

**Florida Building Commission  
Education POC Minutes  
March 2006**

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**Members Present: Dick Browdy (Chair), Jon Hamrick, Steve Bassett, Herminio Gonzalez**

**Members Absent: Steve Corn, Pete Tagliarini**

**February 2006 Education POC Agenda**

The Chair amended the March POC Agenda to include as an item the “Building Code Education and Outreach Council” Report, which reported on the activities and results of the February 28 meeting of the Building Code Education and Outreach Council.

Motion: Steve Bassett

2<sup>nd</sup>: Jon Hamrick

**Approved As Amended**

**Approval of February 2006 Minutes**

The Chair suggested that the current language of “online courses should go through the accreditation process again” to “online courses must go through the accreditation process again”. This language was found within the agenda item titled, “Discuss Need for Accreditation of Approved FBC Instructor-Lead Developed Courses That are Formatted to Online Courses”.

Motion: Jon Hamrick

2<sup>nd</sup>: Steve Bassett

**Approved As Amended**

**Discuss Procedure to Revoke Approval of Advanced Courses Not Updated with the 2005 Supplement**

The Chair noted two motions that passed during the Building Code Education and Outreach Council meeting, which he felt were germane to this discussion. Those two motions were:

*The BCEOC encourages the individual boards to make sure their providers comply with and update, as soon as possible, all relevant courses to the latest code for the benefit of licensees.*

*The BCEOC suggests language to the FBC that providers shall have 60 days to update existing advanced code courses that are affected by code changes to accommodate those*

*changes from the date of their approval. Code updated courses shall be submitted for re-accreditation within that 60 day period but may continue to be offered during the interim. Courses should be labeled as to signify what code they were developed under.*

Ila Jones spoke for the FBC's General Counsel, Jim Richmond, regarding this issue. She stated that Mr. Richmond said that the approval process for updated advanced courses is a two step process. That is, the course moves through the normal process for approving updated courses, then is presented to the various boards for their approval. Further, if a course is not approved, then a provider has appeal rights through Chapter 120 and the unapproved course may be used for CE credit but not as an advanced course.

During the ensuing discussion it was stated that it was difficult for providers to make code changes to their respective courses within 60 days from the date when code changes go into effect. Someone else stated that actually providers have 60 days from the date of implementation.

This discussion prompted the Chair to state a new motion regarding this issue. That motion was:

*Providers have up to 60 days to submit updated courses, based on any code change in the future, under the timeline of 60 days from the date of implementation of the code change.*

That motion was discussed and amended to include:

*The Commission may revoke the approval of any course not timely updated, pursuant to Chapter 120.*

There was a motion to amend the change and then a motion on the above change.

Amended Motion: Steve Bassett

2<sup>nd</sup>; Jon Hamrick

**Approved Unanimously**

### **Discuss the Functional Role Differences Between the Florida Building Commission Education POC and the Building Code Education and Outreach Council, as described in Chapter 553.841**

The Chair stated that according to Chapter 553.841, the Building Code Education and Outreach Council is now responsible for course development. The responsibilities of the Florida Building Commission Education POC is now:

- To approve/reject recommendations made by the council regarding subjects for education and outreach concerning the Florida Building Code
- To review and approve advanced courses, which are then submitted to the various boards for approval
- To develop and maintain the Accreditation process

## **Discuss the Need for an Acceptable Internet Protocol to be Used to Build Online Courses**

The Education Administrator stated that the current design and functionality of online courses range from very good to non-existent. He further stated that minimum standards should be developed for all training providers to use when designing online courses. During the ensuing discussion, it was suggested that guidelines be developed instead of standards, which some in the discussion believed would leave some flexibility and creativity for providers. All agreed that something like this was needed as providers should be accountable to some level of standard. Some suggested guidelines/standards were:

- Provider and developer information be clearly listed
- Course should contain login/out capability
- Course should be clearly interactive
- Course should contain narration
- Course should contain testing/evaluation mechanisms
- Course should contain time tracking capability

The Education Administrator stated that this would be one of the issues discussed and acted on during the May Accreditor's Workshop.

## **Discuss Proposed Workshop (Possible May Date) With DBPR Approved CE Providers: to include Course development, Explanation of FBC Accreditation Process, How to Register as a Provider, How to Register as an Accreditor, How to Register a Course**

The Education Administrator stated that the topics listed would be explained and discussed, focusing on what steps in these processes work and what steps can be modified or deleted. The resultant processes will be placed on the BCIS for easy access. Everyone agreed that this type of workshop is needed.

## **Summary and Review of Meeting Work Products/Action Items, Assignments, and Next Steps**

### **Public Comments**

A provider asked if one of his courses would be placed on the consent agenda for approved courses at the next POC meeting. The Education Administrator stated that it would be.

Another provider stated that he wasn't comfortable that his course materials were on the BCIS for review, but could be downloaded and stolen by someone.

### **Adjournment**

Motion: Herminio Gonzalez

2<sup>nd</sup>: Jon Hamrick

**Approved Unanimously**

### **Recommended Commission Actions**

Approve Accreditor Application: UFL Rinker School of Building Construction (Contact – Leon Wetherington)

Categories: Administration, Existing Building Code, Building – Residential Energy

**Motion:** Steve Bassett

2<sup>nd</sup>: Herminio Gonzalez

**Approved Unanimously**

Approve Courses Reviewed by FBC Approved Accreditors

ATI – How Do the Code Changes Affect Me?

Provider: Aquatic Training Institute

Accreditor: BCIC LLC

**Motion:** Jon Hamrick

2<sup>nd</sup>: Steve Bassett

**Approved Unanimously**

Approve Courses Reviewed by FBC Approved Accreditors

Advanced Administration Internet

Provider: Gold Coast School of Construction

Accreditor: Contractor's Institute

**Motion:** Steve Bassett

2<sup>nd</sup>: Herminio Gonzalez

**Approved Unanimously**

Approve Courses Reviewed by FBC Approved Accreditors

Florida Existing Building Code, Advanced Module

Provider: BRB Code Educators Inc.

Accreditor: Bill Dumbaugh

**Motion:** Steve Bassett

2<sup>nd</sup>: Herminio Gonzalez

**Approved Unanimously**

### **Updated Course Approvals**

The courses listed below have been updated with the 2005 Code Supplement. The chair listed all of the courses and asked for a Consent Agenda approval for all of the courses.

**Motion:** Jon Hamrick

2<sup>nd</sup>: Steve Bassett

**Approved Unanimously**

<u>Course</u>	<u>Provider</u>	<u>Accreditor</u>	<u>Date of Accreditation</u>
Advanced Admin.	Gold Coast School of Construction	Contractor's Institute	2/20/2006
Advanced Admin. Internet	Gold Coast School of Construction	Contractor's Institute	2/20/2006
Residential Advance	Palm Construction School	JDB Code Services	2/21/2006
Building/Structural	BRB Code Educators	Building Officials & Inspectors Educ. Ass.	2/21/2006
Advance Residential	BRB Code Educators	Building Officials & Inspectors Educ. Ass.	2/21/2006
Building/Structural	Palm Beach Notices	BCIC LLC	2/24/2006
Building/Structural	School for Contract's & Trades	BCIC LLC	3/05/2006
Building/Structural	TDS Construction Services	BCIC LLC	2/26/2006
Building/Structural	Florida Hardhat, Inc.	BCIC LLC	3/03/2006
Building/Structural	Contractors Educ. System	BCIC LLC	3/03/2006
Building/Structural	Builder's Estimating & Exam School	BCIC LLC	3/03/2006
Advanced Residential	Gold Coast School Of Construction	Contractor's Institute	3/03/2006
Building/Structural	Brevard Electrical Apprenticeship Training Program	BCIC LLC	3/05/2006
Building/Structural	Gray Systems	BCIC LLC	3/06/2006
Building/Structural	Jake Leahy Electrical Code Connections	BCIC LLC	3/13/2006

Building/Structural American Constructn Contractor's Institute 3/17/2006  
School

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