

FLORIDA BUILDING COMMISSION
EDUCATION POC MEETING MINUTES

JUNE 6, 2019

TALLAHASSEE, FLORIDA

IMPORTANT MEETING ACCESS INFORMATION!

Meeting Information

Date: Thursday, June 6th, 2019
Time: 9:00 am, Eastern Daylight Time (New York, GMT-04:00)
Meeting ID: 148 382 085
Meeting Password: (This meeting does not require a password.)

To join the online meeting

- Go to: 1. Go to <https://global.gotomeeting.com/join/148382085>
2. If requested, enter your name and email address.
3. Use your microphone and speakers (VoIP) – a headset is recommended. Or call in using your telephone.

Teleconference Information

Join the conference call:
Toll free: 1-877-309-2073 (US)
Attendee access code: 148 382 085

For assistance please contact:
jim.hammers@myfloridalicense.com
1-850-717-1839

CALL-IN NUMBER: 1-877-309-2073 CODE: 148382085
IN PERSON ATTENDANCE: 5TH FLOOR, 2601 BLAIRSTONE RD., TALLAHASSEE, FLA. 32399

EDUCATION POC MEETING OBJECTIVES

- To approve June 6, 2019 Meeting Agenda
- To approve April 5, 2019 Meeting Minutes
- To review/decide pending accreditor applications
- To review/decide accredited advanced courses
- To review/decide administratively approved updated courses
- To review/decide self affirmed updated courses
- To review/discuss Education Administrator activity report
- To identify future POC member discussion items
- To discuss general public comment
- To identify needed next steps, assignments, and agenda items for next meeting

EDUCATION POC MEETING MINUTES—JUNE 6, 2019

All Agenda Times—including Adjournment—are Approximate and Subject to Change

9:00 a.m. EST	1.)	<p>Welcome and Opening, Roll Call</p> <p>POC Members Present: Nanette Dean, (Chair), Kevin Flanagan, Don Brown, Jeffrey Stone PhD</p> <p>POC Member(s) Absent: Brian Langille, Kelley Smith Burk, Drew Smith</p> <p>Meeting Attendees Identified: Thomas Campbell Jim Hammers Erin Rosica Justin Vogel Mo Madani. Michael Clark John Farinelli</p>
	2.)	<p>Review and approval of the June 6, 2019 meeting Agenda</p> <p>Motion: To approve as submitted Motion: Kevin Flanagan Second: Don Brown Approved Unanimously</p>
	3.)	<p>Review and approval of April 5, 2019 meeting Minutes</p> <p>Motion: To approve as submitted Motion: Kevin Flanagan Second: Don Brown Approved Unanimously</p>
	4.)	<p>Review pending accreditor applications for recommendation to the Commission</p> <p>None Pending</p>

5.)		<p>Review pending advanced accredited courses for recommendation to the Commission</p> <p>Course: 2017 Florida Advanced Building Code Internet Continuing Education Course (1 Hour) Provider: @ Home Prep – A Division of Stutzenberger College Accreditor: JC Code & Construction Consultants, Inc. BCIS Course Number: 933.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Kevin Flanagan Second: Don Brown Discussion: <i>The Education Administrator stated that even though an evaluative quiz (and answers) was included in the course materials, no mention of a “Method of Evaluation” was made in the syllabus. A reference to a “Method of Evaluation” should be noted in the syllabus.</i> Approved Unanimously</p> <p>Course: 2017 Advanced Training: Impact Protection Under the FBC Provider: JC Code & Construction Consultants, Inc. Accreditor: JDB Code Services, Inc. BCIS Course Number: 932.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Kevin Flanagan Second: Don Brown Discussion: <i>None</i> Approved Unanimously</p>
6.)		<p>Review pending administratively approved updated courses for recommendation to the Commission</p> <p>None Pending</p>
7.)		<p>Review pending administratively approved Self Affirmed (ONE CHANGE) updated courses for recommendation to the Commission</p> <p>None Pending</p>
8.)		<p>Education Administrator Activity Report</p> <p>Discussion: <i>The Education Administrator stated that the report contained brief descriptions of the normal activities of the Administrator from March 25th, 2019, through May 24th, 2019, including staffing the ED POC meetings and handling inquiries from a variety of sources concerning the FBC</i></p>

Education Program. He also stated that "Training Funding" information (for 2018-2019) was also included in the report, which is promoted by Building A Safer Florida (BASF), and which included the who/what of eligibility requirements. He stated that if anyone was interested, or had questions, to contact Cam Fentriss by the email address listed with the information. No questions were forthcoming from the ED POC members concerning the report content.

A. Provided administrative support for FBC Education POC for the April 5th, 2019 meeting

B. Prepared minutes for FBC Education POC April 5th, 2019 meeting

C. Prepared agenda for FBC Education POC meeting on June 6th, 2019

D. Worked with training providers and accreditors to ensure compliance with Rule 61G20-6.002

E. Checked the BCIS to ensure information is current regarding the FBC Education and Accreditation Program

F. Inquiries addressed from March 25th, 2019 to May 24th, 2019 were as follows:

39 inquiries: 29 telephone; 5 email; 5 phone and email

Category of Inquirers:

3 Accreditor
7 Providers
21 Consumers
2 Government personnel
2 Contractor
1 Design professional
1 Homeowner Association board member
1 Manufacturer
1 Plumber

Types of Inquiries :

8 Advanced Courses
3 BCIS
5 Mobile/modular
9 Windows
3 Roofing
1 DCA
1 Construction lien law
3 Building Codes
1 Permits
1 Product approval
1 Water fountain in gymnasium
1 Energy forms
1 Remote access installation

1 HVAC

Training Funding Available for 2018-2019

Two types of funding: 7-hour program or “minimum 1 hour” program
Reimbursement amount: \$23.00 per hour per attendee Available now, ends June 15, 2019

Eligible attendees:

- Licensed architects, engineers, interior designers, landscape architects, construction contractors, electrical contractors, or building code administrators or inspectors
- Home inspectors, mold remediators
- Must include license number for all categories above
- Employees in design and construction industries, requires this documentation:
 - Letter from their design/construction licensed employer
 - Copy of certificate of workers’ compensation insurance or exemption

Eligible course topics:

- Florida Building Code
- Florida Fire Prevention Code
- Construction plan and permitting requirements
- Construction liens
- Hurricane mitigation

For “minimum 1 hour” program, course requirements:

- At least 50% must be codes

For 7-hour program, course requirements:

- At least three (3) hours codes
- At least two (2) hours advanced codes

For any program, course requirements:

- Mitigation training for home inspectors must include proctored exam and comply with section 627.711(2), F.S.
- *Course evaluations are REQUIRED that cover the following:
 - Satisfaction with instructor
 - Satisfaction with course materials
 - Satisfaction with conduct of the training
 - Ask whether “highly satisfied” “satisfied” “not satisfied” for each above

Must enter into an agreement before submitting for grant funds, must verify availability of funds first.

Documentation required (failure to submit is a 5% penalty):

- Submitted within FIVE (5) WORKING DAYS AFTER EACH COURSE
- Advertisement (must be approved in advance)
- Sign in sheets as acceptable for each licensing board
- Separate sign in sheets for licensees and non-licensed employees

	<p>-- Non-licensed employee sign in sheets must include type of proof submitted -- *Copy of course evaluation for each attendee</p> <p>*Failure to demonstrate that 75% or more of trainees were satisfied or highly satisfied with the course instructor will result in a 1% penalty for each 5% increment or portion thereof that the percentage of satisfied trainees fall below 75%.</p> <p>E-mail Cam Fentriss at basfgrant@gmail.com if interested and for more information.</p>
9.)	<p>Identify future POC member discussion items</p> <p>No future ED POC member discussion items were forthcoming.</p>
10.)	<p>General public comment</p> <p>No public comment was forthcoming.</p>
11.)	<p>Summary and review of meeting work products and adoption of recommendations for submittal to the commission</p> <p><u>Recommended Commission Actions</u></p> <p>The Education POC considered and recommends the following:</p> <p>The following new courses are recommended for APPROVAL:</p> <p>Course: 2017 Florida Advanced Building Code Internet Continuing Education Course (1 Hour) Provider: @ Home Prep – A Division of Stutzenberger College Accreditor: JC Code & Construction Consultants, Inc. BCIS Course Number: 933.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Kevin Flanagan Second: Don Brown Approved Unanimously</p> <p>Course: 2017 Advanced Training: Impact Protection Under the FBC Provider: JC Code & Construction Consultants, Inc. Accreditor: JDB Code Services, Inc. BCIS Course Number: 932.0 Motion: Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content Motion: Kevin Flanagan</p>

		Second: Don Brown Approved Unanimously
	12.)	Roll Call, Adjourned at 9:07 am est Motion: To adjourn Motion: Kevin Flanagan Second: Don Brown Approved Unanimously

STAFF CONTACT: Michael Clark (MRC Consulting) mrcconsulting@earthlink.net: 850.545.1451

COMMITTEE MEMBERSHIP AND MEETING SCHEDULE
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EDUCATION POC MEMBERSHIP	
MEMBER	REPRESENTATION
Nanette Dean	Manufactured Buildings, Chair
Kevin Flanagan	Electrical Contractor
Drew Smith	Green Building Industry
Jeffrey Stone PhD	Building Product Manufacturer
Brian Langille	Natural Gas Distributor
Don Brown	Insurance Industry
Kelley Smith Burk	Energy
STAFF	
Justin Vogel	Legal Advisor
Jim Hammers	Technical Support
Thomas Campbell	Administrative Support
FACILITATOR	
Michael Clark	(MRC Consulting)

2019 POC MEETING SCHEDULE		
I.	February 5, 2019 (10:00 AM EST)	Tallahassee and via teleconference
II.	April 5, 2019 (10:00 AM EST)	Tallahassee and via teleconference
III.	June 6, 2019 (9:00 AM EST)	Tallahassee and via teleconference
IV.	July 2019 (TBA)	Tallahassee and via teleconference
V.	September 2019 (TBA)	Tallahassee and via teleconference
VI.	November 2019 (TBA)	Tallahassee and via teleconference

2019 COURSE ACCREDITATION APPLICATION DEADLINE SCHEDULE		
	ED POC MEETING DATE	ACCREDITED APPLICATIONS

		SUBMITTAL DEADLINE
I.	February 5, 2019 Meeting	January 27, 2019
II.	April 5, 2019 Meeting	March 24, 2019
III.	June 6, 2019 Meeting	May 26, 2019
IV.	July 2019 Meeting	TBA
V.	September 2019 Meeting	TBA
VI.	November 2019 Meeting	TBA

NOTE: THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST TO THE DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION, CODES AND STANDARDS, 5TH FLOOR, 2601 BLAIRSTONE RD., TALLAHASSEE, FL, 32399.