

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE
TELECONFERENCE MEETING FROM TALLAHASSEE
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May 21, 2020

10:00 A.M.

Minutes

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE
PRESENT:**

Jeffrey Stone, Chairman
Nan Dean
David Compton

David Gilson
Robert Hamberger
Brian Swope

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE
NOT PRESENT:**

STAFF PRESENT:

Mo Madani
Thomas Campbell
Jim Hammers

Justin Vogel
Chris Howell
Zubeyde Binici

MEETING FACILITATION:

The meeting was facilitated by Jeff Blair from Facilitated Solutions, LLC. Consultation, Process Design & Facilitation. Information at: facilitatedsolutions.org

Welcome:

Time: 10:00 a.m.

Mr. Blair welcomed everyone to the teleconference meeting of the Product Approval Program Oversight Committee.

Roll Call:

Mr. Blair performed roll call for the Product Approval Program Oversight Committee. A quorum was determined with 6 members present at the time of roll call.

Agenda Approval:

Chairman Stone asked for a motion to approve the agenda for today if there were no changes.

Commissioner Compton entered a motion to approve the agenda as posted for today's meeting. Commissioner Hamberger seconded the motion. The motion passed unanimously with a vote of 6 to 0.

Approval of Minutes and Facilitation Report from March 26, 2020 meetings:

Chairman Stone asked for a motion to approve the facilitator's report and meeting minutes from the March 26, 2020 meeting, if there were no changes.

Commissioner Compton entered a motion to approve the minutes and facilitator's report as posted from the March 26, 2020 meeting. Commissioner Dean seconded the motion. The motion passed unanimously with a vote of 6 to 0.

Product Approval and Entities Statistics Report:

Ms. Binici provided the statistical report for products and entities.

Report on conditional approvals from the April 7, 2020 meeting:

Chairman Stone advised there were no conditional approvals to report for this meeting.

Review of Product Approval & Entity Applications:

Chairman Stone advised there were 28 entities on the consent agenda for approval and asked for a motion to approve if there were no entities to be pulled.

Commissioner Hamberger entered a motion to approve the consent agenda of 28 entities. Commissioner Compton seconded the motion. The motion passed unanimously with a vote of 6 to 0.

Product Approval Applications without Comments consent agenda:

Chairman Stone advised there were 132 products on the consent agenda and asked for a motion to approve if there were no products to be pulled.

Commissioner Gilson entered a motion to approve the 132 products on the consent agenda. Commissioner Compton seconded the motion. The motion passed unanimously with a vote of 6 to 0.

Product Approval Application with Comments:

31761 – Commissioner Compton entered a motion for conditional approval of 31761. Commissioner Gilson seconded the motion. The motion passed with a vote of 6 to 0.

31767 - Commissioner Compton entered a motion for approval of 31767. Commissioner Dean seconded the motion. The motion passed with a vote of 6 to 0.

DBPR Applications:

Chairman Stone advised that there were 92 products on the DBPR roster. He stated there is no action needed from the Product Approval Committee.

Public Comments: None

POC Member Comments: None

Final Roll Call:

Mr. Blair performed a final roll call and 6 members were remaining on the line.

Adjournment: Chairman Stone thanked everyone for their participation and adjourned the meeting at 10:08 a.m.