

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE
TELECONFERENCE MEETING FROM TALLAHASSEE, FLORIDA**

WEB URL : <https://global.gotomeeting.com/join/545051013>

AUDIO: DIAL-IN NUMBER 1 877 309 2070

CONFERENCE CODE/MEETING ID: 545-051-013

Thursday, February 1, 2018

10:00 A.M. until completion

Minutes

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE
PRESENT:**

Jeffrey Stone, Chairman
David Compton
David Gilson
Brian Swope

E.J. Carlson
Nan Dean
Robert Hamberger

**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE
NOT PRESENT:**

STAFF PRESENT:

Mo Madani
Zubeyde Binici
Jim Hammers

Justin Vogel
Chris Howell
Tom Campbell

MEETING FACILITATION:

The meeting was facilitated by Jeff Blair from the FCRC Consensus Center at Florida State University. Information at: <http://consensus.fsu.edu/>

Welcome:

Time: 10:00 a.m.

Mr. Blair welcomed everyone to the teleconference meeting of the Product Approval Program Oversight Committee.

Teleconference Process:

Mr. Blair reviewed the teleconference participation process for all participants on the call.

Roll Call:

Mr. Blair performed roll call for the Product Approval Program Oversight Committee. A quorum was determined with 7 of 7 members present at the time of roll call.

Agenda Approval:

Commissioner Compton entered a motion to approve the agenda as posted for today's meeting. Commissioner Hamberger seconded the motion. The motion passed unanimously with a vote of 7 to 0

Approval of Minutes and Facilitation Report from November 30, 2107 meetings:

Commissioner Compton entered a motion to approve the minutes and facilitation report as posted from November 30, 2017. Commissioner Dean seconded the motion. The motion passed unanimously with a vote of 7 to 0.

Product Approval and Entities Statistics Report:

Ms. Binici provided the statistical report for 2017 product approval and entities.

Report on conditional approvals from the October 10, 2017 meeting:

Chairman Stone advised that there is no action needed on this item as all conditional approvals are now complete and in compliance.

Review of Product Approval & Entity Applications:

Chairman Stone advised there were 19 Entities on the consent agenda for approval.

Commissioner Compton entered a motion to approve the consent agenda of 19 entities. Commissioner Hamberger seconded the motion. The motion passed unanimously with a vote of 7 to 0.

Product Approval Applications without Comments consent agenda:

Mr. Blair asked if there were any request for applications to be removed from the consent agenda for individual consideration by the POC.

Warren Schaefer, W.W. Schaefer Engineering and Consulting, Inc. requested to pull FL 24226 and FL 24227 from the consent agenda. He provided a detail explanation for this request where both products were missing information that he feels should be included. He also inquired on FL 25570.

Mr. Blair advised that FL 25570 was on the agenda for discussion and not on this consent listing being discussed at this time.

Helmy Makar, Miami-Dade County advised he agrees with Mr. Schaefer.

Chairman Stone called for a motion to remove FL 24226 and FL 24227 from the consent agenda.

Commissioner Hamberger entered a motion to move FL 24226 and FL 24227 from the consent agenda for individual consideration. Commissioner Compton seconded the motion. The motion passed unanimously with a vote of 7 to 0.

Commissioner Stone advised there were 236 products remaining on the consent agenda and asked for a motion for approval.

Commissioner Compton entered a motion to approve the consent agenda for the 236 products on the consent agenda as modified. Commissioner Hamberger seconded the motion. The motion passed unanimously with a vote of 7 to 0.

Product Approval Applications with Comments:

10477 R7 - Commissioner Compton entered a motion for approval of 10477 R7. Commissioner Hamberger seconded the motion. The motion passed unanimously with a vote of 7 to 0.

11847 R4 - Commissioner Compton entered a motion for conditional approval of 11847 R4. Commissioner Dean seconded the motion. The motion passed unanimously with a vote of 7 to 0.

13061-R5 - Commissioner Compton entered a motion for conditional approval of 13061-R5. Commissioner Hamberger seconded the motion. The motion passed unanimously with a vote of 7 to 0.

15099-R8 - Commissioner Compton entered a motion for conditional approval of 15099-R8. Commissioner Hamberger seconded the motion. The motion passed unanimously with a vote of 7 to 0.

19715-R4 - Commissioner Compton entered a motion for approval of 19715-R4. Commissioner Hamberger seconded the motion. The motion passed unanimously with a vote of 7 to 0.

21335-R2 - Commissioner Compton entered a motion for approval of 21335-R2. Commissioner Hamberger seconded the motion. The motion passed unanimously with a vote of 7 to 0.

Public Comment FL 25770:

Mr. Schaefer stated this product also did not have the detail as stated before on the other items and there are no parts called out are listed.

Mr. Madani explained Rule 61G20-3 and its requirements. He advised this rule is used by staff to make their determinations. Mr. Madani suggested that the POC approve this application conditionally which will allow staff to review it again to ensure that the application is in compliance. He stated he felt that there is confusion on what Miami-Dade requires versus the actual requirement per the rule.

Mr. Schaefer responded that it is not a question of what is in the document but the fact that it is complete.

Mr. Makar spoke on the sealant.

Mr. Madani stated that the sealant is not part of the rule requirement.

25570 - Commissioner Compton entered a motion for conditional approval of 25570 with stated conditions. Commissioner Hamberger seconded the motion. The motion passed unanimously with a vote of 7 to 0.

Product Approval Applications with Comments (cont.):

25571 - Commissioner Compton entered a motion for conditional approval of 25571. Commissioner Dean seconded the motion. The motion passed unanimously with a vote of 7 to 0.

25621 - Commissioner Compton entered a motion for conditional approval of 25621. Commissioner Hamberger seconded the motion. The motion passed unanimously with a vote of 7 to 0.

24226 - Commissioner Compton entered a motion for conditional approval of 24226. Commissioner Hamberger seconded the motion. The motion passed unanimously with a vote of 7 to 0.

24227 - Commissioner Compton entered a motion for conditional approval of 24227. Commissioner Hamberger seconded the motion. The motion passed unanimously with a vote of 7 to 0.

DBPR Applications 2014:

Chairman Stone advised that there were 20 products with no comments under the 2014 Code and there was 1 product with a comment under the 2014 Code that has been addressed. He stated there is no action needed from the Product Approval Committee.

DBPR Applications 2017:

Chairman Stone advised that there were 246 products with no comments under the 2017 Code and there were 10 products with comments under the 2017 Code that have been addressed. He stated there is no action needed from the Product Approval Committee.

Public Comments: None

POC Member Comments: None

Final Roll Call:

Mr. Blair performed final roll call, all 7 members were remaining on the line.

Adjournment:

Commissioner Stone adjourned the meeting at 10:28 a.m.