THURSDAY, MAY 21, 2020

MEETING SUMMARY AND OVERVIEW

At the Thursday, May 21, 2020 teleconference meeting the POC considered regular procedural issues including product approval and entities statistics reports; a status report on conditional approvals from the April 7, 2020 Commission meeting, indicating that all of the applications are now resolved and approved; review and approval of product and entity applications; a review of DBPR approved product approval applications. Specific actions included: recommending the Commission take action on product and entity applications as recommended by the POC and reflected in DBPR staff's product and entity approval reports.

Background and Supporting Documents

Relevant background and supporting documents are linked to each agenda item. The Agenda URL for the May 21, 2020 meeting is as follows:

http://www.floridabuilding.org/fbc/commission/FBC_0620/Product_Approval/Product_Approval_Agenda.htm.

AGENDA ITEM OUTCOMES

A. 1. STATEMENT OF TELECONFERENCE PARTICIPATION PROCESS

Jeff Blair reviewed the teleconference participation process with participants reminding them that it is important for participants to keep their phones or computer microphones on mute to minimize background noise, not to put their phones on hold, and to wait until invited to speak to avoid confusion and chaos. Jeff emphasized that all participants will have ample time to speak on all agenda items. Participants were reminded to state their names each time they speak.

A. 2. OPENING AND MEETING PARTICIPATION

The meeting was opened at 10:00 AM, and roll call determined a quorum of the members were present. The following POC members participated (6 of 6 members):

David Compton, Nan Dean, David Gilson, Robert Hamberger, Jeff Stone, and Brian Swope.

Members Absent:

None.

A. 3. DBPR Staff Participating

Zubeyde Binici, Tom Campbell, Jim Hammers, Chris Howell, Mo Madani, and Justin Vogel.

Meeting Facilitation and Reporting
Product Approval POC meetings are facilitated and meeting summary reports drafted by Jeff Blair from Facilitated Solutions, LLC. Information at: http://facilitatedsolutions.org.

A. 4. Agenda Review

The POC voted unanimously, 6 - 0 in favor, to approve the agenda for the May 21, 2020 meeting as posted/presented. Following are the key agenda items approved for consideration:

- To Consider/Discuss Product Approval Program Issues.
- To Consider/Decide on Approval of Products and Product Approval Entities.

Amendments:

There were no amendments to the posted Agenda.

The complete Agenda is included as *"Attachment 1".*

(See Attachment 1—Agenda)

B. Review and Approval of the March 26, 2020 Minutes and Facilitator's Summary Report

*Motion—*The POC voted unanimously, 6 – 0 in favor, to approve the March 26, 2020 meeting minutes and Facilitator's Summary Report as posted/presented.

Amendments:
*None were offered.

C. 1. Product Approval and Entities Statistics Report

Zubeyde Binici reviewed the product and entities statistics reports with participants and answered members' questions. Zubeyde reported that the total number of product approval applications approved to the 2017 Code is 6,964 (7,732 total in the System), the total number of products approved to the 2017 Code is 29,141 (33,021 total in the System), and the total number of entities approved to the 2017 Code is 126 (412 total in the System). The reports are linked to the Product Approval POC's agenda.

C. 2. Report on Conditional Approvals from the December 10, 2019 FBC Meeting

Jeff Stone, POC Chair, noted that all of the relevant conditions were met for each of the conditional approvals reported at the April 7, 2020 Commission meeting, and are now approved.

D. 1. PRODUCT AND ENTITY APPLICATIONS CONSENT AGENDA

Jeff Stone, POC Chair, presented the consent agenda for entities by asking if any participant or POC members wished to have any entity applications pulled from the consent agenda for individual consideration. There were no entity applications pulled for individual consideration. Jeff Stone presented the consent agenda for approval of products by asking if any participant or POC member wished to have any applications pulled from the consent agenda for individual consideration. There were no product approval applications pulled for individual consideration.

POC Actions:

MOTION—The POC voted unanimously, 6 - 0 in favor, to recommend the Commission approve the consent agenda of product approval entities (28) recommended for approval as posted.
MOTION—The POC voted unanimously, 6 - 0 in favor, to recommend the Commission approve the consent agenda of products (132) recommended for approval to the 2017 Code.

PRODUCT APPROVAL APPLICATIONS PULLED FROM THE CONSENT AGENDA FOR INDIVIDUAL CONSIDERATION

There were no products pulled from the consent agenda for individual consideration.

D. 2. PRODUCT APPROVAL APPLICATIONS WITH DISCUSSION OR COMMENTS

Jeff Blair presented the products with discussion and public comment. Following are the POC's recommendations on the (2) product approval applications submitted for approval to the 2017 Code with public comment:

- The POC recommends the Commission conditionally approve product FL 31761 based on the conditions requested by the applicant (6 – 0 in favor).
- The POC recommends the Commission approve product FL 31767 (6 – 0 in favor).

D. 3. DBPR APPLICATIONS

Jeff Stone noted that there were a total of 92 DBPR applications including 2 applications with comments submitted for approval to the 2017 Code and all are approved. Staff's DBPR Applications Report indicated that the applications with comments have been resolved to staff's satisfaction (either the application was revised or no change was needed) and no further action was required for approval of the products.

All of the recommendations for the DBPR applications are linked to the May 21, 2020 Product Approval POC agenda posted on the BCIS.

E. 1. PUBLIC COMMENT

Jeff Stone invited members of the public to address the Product Approval POC on any issues under the POC's purview.

Public Comments:

- There were no Public comments.

E. 2. POC MEMBER COMMENT

Jeff Stone invited POC members to offer any general comments to the POC.

- There were no POC comments.

E. 3. STAFF MEMBER COMMENT

Jeff Stone invited DBPR staff members to offer any general comments to the POC.

- There were no staff comments.

POC RECOMMENDATIONS FOR COMMISSION ACTION

The POC recommends the following actions to the Florida Building Commission:

1.) The POC recommends the Commission take action on product and entity applications as recommended by the POC and reflected in DBPR staff's product and entity approval reports.

NEXT STEPS

The POC will meet July 23, 2020 to provide recommendations to the Commission on Product Approval System relevant issues for the August 4, 2020 Commission meeting.

(See Attachment 2—POC Meeting Schedule)

F. ADJOURN

After a closing roll call confirmed that the POC retained a quorum, Jeff Stone, POC Chair, thanked POC members, staff and the public for their attendance and participation, and adjourned the meeting at 10:09 AM on Thursday, May 21, 2020.

ATTACHMENT 1

MEETING AGENDA

FLORIDA BUILDING COMMISSION
PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE (POC)

THURSDAY, MAY 21, 2029—10:00 AM
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
2601 BLAIR STONE ROAD—TALLAHASSEE, FLORIDA 32399

MEETING OBJECTIVES

- To Consider/Discuss Product Approval Program Issues
- To Consider/Decide on Approval of Products and Product Approval Entities

PRODUCT APPROVAL POC MEMBERS

Jeff Stone-Chair, David Compton, Nanette Dean, David Gilson, Robert Hamberger, and Brian Swope.

MEETING AGENDA— THURSDAY, MAY 21, 2020

All Agenda Times—Including Adjournment—Are Approximate and Subject to Change

9:00AM	**A)**	**Call to Order** **1. Statement on Teleconference Participation Process** **2. Roll call of POC Members** **3. Identification of Staff/Attendees** **4. Review and Approval of Agenda**
	B)	**Review & Approve March 26, 2029 Minutes and Facilitator Summary Report**
	C)	**Product Approval Program Issues:** **1) Product Approval & Entities Statistics Report** **2) Report on conditional approvals from the April 7, 2020 meetings.** *(All conditional approval requirements were met)*
	D)	**Department of Business and Professional Regulation Reports:** **1. Review of Product Approval & Entity Applications** **2. Product Approval Applications with Comments** **3. DBPR Applications**
	E)	**Public/POC/Staff Comments**
	F)	*Adjourn*

ATTACHMENT 2

PRODUCT APPROVAL POC MEETING SCHEDULE

FY 2019-2020 SCHEDULE	LOCATION
August 1, 2019	Tallahassee/DBPR and via Teleconference/Webinar
October 4, 2019	Tallahassee/DBPR and via Teleconference/Webinar
December 2, 2019	Tallahassee/DBPR and via Teleconference/Webinar
January 30, 2020	Tallahassee/DBPR and via Teleconference/Webinar
March 26, 2020	Tallahassee/DBPR and via Teleconference/Webinar
May 21, 2020	Tallahassee/DBPR and via Teleconference/Webinar
FY 2020-2021 SCHEDULE	LOCATION
July 23, 2020	Tallahassee/DBPR and via Teleconference/Webinar
October 1, 2020	Tallahassee/DBPR and via Teleconference/Webinar