

# FLORIDA BUILDING COMMISSION

## PRODUCT APPROVAL POC

### DECEMBER 8, 2015 TELECONFERENCE MEETING SUMMARY REPORT

**TUESDAY, DECEMBER 8, 2015**

#### **MEETING SUMMARY AND OVERVIEW**

At the Tuesday, December 8, 2015 teleconference meeting the POC considered regular procedural issues including product approval and entities statistics reports; a status report on conditional approvals from the October 2015 meeting (all were resolved and are now approved); review and approval of product and entity applications; and a review of DBPR approved product approval applications.

#### **Background and Supporting Documents**

Relevant background and supporting documents are linked to each agenda item. The Agenda URL for the December 8, 2015 meeting is as follows:

[http://www.floridabuilding.org/fbc/commission/FBC\\_1215/Product\\_Approval/Product\\_Approval\\_Agenda.htm](http://www.floridabuilding.org/fbc/commission/FBC_1215/Product_Approval/Product_Approval_Agenda.htm)

#### **AGENDA ITEM OUTCOMES**

##### **A.1. OPENING AND MEETING PARTICIPATION**

The meeting was opened at 10:02 AM once a quorum was established, and the following POC members participated (6 of 7 members):

Jeff Stone (Chair), David Compton, Nan Dean, David Gilson, Robert Hamberger, and Brian Swope.

*Members Not Participating:*

Jay Carlson.

##### **A.2. DBPR STAFF PRESENT**

Zubeyde Binici, Nick Duval, Jim Hammers, April Hammonds, Mo Madani, and Jim Richmond.

#### **Meeting Facilitation and Reporting**

Product Approval POC meetings are facilitated and meeting reports drafted by Jeff Blair from the FCRC Consensus center at Florida State University. Information at: <http://consensus.fsu.edu/>



CONSENSUS CENTER

### **A.3. AGENDA REVIEW**

The POC voted unanimously, 6 - 0 in favor, to approve the agenda for the December 8, 2015 meeting as posted. Following are the key agenda items approved for consideration:

- To Consider/Discuss Product Approval Program Issues
- To Consider/Decide on Approval of Products and Product Approval Entities

*Amendments:*

None.

The complete Agenda is included as “*Attachment 1*”.

*(See Attachment 1—Agenda)*

### **A.4. STATEMENT OF TELECONFERENCE PARTICIPATION PROCESS**

Jeff Blair reviewed the teleconference participation process with participants reminding them that it is important for participants to keep their phones on mute to minimize background noise, not to put their phones on hold, and to wait until invited to speak to avoid confusion and chaos. Jeff emphasized that all participants will have ample time to speak on all agenda items. Participants were reminded to state their names each time they speak.

## **B. REVIEW AND APPROVAL OF THE OCTOBER 5, 2015 MINUTES**

**MOTION**—The POC voted unanimously, 6 - 0 in favor, to approve the October 5, 2015 meeting minutes as posted/presented.

*Amendments:*

None were offered.

### **C. 1. PRODUCT APPROVAL AND ENTITIES STATISTICS REPORT**

Zubeyde Binici reviewed the product and entities statistics reports with participants and answered members’ questions. Zubeyde reported that the total number of product approval applications approved to the 2014 Code is 3,319 (3,934 total in the System), the total number of products approved to the 2014 Code is 13,946 (16,989 total in the System), and the total number of entities approved to the 2014 Code is 117 (382 total in the System). The report is linked to the Product Approval POC’s agenda.

### **C.2. REPORT ON CONDITIONAL APPROVALS FROM THE OCTOBER 5, 2015 MEETING**

Commissioner Stone noted that all of the conditions were met for the conditional approvals reported at the October 5, 2015 meetings, and all of the products are now approved.

## **D.1. PRODUCT AND ENTITY APPLICATIONS CONSENT AGENDA**

Commissioner Stone presented the consent agenda for entities by asking if any participants' wished to have any entity applications pulled from the consent agenda for individual consideration. There were no entity applications pulled for individual consideration.

Commissioner Stone presented the consent agenda for approval of products by asking if any participants' wished to have any applications pulled from the consent agenda for individual consideration. A representative of the applicant requested that one (1) product application be pulled for individual consideration, FL 19181.

### ***POC Actions:***

**MOTION**—The POC voted unanimously, 6- 0 in favor, to recommend the Commission approve the consent agenda of product approval entities (5) recommended for approval as posted.

**MOTION**—The POC voted unanimously, 6 - 0 in favor, to recommend the Commission approve the consent agenda of products recommended for approval to the 2014 Code as revised, removing FL 19181 from the consent agenda.

## **D.2. PRODUCT APPROVAL APPLICATIONS WITH DISCUSSION OR COMMENTS**

Jeff Blair presented the products with discussion and public comment. Following are the POC's recommendations on the four (4) product approval applications submitted for approval to the 2014 Code with public comment(s):

- The POC recommends the Commission conditionally approve product FL 19181 based on the condition requested by the applicant, to revise the product name and to ensure all documentation reflects the product name change.
- The POC recommends the Commission conditionally approve product FL 15270 R-1 based on the conditions listed in DBPR staff's recommendation (6 – 0 in favor);
- The POC recommends the Commission conditionally approve product FL 19024 based on the conditions listed in DBPR staff's recommendations (6 – 0 in favor)
- The POC recommends the Commission conditionally approve product FL 3557 R-5 based on the conditions listed in DBPR staff's recommendations, and on the additional condition, agreed to by the applicant, that the application also be revised to meet the condition required for approval as listed by staff in the product approval application report (6 – 0 in favor).

The complete report of POC recommendations on product and entity applications is available linked to the Commission's December 15, 2015 agenda.

## **D.3. DBPR APPLICATIONS**

Staff noted that the recommendations for the DBPR applications are linked to the December 8, 2015 Product Approval POC agenda found on-line. Commissioner Stone noted there were no public comments provided regarding the products submitted for approval to the 2014 Code under consideration for the December 8, 2015 meeting. All applications were approved and there was no action required of the POC.

### **E.1. PUBLIC COMMENT**

Commissioner Stone invited members of the public to address the Commission on any issues under the Commission's purview.

*Public Comments:*

- None

### **E.2. POC MEMBER COMMENT**

Commissioner Stone invited POC members to offer any general comments to the POC.

- Jeff Stone: noted that he won't be at the December 15, 2015 Commission meeting due to family commitments, and that Commissioner Compton will provide the Product Approval POC report at the meeting.

### **E.3. STAFF MEMBER COMMENT**

Commissioner Stone invited DBPR staff members to offer any general comments to the POC.

- Mo Madani: appreciated the hard work done by the POC members and wished participants happy holidays.
- April Hammonds: also wished participants happy holidays.

### **POC RECOMMENDATIONS FOR COMMISSION ACTION**

The POC recommends the following actions to the Florida Building Commission:

- 1.) The POC recommends the Commission take action on product and entity applications as recommended by the POC and reflected in DBPR staff's product and entity approval report.

### **NEXT STEPS**

The POC will meet January 28, 2016 to provide recommendations to the Commission on Product Approval System relevant issues for the February 9, 2016 Commission meeting.

### **F. ADJOURN**

Commissioner Stone, POC Chair, thanked POC members, staff and the public for their attendance and participation, and adjourned the meeting following a vote of 6 – 0 in favor at 10:18 AM on Tuesday, December 8, 2015.

**ATTACHMENT 1**  
**MEETING AGENDA**

**FLORIDA BUILDING COMMISSION**  
**PRODUCT APPROVAL PROGRAM OVERSIGHT COMMITTEE (POC)**  
**TUESDAY, DECEMBER 8, 2015**  
**10:00 AM**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**  
**1940 NORTH MONROE ST. —TALLAHASSEE, FLORIDA 32399**  
**WEB URL: <https://global.gotomeeting.com/join/707440157>**

**UNITED STATES (TOLL-FREE): 1 866 899 4679**  
**ACCESS CODE: ACCESS CODE: 707-440-157**

**MEETING OBJECTIVES**

- Ø To Consider/Discuss Product Approval Program Issues
- Ø To Consider/Decide on Approval of Products and Product Approval Entities

**PRODUCT APPROVAL POC MEMBERS**

Jeffrey Stone-Chair, Brian Swope, Nanette Dean, David Compton, E.J. Carlson, Robert Hamberger  
David Gilson.

**MEETING AGENDA— OCTOBER 05, 2015**

*All Agenda Times—including Adjournment—are Approximate and Subject to Change*

<i>10:00AM</i>	<b>A)</b>	<b>Call to Order</b> <b>1. Roll call of POC Members</b> <b>2. Identification of Staff/Attendees</b> <b>3. Review and Approval of Agenda</b> <b>4. Statement on Teleconference Participation Process</b>
	<b>B)</b>	<b>Review &amp; Approve Agenda &amp; October 2015 Minutes</b>
	<b>C)</b>	<b>Product Approval Program Issues:</b> <b>1. Product Approval &amp; Entities Statistics Report</b> <b>2. Report on conditional approvals from the October 5, 2015 meeting (All conditions have been complied with)</b>
	<b>D)</b>	<b>Department of Business and Professional Regulation Reports:</b> <b>1. Review of Product Approval &amp; Entity Applications</b> <b>2. Product Approval Applications with Comments</b> <b>3. DBPR Applications</b>
	<b>E)</b>	<b>Public/POC/Staff Comments</b>
	<b>F)</b>	<i>Adjourn</i>

**STAFF CONTACTS:** Zubeyde O. Binici, [Zubeyde.Binici@myfloridalicense.com](mailto:Zubeyde.Binici@myfloridalicense.com) , (850) 717-1837 , (850) 717-1837; Mo Madani, Manager

**TeleconferenceProcess/Etiquette:** [URL:http://www.floridabuilding.org/fbc/meetings/1\\_meetings.htm](http://www.floridabuilding.org/fbc/meetings/1_meetings.htm)