Facilitator’s Summary Report of the
May 14, 2013
Teleconference Meeting
Tallahassee, Florida

Process Design, Consensus-Building and Facilitation By

Consensus Center

Report by Jeff A. Blair
FCRC Consensus Center
Florida State University

jblair@fsu.edu
http://consensus.fsu.edu

This document is available in alternate formats upon request to DBPR, Codes & Standards,
1940 North Monroe Street, Tallahassee, FL 32399-0772, (850) 487-1824.
TUESDAY, MAY 14, 2013

OPENING AND MEETING ATTENDANCE
The meeting was opened at 10:00 AM, and the following Commission members participated:

Dick Browdy (Chair), Bob Boyer, Nan Dean, Kevin Flanagan, Charles Frank, Herminio Gonzalez, Ken Gregory, Dale Greiner, Jon Hamrick, Jeff Stone, and Tim Tolbert.

DBPR Staff Present
Kathleen Brown-Blake, Chris Burgwald, Jim Hammers, April Hammonds, Jim Richmond, and Mary Kathryn Smith.

Meeting Facilitation
Commission meetings are facilitated by Jeff Blair from the FCRC Consensus center at Florida State University. Information at: http://consensus.fsu.edu/

CONSENSUS CENTER

Project Webpage
Information on the Florida Building Commission project, including agenda packets, meeting reports, and related documents may be found in downloadable formats at the project webpage link (URL): http://consensus.fsu.edu/FBC/index.html

AGENDA REVIEW
Jeff Blair explained that the purpose of the meeting was to conduct a supplemental rule development Workshop for Rule 61G20-4.001, F.A.C., fees for waiver application as required by section 553.512(1), F.S.

The complete Agenda is included as Attachment I.
(See Attachment I—Agenda)
OVERVIEW
Section 553.512 (1), F.S. requires that the Commission shall establish by rule a fee to be paid upon submitting a request for an Accessibility Code waiver. The Accessibility TAC met on May 6, 2013 and developed a recommendation regarding the fee and implementation date. The Commission conducted a supplemental rule development workshop on May 14, 2013 regarding Rule 61G20-4.001, Procedures – Accessibility Waiver Fees, for the purpose of adopting an Accessibility Code waiver fee.

PROCESS REVIEW
Jeff Blair explained the process to be used for the supplemental rule development workshop as follows:

WORKSHOP PROCESS:
✓ Roll Call
✓ Workshop Process Overview
✓ Open Workshop
✓ Accessibility TAC’s recommendation
✓ Public Comment (stack list of speakers)
✓ Close Public Comment
✓ Commission Clarifying Questions (stack list of speakers)
✓ Commission Discussion
✓ Commission Motion on fees, implementation date, and proceeding with rule adoption

SUPPLEMENTAL RULE DEVELOPMENT WORKSHOP—RULE 61G20-4.001, PROCEDURES—ACCESSIBILITY WAIVER FEES
The Workshop opened by reading into the record the Accessibility TAC’s unanimous recommendation regarding a fee schedule and implementation date for accessibility waiver fees. Jeff Blair explained that the Accessibility TAC met by teleconference on May 6, 2013 and unanimously adopted a recommendation for submittal to the Commission. Following is the TAC’s recommendation:

The Accessibility TAC recommends that the Florida Building Commission implement an Accessibility Code Waiver application fee of $250.00/application, with a delayed implementation date of July 1, 2014 (start of a new fiscal year) to allow time for implementation of needed BCIS revisions.

Members of the public were invited to offer comments regarding the proposed fee and implementation date. There were no public comments offered. Subsequently the Commission was invited to ask questions and discuss the proposed fee schedule. Following questions and answers, public comment and discussion, Chairman Browdy requested a motion, and the Commission took the following action:
**Commission Actions:**

**MOTION**—The Commission voted unanimously, 11 – 0 in favor, to adopt the Accessibility Code Waiver application fee of $250.00/application, with a delayed implementation date of July 1, 2014, to allow time for implementation of needed BCIS revisions; and to proceed with rule adoption of the following:

1. 61G20.4.001 Procedures for a waiver or modification of the requirements of the Act or Code shall be accompanied by a fee of $250 and filed on the Form FBC 2012-01. Request for Waiver, effective October, 2012 adopted and incorporated herein.
2. There is a SERC required; and,
3. The Rule language does not exceed the threshold of Section 121.541(2)(a), F. S. and therefore does not require legislative ratification.

**PUBLIC COMMENT**

Chairman Browdy invited members of the public to address the Commission on any issues under the Commission’s purview.

*There were no public comments offered.*

**COMMISSION MEMBER COMMENT**

Chairman Browdy invited Commission members to offer any general comments to the Commission.

*There were no Commissioner comments offered.*

**NEXT STEPS**

The Commission will proceed with rule adoption regarding Rule 61G20-4.001, Procedures – Accessibility Waiver Fees, for the purpose of adopting a fee schedule for Accessibility Code waivers.

**ADJOURN**

The Chair thanked Commission members and the public for their attendance and participation, and adjourned the meeting at 10:15 AM on Tuesday, May 14, 2013 following an unanimous vote of 11 – 0 in favor of adjournment.
ATTACHMENT I
MEETING AGENDA

FLORIDA BUILDING COMMISSION
TELECONFERENCE/WEBINAR
TUESDAY, MAY 14, 2013
10:00 AM UNTIL COMPLETION

TELECONFERENCE MEETING FROM TALLAHASSEE, FLORIDA
ROOM 90
1940 NORTH MONROE STREET
https://suncom.webex.com/suncom/j.php?ED=178425762&UID=1373347457&RT=MiMxMQ%3D%3D
AUDIO: DIAL IN NUMBER 1-888-670-3525
CONFERENCE CODE: 606-232-6940

COMMISSION OBJECTIVES


Ø Workshop on Rule 61G20-4.001, F.A.C., fees for waiver application as required by section 553.512(1), F.S.

MEETING AGENDA

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:00 AM</td>
<td>1.) Welcome and Opening, Roll Call</td>
</tr>
<tr>
<td></td>
<td>2.) Discuss Rule 61G20-4.001, F.A.C., fees for waiver application as required by section 553.512(1), F.S.</td>
</tr>
<tr>
<td></td>
<td>3.) Public Comment</td>
</tr>
<tr>
<td></td>
<td>4.) Member Comment</td>
</tr>
<tr>
<td></td>
<td>5.) Adjournment</td>
</tr>
</tbody>
</table>

STAFF CONTACTS: Jim Richmond, jim.richmond@dbpr.state.fl.us, (850) 717-1823 Mo Madani, mo.madani@dbpr.state.fl.us, (850) 717-1825

Note: This document is available to any person requiring materials in alternate format upon request. Contact the Department of Business and Professional Regulation, 1940 North Monroe Street, Tallahassee, Florida 32399-2100 or call 850-487-1824.