

Florida Building Commission
Product Approval/Prototype Buildings/Manufactured Buildings
Oversight Committee Minutes
January 22, 2006

Overview

The meeting was declared open at 1:15 P.M., by Mr. Ed Carson. The following committee members were present (Herminio Gonzalez, Chris Shulte & Do Kim).

The minutes of the December meeting and the January agenda were reviewed and approved.

There was no update on the Prototype Building Program.

The annual workshop for the Manufactured Buildings Program has been rescheduled for May-14-16, 2006.

Dennis Harquail provided the staff report on Product Approval, which included:

- Statistics
- Status of the new BCIS Website
- Product Approval Training
- Revocation proceedings through DCA Legal are progressing are for FL 495, 1033, 1167, 1588, 1701, 3473 (Weathergard) and 4592.
- Criteria for Conditional Approval was discussed.

Currently, when a product application has been voted on by the FBC for Conditional Approval and after the FBC meeting, the Program System Administrator sends the manufacturer an e-mail stating that they have 10 days from the date the manufacturer receives the e-mail to make the changes listed in the e-mail. If they make the changes, the application will be **approved**. If they do not make the changes, the application will be **denied**.

DCA would like to modify/clarify this approach as follows:

When a product application has been voted on by the FBC for Conditional Approval, the Program System Administrator will send e-mail to the manufacturer stating:

1. If the product application applicant/product manufacturer complies with making the changes voted on by the FBC prior to the next scheduled FBC Meeting, their application will **approved**
 2. If the product application applicant/product manufacturer does not comply with making the changes voted on by the FBC prior to the next scheduled FBC Meeting, their application will **denied**.
 3. If the product application applicant does not agree with the changes voted on by the FBC, the product manufacturer can petition the FBC to defer consideration of their application until the next POC & FBC meeting by making an e-mail request to the Program System Administrator to have their application **deferred** no later than the product validation date for the next POC & FBC meeting
- Definitions describing the Application Status of an Organization Application and a Product Application were presented and discussed.
 - Recommend that definitions for Organization Status be added to the BCIS Product Approval website under Find an Organization – (refer to attachment A). Note: **expired** has been added to the BCIS Product Approval Status Pulldown.
 - Recommend that definitions for Application Status be added to the BCIS Product Approval website under Find a Product Application – (refer to attachment B).

- Discussion and staff recommendations for the following Declaratory Statements:
DCA05-DEC-245/DASMA
DCA05-DEC-282/DASMA
DCA05-284/Fastnet International

Product Approval applications by A&A were reviewed.

An Entity application by A&A for a Certification Agency was reviewed.

The meeting adjourned at 4:30 P.M

Commission Actions Needed

1. Recommend that the staff recommendation for Declaratory Statements DCA05-DEC-245/DASMA, DCA05-DEC-282/DASMA & DCA05-284/Fastnet International be approved
2. Recommend that the products reviewed for approval, conditional approval, deferral and denial be approved.
3. Recommend that the following Certification Agency be approved:
PSI/Pittsburgh Testing Laboratory

Definitions for Organization Application Status

Pending Accreditation - When a new, renewal or revised Organization Application is submitted for processing in the BCIS, an e-mail is automatically notifies the BCIS approved Accreditation Body to review and accredit the Organization Application for compliance with the requirements of Rule 9B-72.100(6)

Pending - After an Organization Application has been accredited and Program System Administrator has reviewed the application for compliance with Rule 9B-72 F.A.C., this status is given to and set on the BCIS to new, renewal or revised Organization Applications.

Approved - this status is voted on by the POC and FBC and set on the BCIS by the Program System Administrator for an Organization Application which meets the requirements of Rule 9B-72 F.A.C.

Denied - this status is voted on by the POC and FBC and set on the BCIS by the Program System Administrator for an Organization Application which did not meet the requirements of Rule 9B-72 F.A.C.

Suspended - this status is voted on by the POC and FBC according to the requirements of Rule 9B-72.160 (2) F.A.C. and set on the BCIS by the Program System Administrator after DCA Legal processes an Organization Application Suspension Notification in accordance with Section 120 F.A.C.

Revoked - this status is voted on by the POC and FBC according to the requirements of Rule 9B-72.160 (2) F.A.C. and set on the BCIS by the Program System Administrator after DCA Legal processes an Organization Application Suspension Notification in accordance with Section 120 F.A.

Expired - this status is given to an approved Certification Agency, Quality Assurance Entity, Testing Laboratory or Validation Entity by the BCIS if the organization does not renew their application and pay the \$100.00 Renewal Fee within 1 year. If an entity listed above allows their application to expire, they must submit a new application.

Attachment B

Definitions for Product Approval Application Status

Applied For - the BCIS automatically gives this status to a Product Application made by a registered BCIS user.

Validated - a BCIS Approved Organization/Validation Entity gives this status to a Product Application by when the Validation Checklist from Rule 9B-72.130(3) is completed.

Pending FBC Approval - the Program Service Administrator gives this status to a Product Application after the administrator has reviewed the application for compliance with Rule 9B-72 F.A.C. All applications (Approved, Denied, Conditional and Deferral) are then presented to the Program Oversight Committee (POC) and Florida Building Commission.

Re-Apply - the Program Service Administrator gives this status to a validated Product Application that has been reviewed for compliance with Rule 9B-72 F.A.C. and the Administrator has notified the manufacturer of discrepancies. The manufacturer must make the changes to their application before the Administrator will present the application to the Program Oversight Committee (POC) and Florida Building Commission (FBC) for a vote. After the manufacturer makes the change, the application must be re-validated and reviewed again by the administrator.

Approved - this status is voted on by the POC and FBC and set on the BCIS by the Program System Administrator for an Product Application which meets the requirements of Rule 9B-72 F.A.C.

Denied - this status is voted on by the POC and FBC and set on the BCIS by the Program System Administrator for an Product Application which did not meet the requirements of Rule 9B-72 F.A.C.

Suspended - this status is voted on by the POC and FBC according to the requirements of Rule 9B-72.160 (1) F.A.C. and set on the BCIS by the Program System Administrator after DCA Legal processes an Product Approval Application Suspension Notification in accordance with Section 120 F.A.C.

Revoked - this status is voted on by the POC and FBC according to the requirements of Rule 9B-72.160 (1) F.A.C. and set on the BCIS by the Program System Administrator after DCA Legal processes an Product Approval Application Revocation Notification in accordance with Section 120 F.A.C.

Archived - this status removes the product approval application from public view. To obtain this status, the authorized signature on the application sends a request with supporting documentation via e-mail to the Program System Administrator to have the application removed from view.

Withdrawn – this option was added to the website in 2005 and is similar to archiving. To obtain this status, the authorized signature on the application sends a request with supporting documentation via e-mail to the Program System Administrator to have the application removed from view.