FLORIDA BUILDING COMMISSION
EDUCATION POC MEETING REPORT
MAY 27, 2016
TALLAHASSEE, FLORIDA

IMPORTANT MEETING ACCESS INFORMATION!

Meeting information

Date: Friday, May 27th, 2016
Time: 10:00 am, Eastern Daylight Time (New York, GMT-05:00)
Meeting ID: 148 382 085
Meeting Password: (This meeting does not require a password.)

To join the online meeting

Go to: 1. Go to https://global.gotomeeting.com/join/148382085
2. If requested, enter your name and email address.
3. Use your microphone and speakers (VoIP) - a headset is recommended..or call in using your telephone.

Teleconference information

Join the conference call:
Toll free: 1-877-309-2073 (US)
Attendee access code: 148 382 085

For assistance please contact:
jim.hammers@myfloridalicense.com
1-850-717-1839

CALL-IN NUMBER: 1-877-309-2073 CODE:148382085
IN PERSON ATTENDANCE: ROOM 90, 1940 NORTH MONROE ST., TALLAHASSEE, FLA.
**Education POC Meeting Objectives**

- To approve May 27, 2016 Meeting Agenda
- To approve March 31, 2016 Meeting Minutes
- To review/decide pending accreditor applications
- To review/decide accredited advanced courses
- To review/decide administratively approved updated courses
- To review/decide self affirmed updated courses
- To review/discuss Education Administrator activity report
- To identify future POC member discussion items
- To discuss general public comment
- To identify needed next steps, assignments, and agenda items for next meeting

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**Education POC Meeting Report—May 27, 2016**

*All Agenda Times—Including Adjournment—Are Approximate and Subject to Change*

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
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<tbody>
<tr>
<td>10:00 a.m.</td>
<td>Welcome and Opening, Roll Call</td>
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<tr>
<td></td>
<td><strong>POC Members Present:</strong> Nanette Dean, (Chair), Drew Smith,</td>
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<td></td>
<td>Kevin Flanagan</td>
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<td><strong>POC Members Absent:</strong> Brian Langille, Jeffrey Stone PhD, Darrell</td>
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<td></td>
<td>Phillips</td>
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<td><strong>Meeting Attendees Identified:</strong> Jim Richmond, Kris Howell, Mo</td>
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<td></td>
<td>Madani, April Hammonds, Michael Clark, Nick Duval, Jim Hammers,</td>
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<td></td>
<td>Sharon Mignardi, Joe Belcher</td>
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<td></td>
<td>Important Note: A quorum of members was not reached for this meeting. As a result, the ED POC meeting did not occur as scheduled at 10:00 am, May 27th, 2016. The Chair and Executive Director of Codes and Standards made the decision to present the courses to the full commission at the Florida Building Commission’s plenary session, on June 8, 2016. The rest of the ED POC members agreed with the decision from the Chair.</td>
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<tr>
<td>2.)</td>
<td>Review and approval of the May 27, 2016 meeting Agenda</td>
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<tr>
<td></td>
<td><strong>Motion:</strong> To approve as submitted</td>
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<tr>
<td></td>
<td><strong>Second:</strong> Approved Unanimously</td>
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<tr>
<td>3.)</td>
<td>Review and approval of March 31, 2016 meeting Minutes</td>
</tr>
<tr>
<td></td>
<td><strong>Motion:</strong> To approve as submitted</td>
</tr>
<tr>
<td></td>
<td><strong>Second:</strong> Approved Unanimously</td>
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</tbody>
</table>
4.) Review pending accreditor applications for recommendation to the Commission

None Pending

5.) Review pending advanced accredited courses for recommendation to the Commission

Course: 2014 Florida Building Code Advanced Accessibility
Provider: AIA Florida
Accreditor: BCIC LLC
BCIS Course Number: 792.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion:
Second:
Discussion: None
Approved Unanimously

Course: 2014 Advanced Florida Building Code: A History and Recent Changes - Internet
Provider: Architects Parti, LLC
Accreditor: BCIC LLC
BCIS Course Number: 791.0
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion:
Second:
Discussion: None
Approved Unanimously
7.) Review pending administratively approved self affirmed (ONE CHANGE) updated courses for recommendation to the Commission

Provider: Tim Tolbert
Prior Accreditor: Bill Dumbaugh
BCIS Course Number: 525.1
Motion: Course approved based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content
Motion: Second:
Discussion: None
Approved Unanimously

8.) Education Administrator Activity Report

A. Provided administrative support for FBC Education POC for the March 31st, 2016 meeting

B. Drafted minutes for FBC Education POC March 31st, 2016 meeting

C. Prepared agenda for FBC Education POC meeting on May 27th, 2016

D. Worked with training providers and accreditors to ensure compliance with Rule 61G20-6.002

E. Checked the BCIS to ensure information is current regarding the FBC Education and Accreditation Program

F. Inquiries addressed from March 24th, 2016 to May 16th, 2016 were as follows:

32 inquiries: 19 telephone; 9 email; 4 phone and email

Category of Inquirers:
2 Architect
4 Accredits
9 Provider
8 Consumer
5 Contractor
1 City
1 Property manager
2 Code enforcement officer

Types of Inquiries:
8 Advanced Courses
Training Funding Available for 2015-2016

Two types of funding: 7-hour program or “minimum 1 hour” program
Reimbursement amount: $23.00 per hour per attendee Available now, ends June 15, 2016
Eligible attendees:
-- Licensed architects, engineers, interior designers, landscape architects, construction contractors, electrical contractors, or building code administrators or inspectors
-- Home inspectors, mold remediators
  -- Must include license number for all categories above
-- Employees in design and construction industries, requires this documentation:
  -- Letter from their design/construction licensed employer
  -- Copy of certificate of workers’ compensation insurance or exemption

Eligible course topics:
-- Florida Building Code
-- Florida Fire Prevention Code
-- Construction plan and permitting requirements
-- Construction liens
-- Hurricane mitigation

For “minimum 1 hour” program, course requirements:
  -- At least 50% must be codes

For 7-hour program, course requirements:
  -- At least three (3) hours codes
  -- At least two (2) hours advanced codes

For any program, course requirements:
-- Mitigation training for home inspectors must include proctored exam and comply with section 627.711(2), F.S.
-- *Course evaluations are REQUIRED that cover the following:
--- Satisfaction with instructor
--- Satisfaction with course materials
- -- Satisfaction with conduct of the training
  --- Ask whether “highly satisfied” “satisfied” “not satisfied” for each above

Documentation required (failure to submit is a 5% penalty):
-- Submitted within FIVE (5) WORKING DAYS AFTER EACH COURSE
-- Advertisement (must be approved in advance)
-- Sign in sheets as acceptable for each licensing board
-- Separate sign in sheets for licensees and non-licensed employees
-- Non-licensed employee sign in sheets must include type of proof submitted
-- *Copy of course evaluation for each attendee

*Failure to demonstrate that 75% or more of trainees were satisfied or highly satisfied
with the course instructor will result in a 1% penalty for each 5% increment or portion
thereof that the percentage of satisfied trainees fall below 75%.

E-mail Cam Fentriss at basanswers@aol.com or info@buildingasaferflorida.org if
interested

9.) Identify future POC member discussion items

10.) General public comment

11.) Summary and review of meeting work products and adoption of
  recommendations for submittal to the commission

**Recommended Commission Actions**

The Education POC considered and recommends the following:

The following new courses are recommended for APPROVAL:

The following administratively approved self affirmed (ONE CHANGE)
updated course is recommended for APPROVAL:

12.) Adjourn

Motion: To adjourn
Motion:
Second:
Approved Unanimously

STAFF CONTACT: Michael Clark (MRC Consulting) mrcconsulting@earthlink.net; 850.545.1451

COMMITTEE MEMBERSHIP AND MEETING SCHEDULE

<table>
<thead>
<tr>
<th>MEMBER</th>
<th>REPRESENTATION</th>
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<tbody>
<tr>
<td>Nanette Dean</td>
<td>Manufactured Buildings, Chair</td>
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<tr>
<td>Kevin Flanagan</td>
<td>Electrical Contractor</td>
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<tr>
<td>Drew Smith</td>
<td>Green Building Industry</td>
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<tr>
<td>Jeffrey Stone PhD</td>
<td>Building Product Manufacturer</td>
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<tr>
<td>Darrell Phillips</td>
<td>Public Education</td>
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<tr>
<td>Brian Langille</td>
<td>Natural Gas Distributor</td>
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STAFF

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<tr>
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<tbody>
<tr>
<td>April Hammonds</td>
<td>Legal Advisor</td>
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<tr>
<td>Jim Hammers</td>
<td>Technical Support</td>
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<tr>
<td>Jim Richmond</td>
<td>Administrative</td>
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FACILITATOR

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<tbody>
<tr>
<td>Michael Clark</td>
<td>(MRC Consulting)</td>
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2016 POC MEETING SCHEDULE

I. January 29, 2016 (10:00 AM EST) Tallahassee and via teleconference
II. March 31, 2016 (10:00 AM EST) Tallahassee and via teleconference
III. May 27, 2016 (10:00 AM EST) Tallahassee and via teleconference
IV. August, 2016 (TBA) (10:00 AM EST) Tallahassee and via teleconference
V. October, 2016 (TBA) (10:00 AM EST) Tallahassee and via teleconference
VI. December, 2016 (TBA) (10:00 AM EST) Tallahassee and via teleconference

2016 COURSE ACCREDITATION APPLICATION DEADLINE SCHEDULE

<table>
<thead>
<tr>
<th>ED POC MEETING DATE</th>
<th>ACCREDITED APPLICATIONS SUBMITTAL DEADLINE</th>
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<tbody>
<tr>
<td>II. March 31, 2016 Meeting</td>
<td>March 20, 2016</td>
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<tr>
<td>III. May, 27, 2016 Meeting</td>
<td>May 16, 2016</td>
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<tr>
<td>IV. August, 2016 Meeting (TBA)</td>
<td>July, 2016 (TBA)</td>
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<tr>
<td>V. October, 2016 Meeting (TBA)</td>
<td>September, 2016 (TBA)</td>
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<tr>
<td>VI. December, 2016 Meeting (TBA)</td>
<td>November, 2016 (TBA)</td>
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NOTE: THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST TO THE DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION, CODES AND STANDARDS, ROOM 90, 1940 NORTH MONROE ST., TALLAHASSEE, FL, 850.717.1838.