public comment was forthcoming.</p>  |
| 11.) | <p><b>Summary and review of meeting work products and adoption of recommendations for submittal to the commission</b></p> <p><b><u>Recommended Commission Actions</u></b></p> <p><b>The Education POC considered and recommends the following:</b></p> <p><b>The following new course is recommended for APPROVAL:</b></p>  |

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|  | <p><b>Course:</b> Existing Building &amp; Energy Conservation: An Advanced Building Code Course<br/> <b>Provider:</b> PDH Academy<br/> <b>Accreditor:</b> Bill Dumbaugh<br/> <b>BCIS Course Number:</b> 938.0<br/> <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content<br/> <b>Motion:</b> Jeffrey Stone<br/> <b>Second:</b> Brian Langille<br/> <b>Approved Unanimously</b></p> <p><b>Other Motions</b></p> <p><b>Motion:</b> To approve Mr. Sanjeev Mangoli as a Florida Building Commission Accreditor<br/> <b>Motion:</b> Brian Langille<br/> <b>Second:</b> Don Brown<br/> <b>Approved Unanimously</b></p> |
|  | <p>12.) <i>Roll Call, Adjourned at 10:16 am est</i></p> <p><b>Motion:</b> To adjourn<br/> <b>Motion:</b> Jeffrey Stone<br/> <b>Second:</b> Brian Langille<br/> <b>Approved Unanimously</b></p>  |

**STAFF CONTACT:** Michael Clark (MRC Consulting) mrcconsulting@earthlink.net: 850.545.1451

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| <b>COMMITTEE MEMBERSHIP AND MEETING SCHEDULE</b> |
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| EDUCATION POC MEMBERSHIP |                               |
|--------------------------|-------------------------------|
| MEMBER                   | REPRESENTATION                |
| Nanette Dean             | Manufactured Buildings, Chair |
| Drew Smith               | Green Building Industry       |
| Jeffrey Stone PhD        | Building Product Manufacturer |
| Brian Langille           | Natural Gas Distributor       |
| Don Brown                | Insurance Industry            |
| Kelley Smith Burk        | Energy                        |
| STAFF                    |                               |
| Justin Vogel             | Legal Advisor                 |
| Jim Hammers              | Technical Support             |
| Thomas Campbell          | Administrative Support        |

| FACILITATOR   |                  |
|---------------|------------------|
| Michael Clark | (MRC Consulting) |

| 2019 POC MEETING SCHEDULE |                                 |                                    |
|---------------------------|---------------------------------|------------------------------------|
| I.                        | February 5, 2019 (10:00 AM EST) | Tallahassee and via teleconference |
| II.                       | April 5, 2019 (10:00 AM EST)    | Tallahassee and via teleconference |
| III.                      | June 6, 2019 (9:00 AM EST)      | Tallahassee and via teleconference |
| IV.                       | August 1, 2019 (9:00 AM EST)    | Tallahassee and via teleconference |
| V.                        | October 3, 2019 (10:00 AM EST)  | Tallahassee and via teleconference |
| VI.                       | November 2019 (TBA)             | Tallahassee and via teleconference |

| 2019 COURSE ACCREDITATION APPLICATION DEADLINE SCHEDULE |                          |  |
|---|--------------------------|--|
|   | ED POC MEETING DATE      | ACCREDITED APPLICATIONS SUBMITTAL DEADLINE |
| I.  | February 5, 2019 Meeting | January 27, 2019                           |
| II.   | April 5, 2019 Meeting    | March 24, 2019                             |
| III.  | June 6, 2019 Meeting     | May 26, 2019                               |
| IV.   | August 1, 2019 Meeting   | July 21, 2019                              |
| V.  | October 3, 2019 Meeting  | September 22, 2019                         |
| VI.   | December 2019 Meeting    | TBA  |

**NOTE: THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST TO THE DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION, CODES AND STANDARDS, 5TH FLOOR, 2601 BLAIRSTONE RD., TALLAHASSEE, FL, 32399.**