

REVIEW PROCEDURES BY PRODUCT APPROVAL SYSTEM ADMINISTRATOR.

Certification Method.

1. Verify that Certification Agency Certificate (CAC) is issued to the Product Manufacturer's name on the application, for the product described on application and for the testing standards on application.
2. Verify that testing standards on application are as adopted on the building code. If not as adopted (year of standard) an equivalency of standards shall be uploaded on proper location of application.
3. Verify that the application lists the proper category and subcategory of product.
4. Verify that the testing standards on CAC and application are the building code required by the building code for this category/subcategory.
5. Verify that limits of use on CAC are same as on application or that proper references are indicated to documents showing those limits of use.
6. Verify that the product is properly described on application and as described on CAC.
7. Verify that proper installation instructions are included and in accordance with Rule 9B-72.070(5) FAC.
8. Verify that installation instructions are as tested. If rational analysis was performed to develop installation instructions an evaluation report shall be required.
9. Verify that structural components are properly specified. (Type, grade, properties, etc.)
10. Verify that no rational analysis was used to develop the CAC. If used recommend to applicant to change method to evaluation report by FL PE.
11. Verify that application was validated by an approved validation entity. If validation was done by a Florida licensed professional verify that proper validation checklist was submitted signed and sealed by validator.
12. If installations instruction are done by a licensed professional not independent from manufacturer, that the application is validated by an independent validator that will perform a technical validation.
13. Verify that proper QA Contract date is entered on application and that it is current.
14. Send proper comments on deficiencies to applicant, or if complete indicate application has been reviewed and placed as "Pending FBC Approval".

REVIEW PROCEDURES BY PRODUCT APPROVAL SYSTEM ADMINISTRATOR.

Evaluation Report by Florida PE/RA Method.

1. Verify that Evaluation Report (ER) is issued to the Product Manufacturer's name on the application, for the product described on application and for the testing standards on application.
2. Verify that testing standards on application are as adopted on the building code. If not as adopted (year of standard) an equivalency of standards shall be uploaded on proper location of application.
3. Verify that the application lists the proper category and subcategory of product.
4. Verify that the testing standards on ER and application are the building code required by the building code for this category/subcategory.
5. Verify that test reports are properly described and performed at an accredited testing laboratory site. Accreditation of testing laboratory site shall be by an approved accreditation entity. (If product is to be used within HVHZ, testing laboratory shall comply with TAS 301).
6. Verify that limits of use on ER are same as on application or that proper references are indicated to documents showing those limits of use.
7. Verify that the product is properly described on application and as described on ER.
8. Verify that proper installation instructions are included and in accordance with Rule 9B-72.070(4) FAC.
9. Verify that structural components are properly specified. (Type, grade, properties, etc.)
10. Verify that a Certificate of Independence has been uploaded by evaluator. If evaluator is not independent from manufacturer, a disclosure statement shall be provided and a technical validation performed.
11. Verify that evaluator has submitted a copy of the evaluation report signed and sealed by evaluator.
12. Verify that application was validated by an approved validation entity and verify that proper validation checklist was submitted signed and sealed by validator.
13. Verify that proper QA Contract date is entered on application and that it is current.
14. Send proper comments on deficiencies to applicant, or if complete indicate application has been reviewed and placed as "Pending FBC Approval".

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Test Report Method.

1. Verify that Test Report (TR) is issued to the Product Manufacturer's name on the application, for the product described on application and for the testing standards on application.
2. Verify that testing standards on application are as adopted on the building code. If not as adopted (year of standard) an equivalency of standards shall be uploaded on proper location of application.
3. Verify that the application lists the proper category and subcategory of product.
4. Verify that the testing standards on TR and application are the building code required by the building code for this category/subcategory.
5. Verify that test reports are properly described and performed at an approved testing laboratory site. (If product is to be used within HVHZ, testing laboratory shall comply with TAS 301).
6. Verify that limits of use on TR are same as on application or that proper references are indicated to documents showing those limits of use.
7. Verify that the product is properly described on application and as described on TR.
8. Verify that proper installation instructions are included and in accordance with Rule 9B-72.070(4) FAC. Installation instructions shall be as tested only.
9. Verify that structural components are properly specified. (Type, grade, properties, etc.)
10. Verify that a Certificate of Independence has been uploaded by testing lab.
11. Verify that application was validated by an approved validation entity and verify that proper technical validation checklist was submitted signed and sealed by validator.
12. Verify that proper QA Contract date is entered on application and that it is current.
13. Send proper comments on deficiencies to applicant, or if complete indicate application has been reviewed and placed as "Pending FBC Approval".

REVIEW PROCEDURES BY PRODUCT APPROVAL SYSTEM ADMINISTRATOR.

Evaluation Report by Evaluation Entity Method.

1. Verify that Evaluation Report (ER) is issued to the Product Manufacturer's name on the application, for the product described on application and for the testing standards on application.
2. Verify that testing standards on application are as adopted on the building code. If not as adopted (year of standard) an equivalency of standards shall be uploaded on proper location of application.
3. Verify that ER is based on the current Florida Building Code or a model code that is the basis for the current model code
4. Verify that the application lists the proper category and subcategory of product.
5. Verify that the testing standards on ER and application are the building code required by the building code for this category/subcategory.
6. Verify that test reports are properly described.
7. Verify that limits of use on ER are same as on application or that proper references are indicated to documents showing those limits of use.
8. Verify that the product is properly described on application and as described on ER.
9. Verify that proper installation instructions are included and in accordance with Rule 9B-72.070(4) FAC.
10. Verify that structural components are properly specified. (Type, grade, properties, etc.)
11. Verify that a Certificate of Independence has been uploaded.
12. If installations instruction are done by a licensed professional not independent from manufacturer, that the application is validated by an independent validator that will perform a technical validation.
13. Verify that application was validated by an approved validation entity and verify that proper validation checklist was submitted signed and sealed by validator.
14. Verify that proper QA Contract date is entered on application and that it is current.
15. Send proper comments on deficiencies to applicant, or if complete indicate application has been reviewed and placed as "Pending FBC Approval".