

**FLORIDA BUILDING COMMISSION**  
**EDUCATION POC MEETING MINUTES**  
**FEBRUARY 2, 2018**  
**TALLAHASSEE, FLORIDA**

**IMPORTANT MEETING ACCESS INFORMATION!**

-----  
Meeting information  
-----

Date: Friday, February 2nd, 2018  
Time: 10:00 am, Eastern Daylight Time (New York, GMT-04:00)  
Meeting ID: 148 382 085  
Meeting Password: (This meeting does not require a password.)

-----  
To join the online meeting  
-----

- Go to: 1. Go to <https://global.gotomeeting.com/join/148382085>  
2. If requested, enter your name and email address.  
3. Use your microphone and speakers (VoIP) – a headset is recommended. Or call in using your telephone.

-----  
Teleconference information  
-----

Join the conference call:  
Toll free: 1-877-309-2073 (US)  
Attendee access code: 148 382 085

For assistance please contact:  
jim.hammers@myfloridalicense.com  
1-850-717-1839

**CALL-IN NUMBER: 1-877-309-2073 CODE:148382085**  
**IN PERSON ATTENDANCE: 5TH FLOOR, 2601 BLAIRSTONE RD., TALLAHASSEE, FLA. 32399**

## ***EDUCATION POC MEETING OBJECTIVES***

- To approve February 2, 2018 Meeting Agenda
- To approve November 28, 2017 Meeting Minutes
- To review/decide pending accreditor applications
- To review/decide accredited advanced courses
- To review/decide administratively approved updated courses
- To review/decide self affirmed updated courses
- To review/discuss Education Administrator activity report
- To identify future POC member discussion items
- To discuss general public comment
- To identify needed next steps, assignments, and agenda items for next meeting

## ***EDUCATION POC MEETING MINUTES— FEBRUARY 2, 2018***

*All Agenda Times—including Adjournment—are Approximate and Subject to Change*

<b>10:00 a.m. EST</b>	<b>1.)</b>	<p><b>Welcome and Opening, Roll Call</b></p> <p><b>POC Members Present:</b> Nanette Dean, (Chair), Jeffrey Stone PhD, Kevin Flanagan, Drew Smith, Don Brown, Brian Langille, Kelley Smith Burk</p> <p><b>POC Member(s) Absent:</b></p> <p><b>Meeting Attendees Identified:</b>          Tom Campbell      Jim Hammers          Mo Madani            Justin Vogel          Michael Clark          Joe Belcher</p>
	<b>2.)</b>	<p><b>Review and approval of the February 2, 2018 meeting Agenda</b></p> <p><b>Motion:</b> To approve as submitted  <b>Motion:</b> Don Brown  <b>Second:</b> Kevin Flanagan  <b>Approved Unanimously</b></p>
	<b>3.)</b>	<p><b>Review and approval of November 28, 2017 meeting Minutes</b></p> <p><b>Motion:</b> To approve as submitted  <b>Motion:</b> Don Brown  <b>Second:</b> Kevin Flaagan  <b>Approved Unanimously</b></p>
	<b>4.)</b>	<p><b>Review pending accreditor applications for recommendation to the Commission</b></p> <p>None Pending</p>

	<p>5.) <b>Review pending advanced accredited courses for recommendation to the Commission</b></p> <p><b>Course:</b> 2017 Advanced Electrical Requirements for Swimming Pools - Internet  <b>Provider:</b> JADE Learning  <b>Accreditor:</b> Code Consulting Services  <b>BCIS Course Number:</b> 860.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Kevin Flanagan  <b>Second:</b> Jeffrey Stone  <b>Discussion:</b> None  <b>Approved Unanimously</b></p> <p><b>Course:</b> Major Electrical Changes Contained in the 6<sup>th</sup> Edition (2017) FBC Advanced  <b>Provider:</b> Electrical Council of Florida  <b>Accreditor:</b> JC Code &amp; Construction Consultants, Inc.  <b>BCIS Course Number:</b> 859.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Kevin Flanagan  <b>Second:</b> Don Brown  <b>Discussion:</b> None  <b>Approved Unanimously</b></p> <p><b>Course:</b> Pre-2017 FBC: Existing Advanced Code, 6<sup>th</sup> Edit.  <b>Provider:</b> Contractor's Institute  <b>Accreditor:</b> JDB Code Services, Inc.  <b>BCIS Course Number:</b> 846.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Jeffrey Stone  <b>Second:</b> Don Brown  <b>Discussion:</b> None  <b>Approved Unanimously</b></p> <p><b>Course:</b> 2017 Advanced Building Code Energy Conservation – 6<sup>th</sup> Edition  <b>Provider:</b> Florida Air Conditioning Apprenticeship Assoc.  <b>Accreditor:</b> Code Consulting Services  <b>BCIS Course Number:</b> 877.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Don Brown  <b>Second:</b> Jeffrey Stone  <b>Discussion:</b> None  <b>Approved Unanimously</b></p>
--	---

	<p> <b>Course:</b> 2017 FBC – 2014 NEC Advanced Code Module for Electricians Live  <b>Provider:</b> Mike Holt Enterprises of Leesburg inc.  <b>Accreditor:</b> Code Consulting Services  <b>BCIS Course Number:</b> 878.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Kevin Flanagan  <b>Second:</b> Don Brown  <b>Discussion:</b> None  <b>Approved Unanimously</b> </p> <p> <b>Course:</b> 2017 Advanced Building Code, 6<sup>th</sup> Edition – Building - Internet  <b>Provider:</b> Titan Continuing Education, Inc.  <b>Accreditor:</b> Bill Dumbaugh  <b>BCIS Course Number:</b> 871.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Don Brown  <b>Second:</b> Jeffrey Stone  <b>Discussion:</b> None  <b>Approved Unanimously</b> </p> <p> <b>Course:</b> 2017 Advanced Florida Building Code: Building Changes Overview - Internet  <b>Provider:</b> Architects Parti, LLC  <b>Accreditor:</b> Code Consulting Services  <b>BCIS Course Number:</b> 874.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Jeffrey Stone  <b>Second:</b> Don Brown  <b>Discussion:</b> None  <b>Approved Unanimously</b> </p> <p> <b>Course:</b> 2017 Florida Building Code 6<sup>th</sup> Edition Building Code Updates - Advanced  <b>Provider:</b> IRP - Florida  <b>Accreditor:</b> Code Consulting Services  <b>BCIS Course Number:</b> 875.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Don Brown  <b>Second:</b> Kevin Flanagan  <b>Discussion:</b> None  <b>Approved Unanimously</b> </p> <p> <b>Course:</b> 2017 Advanced Florida Building Code: Residential Changes Overview - Internet  <b>Provider:</b> Architects Parti, LLC  <b>Accreditor:</b> Code Consulting Services  <b>BCIS Course Number:</b> 876.0 </p>
--	--

		<p><b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Kevin Flanagan  <b>Second:</b> Don Brown  <b>Discussion:</b> None  <b>Approved Unanimously</b></p> <p><b>Course:</b> Significant Updates to 2017 Advanced Florida Building Code (6<sup>th</sup> Edition) Building Online  <b>Provider:</b> Polonia Hills LLC  <b>Accreditor:</b> Code Consulting Services  <b>BCIS Course Number:</b> 869.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Jeffrey Stone  <b>Second:</b> Kevin Flanagan  <b>Discussion:</b> None  <b>Approved Unanimously</b></p> <p><b>Course:</b> 2017 Florida Advanced Building Code: Building – Significant Changes (Online)  <b>Provider:</b> Ezekiel Enterprises, LLC  <b>Accreditor:</b> Code Consulting Services  <b>BCIS Course Number:</b> 870.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Don Brown  <b>Second:</b> Kevin Flanagan  <b>Discussion:</b> None  <b>Approved Unanimously</b></p> <p><b>Course:</b> Advanced FBC: A Walk Through the Code Changes from the 5<sup>th</sup> to 6<sup>th</sup> Edition - Online  <b>Provider:</b> AIA Florida  <b>Accreditor:</b> Code Consulting Services  <b>BCIS Course Number:</b> 872.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Jeffrey Stone  <b>Second:</b> Kevin Flanagan  <b>Discussion:</b> <i>Commissioner Stone stated that he thought the provider did a good job with this course.</i>  <b>Approved Unanimously</b></p>

	6.)	<p><b>Review pending administratively approved updated courses for recommendation to the Commission</b></p> <p><b>Course:</b> 2017 Florida Building Code Advanced Training Indoor Environmental Quality  <b>Provider:</b> EcoDecor  <b>Accreditor:</b> Code Consulting Services  <b>BCIS Course Number:</b> 740.1  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Kevin Flanagan  <b>Second:</b> Jeffrey Stone  <b>Discussion:</b> <i>Commissioner Flanagan stated that this course was a nice presentation.</i>  <b>Approved Unanimously</b></p>
	7.)	<p><b>Review pending administratively approved Self Affirmed (ONE CHANGE) updated courses for recommendation to the Commission</b></p> <p><b>Course:</b> 2017 FBC Advanced Module: Entrapment Protection  <b>Provider:</b> Florida Swimming Pool Association  <b>Prior Accreditor:</b> Bill Dumbaugh  <b>BCIS Course Number:</b> 646.2  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Kevin Flanagan  <b>Second:</b> Jeffrey Stone  <b>Discussion:</b> None  <b>Approved Unanimously</b></p> <p><b>Course:</b> 2017 Permits and Plans Approval Advanced Module  <b>Provider:</b> Cordoba &amp; Associates, Inc.  <b>Prior Accreditor:</b> Bill Dumbaugh  <b>BCIS Course Number:</b> 692.1  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Jeffrey Stone  <b>Second:</b> Don Brown  <b>Discussion:</b> None  <b>Approved Unanimously</b></p>
	8.)	<p><b>Education Administrator Activity Report</b></p>

**Discussion:** *The Education Administrator stated that the report contained brief descriptions of the normal activities of the Administrator from November 18th, 2017 through January 24th, 2018, including staffing the ED POC meetings and handling inquiries from a variety of sources concerning the FBC Education Program. He also stated that "Training Funding" information (for 2017-2018) was also included in the report, which is promoted by Building A Safer Florida (BASf), and which included the who/what of eligibility requirements. He stated that if anyone was interested, or had questions, to contact Cam Fentriss by the email address listed with the information. No questions were forthcoming from the ED POC members concerning the report content.*

**A.** Provided administrative support for FBC Education POC for the November 28th, 2017 meeting

**B.** Prepared minutes for FBC Education POC November 28th, 2017 meeting

**C.** Prepared agenda for FBC Education POC meeting on February 2nd, 2018

**D.** Worked with training providers and accreditors to ensure compliance with Rule 61G20-6.002

**E.** Checked the BCIS to ensure information is current regarding the FBC Education and Accreditation Program

**F.** Inquiries addressed from November 18, 2017 to January 24, 2018 were as follows:

63 inquiries: 47 telephone; 6 email; 10 phone and email

**Category of Inquirers :**

2 Supplier  
2 Engineer  
1 Employment agency/HR Dep't.  
6 Accreditor  
21 Provider  
23 Consumer  
8 Contractor

**Types of Inquiries :**

19 Advanced Courses  
9 BCIS  
6 Mobile/modular  
6 Windows  
1 Roofing  
1 Disaster Contractors Network  
7 Disaster Contractor's Network - Contractor  
1 FEMA  
2 DCA  
1 FBC staff  
1 Water heater  
1 Construction lien law

- 2 Training
- 1 Pool barrier
- 1 Warranty
- 2 Florida statutes (find)
- 1 Furniture
- 1 Email fraud

### **Training Funding Available for 2017-2018**

Two types of funding: 7-hour program or “minimum 1 hour” program  
 Reimbursement amount: \$23.00 per hour per attendee Available now, ends June 15, 2018

Eligible attendees:

- Licensed architects, engineers, interior designers, landscape architects, construction contractors, electrical contractors, or building code administrators or inspectors
- Home inspectors, mold remediators
- Must include license number for all categories above
- Employees in design and construction industries, requires this documentation:
- Letter from their design/construction licensed employer
- Copy of certificate of workers’ compensation insurance or exemption

Eligible course topics:

- Florida Building Code
- Florida Fire Prevention Code
- Construction plan and permitting requirements
- Construction liens
- Hurricane mitigation

For “minimum 1 hour” program, course requirements:

- At least 50% must be codes

For 7-hour program, course requirements:

- At least three (3) hours codes
- At least two (2) hours advanced codes

For any program, course requirements:

- Mitigation training for home inspectors must include proctored exam and comply with section 627.711(2), F.S.
- \*Course evaluations are REQUIRED that cover the following:
  - Satisfaction with instructor
  - Satisfaction with course materials
  - Satisfaction with conduct of the training
  - Ask whether “highly satisfied” “satisfied” “not satisfied” for each above

Must enter into an agreement before submitting for grant funds, must verify availability of funds first.



		<p>Documentation required (failure to submit is a 5% penalty):</p> <ul style="list-style-type: none"> <li>-- Submitted within FIVE (5) WORKING DAYS AFTER EACH COURSE</li> <li>-- Advertisement (must be approved in advance)</li> <li>-- Sign in sheets as acceptable for each licensing board</li> <li>-- Separate sign in sheets for licensees and non-licensed employees</li> <li>-- Non-licensed employee sign in sheets must include type of proof submitted</li> <li>-- *Copy of course evaluation for each attendee</li> </ul> <p>*Failure to demonstrate that 75% or more of trainees were satisfied or highly satisfied with the course instructor will result in a 1% penalty for each 5% increment or portion thereof that the percentage of satisfied trainees fall below 75%.</p> <p>E-mail Cam Fentriss at basfgrant@gmail.com if interested and for more information.</p>
	9.)	<p><b>Identify future POC member discussion items</b></p> <p>No future ED POC member discussion items were forthcoming.</p>
	10.)	<p><b>General public comment</b></p> <p>No public comment was forthcoming.</p>
	11.)	<p><b>Summary and review of meeting work products and adoption of recommendations for submittal to the commission</b></p> <p><b><u>Recommended Commission Actions</u></b></p> <p><b>The Education POC considered and recommends the following:</b></p> <p><b>The following new courses are recommended for APPROVAL:</b></p> <p><b>Course:</b> 2017 Advanced Electrical Requirements for Swimming Pools - Internet  <b>Provider:</b> JADE Learning  <b>Accreditor:</b> Code Consulting Services  <b>BCIS Course Number:</b> 860.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Kevin Flanagan  <b>Second:</b> Jeffrey Stone  <b>Approved Unanimously</b></p> <p><b>Course:</b> Major Electrical Changes Contained in the 6<sup>th</sup> Edition (2017) FBC Advanced  <b>Provider:</b> Electrical Council of Florida</p>

	<p> <b>Accreditor:</b> JC Code &amp; Construction Consultants, Inc.  <b>BCIS Course Number:</b> 859.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Kevin Flanagan  <b>Second:</b> Don Brown  <b>Approved Unanimously</b> </p> <p> <b>Course:</b> Pre-2017 FBC: Existing Advanced Code, 6<sup>th</sup> Edit.  <b>Provider:</b> Contractor’s Institute  <b>Accreditor:</b> JDB Code Services, Inc.  <b>BCIS Course Number:</b> 846.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Jeffrey Stone  <b>Second:</b> Don Brown  <b>Approved Unanimously</b> </p> <p> <b>Course:</b> 2017 Advanced Building Code Energy Conservation – 6<sup>th</sup> Edition  <b>Provider:</b> Florida Air Conditioning Apprenticeship Assoc.  <b>Accreditor:</b> Code Consulting Services  <b>BCIS Course Number:</b> 877.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Don Brown  <b>Second:</b> Jeffrey Stone  <b>Approved Unanimously</b> </p> <p> <b>Course:</b> 2017 FBC – 2014 NEC Advanced Code Module for Electricians Live  <b>Provider:</b> Mike Holt Enterprises of Leesburg inc.  <b>Accreditor:</b> Code Consulting Services  <b>BCIS Course Number:</b> 878.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Kevin Flanagan  <b>Second:</b> Don Brown  <b>Approved Unanimously</b> </p> <p> <b>Course:</b> 2017 Advanced Building Code, 6<sup>th</sup> Edition – Building - Internet  <b>Provider:</b> Titan Continuing Education, Inc.  <b>Accreditor:</b> Bill Dumbaugh  <b>BCIS Course Number:</b> 871.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Don Brown  <b>Second:</b> Jeffrey Stone  <b>Approved Unanimously</b> </p> <p> <b>Course:</b> 2017 Advanced Florida Building Code: Building Changes Overview - Internet </p>
--	---

	<p> <b>Provider:</b> Architects Parti, LLC  <b>Accreditor:</b> Code Consulting Services  <b>BCIS Course Number:</b> 874.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Jeffrey Stone  <b>Second:</b> Don Brown  <b>Approved Unanimously</b> </p> <p> <b>Course:</b> 2017 Florida Building Code 6<sup>th</sup> Edition Building Code Updates - Advanced  <b>Provider:</b> IRP - Florida  <b>Accreditor:</b> Code Consulting Services  <b>BCIS Course Number:</b> 875.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Don Brown  <b>Second:</b> Kevin Flanagan  <b>Approved Unanimously</b> </p> <p> <b>Course:</b> 2017 Advanced Florida Building Code: Residential Changes Overview - Internet  <b>Provider:</b> Architects Parti, LLC  <b>Accreditor:</b> Code Consulting Services  <b>BCIS Course Number:</b> 876.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Kevin Flanagan  <b>Second:</b> Don Brown  <b>Approved Unanimously</b> </p> <p> <b>Course:</b> Significant Updates to 2017 Advanced Florida Building Code (6<sup>th</sup> Edition) Building Online  <b>Provider:</b> Polonia Hills LLC  <b>Accreditor:</b> Code Consulting Services  <b>BCIS Course Number:</b> 869.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Jeffrey Stone  <b>Second:</b> Kevin Flanagan  <b>Approved Unanimously</b> </p> <p> <b>Course:</b> 2017 Florida Advanced Building Code: Building – Significant Changes (Online)  <b>Provider:</b> Ezekiel Enterprises, LLC  <b>Accreditor:</b> Code Consulting Services  <b>BCIS Course Number:</b> 870.0  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Don Brown </p>
--	--

**Second:** Kevin Flanagan  
**Approved Unanimously**

**Course:** Advanced FBC: A Walk Through the Code Changes from the 5<sup>th</sup> to 6<sup>th</sup> Edition - Online

**Provider:** AIA Florida

**Accreditor:** Code Consulting Services

**BCIS Course Number:** 872.0

**Motion:** Course *approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content

**Motion:** Jeffrey Stone

**Second:** Kevin Flanagan

**Approved Unanimously**

**The following administratively approved updated course is recommended for APPROVAL:**

**Course:** 2017 Florida Building Code Advanced Training Indoor Environmental Quality

**Provider:** EcoDecor

**Accreditor:** Code Consulting Services

**BCIS Course Number:** 740.1

**Motion:** Course *approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content

**Motion:** Kevin Flanagan

**Second:** Jeffrey Stone

**Approved Unanimously**

**The following administratively approved (SELF AFFIRMED ONE CHANGE) updated courses are recommended for APPROVAL:**

**Course:** 2017 FBC Advanced Module: Entrapment Protection

**Provider:** Florida Swimming Pool Association

**Prior Accreditor:** Bill Dumbaugh

**BCIS Course Number:** 646.2

**Motion:** Course *approved* based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content

**Motion:** Kevin Flanagan

**Second:** Jeffrey Stone

**Approved Unanimously**

**Course:** 2017 Permits and Plans Approval Advanced Module

**Provider:** Cordoba & Associates, Inc.

**Prior Accreditor:** Bill Dumbaugh

		<p><b>BCIS Course Number:</b> 692.1  <b>Motion:</b> Course <i>approved</i> based on the FBC accreditation process that only verifies the accuracy of the Florida Building Code related content  <b>Motion:</b> Jeffrey Stone  <b>Second:</b> Don Brown  <b>Approved Unanimously</b></p>
	12.)	<p><i>Adjourned at 10:25 am</i>  <b>Motion:</b> To adjourn  <b>Motion:</b> Jeffrey Stone  <b>Second:</b> Kevin Flanagan  <b>Approved Unanimously</b></p>

**STAFF CONTACT:** Michael Clark (MRC Consulting) mrcconsulting@earthlink.net; 850.545.1451

<b>COMMITTEE MEMBERSHIP AND MEETING SCHEDULE</b>
--

<b>EDUCATION POC MEMBERSHIP</b>	
<b>MEMBER</b>	<b>REPRESENTATION</b>
Nanette Dean	Manufactured Buildings, Chair
Kevin Flanagan	Electrical Contractor
Drew Smith	Green Building Industry
Jeffrey Stone PhD	Building Product Manufacturer
Brian Langille	Natural Gas Distributor
Don Brown	Insurance Industry
Kelley Smith Burk	Energy
<b>STAFF</b>	
Justin Vogel	Legal Advisor
Jim Hammers	Technical Support
Thomas Campbell	Administrative
<b>FACILITATOR</b>	
Michael Clark	(MRC Consulting)

<b>2018 POC MEETING SCHEDULE</b>		
I.	February 2, 2018 (10:00 AM EST)	Tallahassee and via teleconference
II.	March 2018 (TBA)	Tallahassee and via teleconference
III.	June 2018 (TBA)	Tallahassee and via teleconference
IV.	August 2018 (TBA)	Tallahassee and via teleconference
V.	October 2018 (TBA)	Tallahassee and via teleconference
VI.	November 2018 (TBA)	Tallahassee and via teleconference

<b>2018 COURSE ACCREDITATION APPLICATION DEADLINE SCHEDULE</b>		
	<b>ED POC MEETING DATE</b>	<b>ACCREDITED APPLICATIONS SUBMITTAL DEADLINE</b>
I.	February 2, 2018 Meeting	January 21, 2018
II.	March 2018 Meeting (TBA)	March 2018 (TBA)
III.	June 2018 Meeting (TBA)	May 2018 (TBA)
IV.	August 2018 Meeting (TBA)	July 2018 (TBA)
V.	October 2018 Meeting (TBA)	September 2018 (TBA)
VI.	November 2018 Meeting (TBA)	November 2018 (TBA)

**NOTE: THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST TO THE DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION, CODES AND STANDARDS, 5TH FLOOR, 2601 BLAIRSTONE RD., TALLAHASSEE, FL, 32399.**