

Original

Invitation to Negotiate for:

**Administrative Services
for the State Product
Approval System for the
Florida Building
Commission**

DCA 09/10-08-ITN



Clemons, Rutherford
& Associates, Inc.



Architects
Planners
Interior Designers
Construction Managers



2027 Thomasville Road
Tallahassee, Florida 32308



P.O. Box 13739
Tallahassee, Florida 32317-3739



(850) 385-6153
Fax (850) 386-8420



sweeks@clemons-rutherford.com



**Florida Department of
Community Affairs**

February 2, 2010



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Tab 1:

DCA 09/10-08-ITN



February 2, 2010

Ms. Christine Savage
Purchasing, Suite 155D
Florida Department of Community Affairs
2555 Shumard Oak Blvd.
Tallahassee, Florida 32399

RE: DCA 009/10-08 ITN: Administrative Services for the State Product Approval System for the Florida Building Commission

Dear Ms. Savage:

Clemons, Rutherford & Associates, Inc. is pleased to submit our qualifications to provide professional consulting services for the above referenced project. We offer you four exceptional elements: (1) successful plans review experience with State of Florida agencies; (2) a complete consulting team with significant Florida Building Code knowledge and applied experience; (3) a professional staff possessing an established successful relationship with the Department of Community Affairs, and (4) the staff resources to offer creative, cost effective services in the timely manner required. These elements make us uniquely qualified for this project.

LOCATION & STAFF RESOURCES:

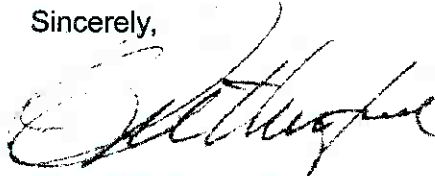
CRA is currently working with DCA on Plan Reviews and Inspections throughout the State of Florida, and we look forward to continuing our relationship with you on this important project. Accessibility and immediate service are regular standards of performance in our firm.

COMMITMENT TO THE DEPARTMENT OF COMMUNITY AFFAIRS

CRA has worked hard to establish a solid reputation in educational facility design and consulting services, and are prepared to devote our full resources to this project. ***We believe strongly in and emphasize loyalty to our clients.*** Our commitment to that philosophy has earned us high regard throughout the industry. We will proceed through each phase of this project according to DCA's instructions and will, at all times, act in your best interest.

We commit to you our very best service.

Sincerely,



William D. Rutherford, AIA
President

wdr/ta

CRA is located at: 2027 Thomasville Road, Tallahassee, Florida 32308

All work will be executed from the above location.

Additional Firm Information is located on the following page.



Clemons, Rutherford
& Associates, Inc.



Architects
Planners
Interior Designers
Construction Managers



2027 Thomasville Road
Tallahassee, Florida 32308



P.O. Box 13739
Tallahassee, Florida 32317-3739



(850) 385-6153
Fax (850) 386-8420



e-mail: cra@clemons-rutherford.com

Tab 1: Cover Letter and Firm Information:

As stated on the previous page, CRA's one office and headquarters is listed below:

Firm Name: Clemons, Rutherford & Associates, Inc. (CRA).

Address: 2027 Thomasville Road
Tallahassee, Florida 32308

Location of the facility from where work will be executed:

Address: 2027 Thomasville Road
Tallahassee, Florida 32308

Respondent's telephone, facsimile number (and e-mail address):

Contact: William D. Rutherford, President
Office Phone: 850.385.6153
Office Fax: 850.386.8420
E-mail: sweeks@clemons-rutherford.com

Legal status of organization:

Business Organization: Corporation
Established: 1960, reorganized in 1976.

Federal Employee Identification Number:

FEID: 59-1566490

Staff / Total # of Employees:

CRA employs a **professional staff of 44 individuals**. Listed below is our personnel count by classification:

Registered Architects (9 total)	8
Architect/Production Manager	1
Construction Administrators	4
Registered Interior Designer	2
Cost Estimator	1
Facilities Programmer	1
Specification Writer	1
Project Managers	6
Graduates / Technician	4
Drafters / Technicians	8
Administrative	8
Total Staff	44

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Tab 2:

DCA 09/10-08-ITN



Invitation to Negotiate for: Administrative Service for the State Product Approval System for the Florida Building Commission.

DCA 09/10-08-ITN

ATTACHMENT 1 – RESPONDENT’S CONTACT INFORMATION

The Respondent shall identify the contact information as described below.

For solicitation purposes, the Respondent’s contact person shall be:

For contractual purposes, should the Respondent awarded the contract, the contact person shall be:

Name

Sue Weeks

William D. Rutherford

Title

Vice President, Marketing & Management

President

Address

2027 Thomasville Road

2027 Thomasville Road

Tallahassee, FL 32308

Tallahassee, FL 32308

Telephone

850.385.6153 / 850.219.6740-direct

850.385.6153

Fax

850.386.8420

850.386.8420

E-mail

sweeks@clemons-rutherford.com

cra@clemons-rutherford.com

Tab 3:

DCA 09/10-08-ITN



Tab 3: 2.11 Pass/Fail Requirements:

A. Convicted Vendor List

CRA has never been disqualified from the public contracting and purchasing process in accordance with Section 287.133(3)(d), Florida Statutes.

B. Suspended Vendor List

CRA has never been removed from the Department of Management Services (DMS) vendor list pursuant to Rule 60A-1.006, Florida Administrative Code.

C. MyFloridaMarketPlace Registration

CRA is currently registered with MyFloridaMarketPlace (please see the attached print-out illustrating our current status). We are also a registered corporation in Florida and are a professional licensed architecture corporation in Florida (see attached licenses and registration). We have read and understand the requirements in Attachment A-PUR 1000 General Contract Conditions.

The screenshot shows the 'Vendor Information' page for Clemons, Rutherford & Associates, Inc. (FEIN: 7531569490). It includes sections for 'Vendor Registration', 'MFP Fee Tracking', and 'Performance Tracking'. The 'Vendor Registration' section lists details such as 'Active Network ID', 'Dir and Business Number', 'Company Website', 'Number of Contacts', 'Number of Locations', and 'Main Contact' (Abby Patena Marketing). The 'MFP Fee Tracking' section shows 'Vendor Status' as 'Non-Open Term Contract', 'Billing and Collection Snapshot', 'Proc AP MFP Fee', 'Balance', 'Payments/Credits', 'Item Charges', 'Current Balance Due', and 'Last Receipt Submitted'. The 'Performance Tracking' section shows 'Overall Rating', 'Actual Submissions', 'Potential Submissions', 'Rating Categories', 'Performance to Submitter', 'Delivery', 'Billing', and 'Customer Service'.

The image shows a Florida State License for Architecture & Interior Design. The license is issued to 'The ARCHITECT CORPORATION' and is valid until February 28, 2011. The license number is AAC000297, and the batch number is 080270828. The license is issued to Clemons, Rutherford and Associates Inc, 2027 Thomasville Rd, Tallahassee, FL 32312-3333. The license is signed by Charles W. Drago, Secretary, and Charles Crist, Governor. The license is issued by the Department of Business and Professional Regulation, Board of Architecture & Interior Design. The license is valid for 108120500710.

DATE	BATCH NUMBER	LICENSE NBR
10/05/2008	080270828	AAC000297

The ARCHITECT CORPORATION
 Named below IS CERTIFIED
 Under the provisions of Chapter 481 FS.
 Expiration date: FEB 28, 2011

CLEMONS, RUTHERFORD
 AND ASSOCIATES INC
 2027 THOMASVILLE RD
 TALLAHASSEE FL 32312-3333

CHARLES CRIST
 GOVERNOR

CHARLES W. DRAGO
 SECRETARY

DISPLAY AS REQUIRED BY LAW

ACP 4183315 STATE OF FLORIDA
 DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
 BOARD OF ARCHITECTURE & INTERIOR DESIGN SEQ#10211300582

DATE	EXPIRES	LICENSE NO.
12/14/2008	080284384	AR0007888

The ARCHITECT
 Named below IS LICENSED
 Under the provisions of Chapter 481 FS.
 Expiration date: FEB 28, 2011

RUTHERFORD, WILLIAM D
 2017 TRAMMEL RD
 TALLAHASSEE FL 323123333

CHARLYE CRIST GOVERNOR CHARLES M. DRAGO SECRETARY
 DISPLAY AS REQUIRED BY LAW

ACP 4215147 STATE OF FLORIDA
 DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
 BOARD OF ARCHITECTURE & INTERIOR DESIGN SEQ#10211300455

DATE	EXPIRES	LICENSE NO.
01/13/2009	08011717	AR0015408

The ARCHITECT
 Named below IS LICENSED
 Under the provisions of Chapter 481 FS.
 Expiration date: FEB 28, 2011

LEWIS, JAMES HOWARD
 109 WILSON DRIVE RD
 CHANTONVILLE FL 32327

CHARLYE CRIST GOVERNOR CHARLES M. DRAGO SECRETARY
 DISPLAY AS REQUIRED BY LAW

State of Florida Department of State

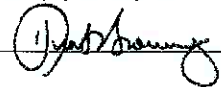
I certify from the records of this office that CLEMONS, RUTHERFORD AND ASSOCIATES, INC. is a corporation organized under the laws of the State of Florida, filed on October 29, 1974.

The document number of this corporation is 464276.

I further certify that said corporation has paid all fees due this office through December 31, 2010, that its most recent annual report was filed on January 19, 2010, and its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the Great Seal of Florida, at Tallahassee, the Capital, this the Twentieth day of January, 2010



Secretary of State



Authentication ID: 200166561992-012010-464276

To authenticate this certificate, visit the following site, enter this ID, and then follow the instructions displayed.
<https://efile.sunbiz.org/certauthver.html>

Please print this page for your records.

Print

Registration Summary

General Vendor Information

Vendor Name: Clemons, Rutherford & Associates, Inc.
Short Name (Does Business As): CRA
Ariba Network ID:
Dun and Bradstreet Number: 063544373
Web Site:
Federal Tax ID Number: F591566490
Name that appears on 1099 Form: Clemons Rutherford and Associates, Inc.
Business Designation: Corporation

Contacts

<u>Name</u>	<u>Title</u>	<u>Phone</u>	<u>Fax</u>	<u>Email</u>
Patricia Allaire	Marketing	850-385-6153	850-386-8420	tallaire@clemons-rutherford.com
Annelle Carman	Comptroller	850-385-6153	850-386-8420	acarman@clemons-rutherford.com
Patricia Allaire	Marketing	850-385-6153	850-386-8420	tallaire@clemons-rutherford.com

Locations

<u>CRA</u>	<u>Sequence 001</u>	
P.O. Info: Orders:EMAIL Email: acarman@clemons-rutherford.com Fax: Contact: Patricia Allaire 2027 Thomaville Road Tallahassee, FL 32308 Leon US	Remit To: Fax: 850-386-8420 Contact: Annelle Carman 2027 Thomaville Road Tallahassee, FL 32308 Leon US	Billing Contact: Email: Fax: 850-386-8420 Contact: Annelle Carman 2027 Thomaville Road Tallahassee, FL 32308 Leon US

Certified Business Enterprise Info (CBE)

Minority Business Designation: Non-Minority
Woman Owned Designation: Non-Woman-Owned
SDVBE Owned Designation: Non-SDVBE

Solicitation Selection

Registered for Solicitations: Yes
Registered for VBS: Yes
Registered for eQuote: No
eQuote Main Location: N/A
eQuote Main Contact: N/A

Florida Terms of Use

Accepted: 06/07/2004 by Patricia Allaire

Commodity Codes

970-100 ARCHITECTURAL ENGINEER

Close Window

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MyFloridaMarketPlace Vendor Registration Customer Service: 866-FLA-EPRO (866-352-3776)

Tab 4:

DCA 09/10-08-ITN



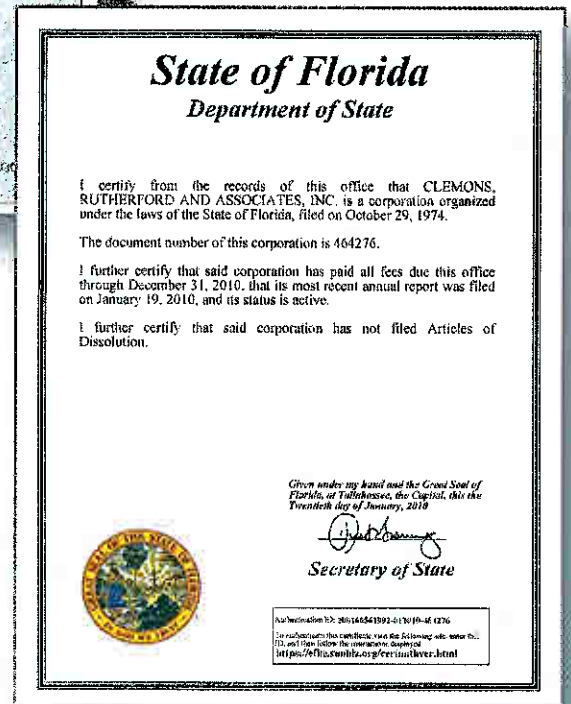
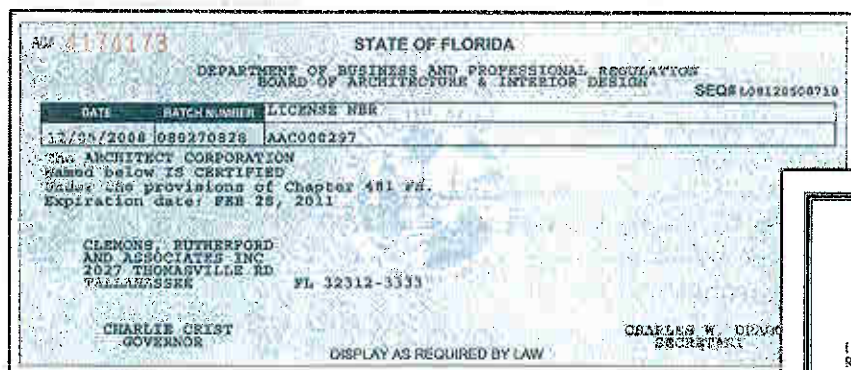
Tab 4: 2.12 Response Evaluation Criteria:

A. Qualifications / Performance / References

1. Qualifications and Experience:

The Corporation of Joseph N. Clemons & Associates, Inc., now known as Clemons, Rutherford & Associates, Inc., was founded in 1960 by Joseph N. Clemons. Mr. William D. Rutherford joined the firm in 1976 and the firm was reorganized in 1979 to form its present corporate operating structure. In 1996, Mr. Rutherford became the sole owner of the firm. There are no other partners or members.

CRA has been providing professional services for 50 years.



CRA has a detailed understanding of the scope involved in this type of project. We have been performing plan review services for DCA for eight (8) years and have a very good understanding of what is required to successfully accomplish this scope of work as well.

As mentioned above, CRA has 50 years of experience and this experience includes:

- ✓ Product investigation
- ✓ Plan reviews for code compliance
- ✓ Intensive code research for creative remodeling and new construction.
- ✓ Design of numerous structural threshold buildings.
- ✓ Experience designing EHPA buildings and hardened structures.
- ✓ Structural evaluation of entire campuses to assist in determination of when evacuation of the facility is warranted due to a storm event.
- ✓ Extensive experience with multiple standards and governing authorities

Tab 4: 2.12 Response Evaluation Criteria:

A. Qualifications / Performance / References

1. Qualifications and Experience, continued:

Examples of CRA's experience include:

EHPA Projects & Hardened Structures

- ✓ Hosford K-8 School, 55,000 sf, \$15,000,000, 2009
- ✓ Vanguard High School Renovation, 151,970 sf, \$9,000,000, 2009
- ✓ Citrus Elementary, 113,493 sf, \$22,092,000, 2008
- ✓ Gadsden West 6-12 School, 154,821 sf, \$19,345,271, 2008
- ✓ Marathon 6-12 School, 200,000 sf, \$40,000,000, 2007
- ✓ Vanguard High School Addition, 44,639 sf, \$11,500,000, 2007
- ✓ Hardee K-8 School, 281,490 sf, \$29,556,450, 2006
- ✓ Levy County Bronson High School, 139,082 sf, \$15,299,020, 2006
- ✓ Flagler Belle-Terre K-5 School, 151,466 sf, \$15,146,600, 2005
- ✓ Holmes K-8 School, 96,428 sf, \$11,350,000, 2005
- ✓ Glades K-6 School, 87,481 sf, \$6,659,089, 2004
- ✓ Gadsden East 9-12 School, 205,192 sf, \$23,000,000, 2003
- ✓ Hamilton County High School, 175,122 sf, \$21,742,734, 2003
- ✓ Yulee Middle School, 131,552 sf, \$13,691,500, 2002
- ✓ Leon County - City of Tallahassee Public Safety Center, Leon County Board of Commissioners, Tallahassee, FL, \$26,000,000, 2011
- ✓ EOC Located in Suwannee Correctional Institution, Florida Department of Corrections, Suwannee County, FL, \$3,000,000, 2009.



Tab 4: 2.12 Response Evaluation Criteria:

A. Qualifications / Performance / References

1. Qualifications and Experience, continued:

Plan Review and Code Compliance Projects Include:

- ✓ Tallahassee Community College, Continuing Contract, 1990- Present
- ✓ DCA Plan Reviews for Modular Buildings, 2001 – Present
- ✓ DOE Plan Reviews of Contract Documents, 2002 - Present
- ✓ Taylor County School Board Continuing Contract, 1985 - Present
- ✓ Madison County School Board Continuing Contract, 1988 - Present
- ✓ Leon County School Board Continuing Contract, 1995 - Present

Product Evaluations Include:

- ✓ LeepCore, Inc. – Leepcore Structural Panel
- ✓ Space Coast Compliance
- ✓ Wenyi Zhang – CBPB
- ✓ Alternative Construction & Technologies – ACTECH Panel



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Tab 4: 2.12 Response Evaluation Criteria:

A. Qualifications / Performance / References

1. Qualifications and Experience, continued:

Staffing for this Project Includes (detailed resumes follow):

Clemons, Rutherford & Associates, Inc.

William D. Rutherford, Principal-in-Charge, 46 Years Experience

Billy Tyson, Product Approval Manager, 41 Years Experience

James Lewis, Production Manager/Building Code Expert, 22 Years Experience

H2 Engineering, Inc.

Michael Hartman, PE, MEP Principal, 35 Years Experience

Byron Davenport, PE, MEP Project Manager, 20 Years Experience

TLC Engineering for Architecture, Inc.

Richard Lindburg, PE, Electrical Project Engineer, 15 Years Experience

Douglas Law Jr., PE, Mechanical Project Engineer, 13 Years Experience

Terry Ewoldt, CPD, Plumbing / Fire Protection Designer, 15 Years Experience

Johnson & Reeves Engineering

Bradley Johnson, PE, Structural Engineer, 19 Years Experience

Fire Prevention Specialists, Inc.

Walter D. Spann, Fire & Life Safety Plans Examiner, Inspector, 30 Years Experience

PROFILE

William D. Rutherford
Principal-in-Charge



AREAS OF EXPERTISE

- Plan Reviews & Knowledge of Building Code
- Public Facility Architecture
- Project Communication

LENGTH OF TIME WITH CRA

- 33 Years

LENGTH OF SERVICE IN DESIGN/ARCHITECTURAL FIELD

- 46 Years

EDUCATION

B.S. in Architecture,
University of Florida, 1966;
MBA Graduate Work,
University of Florida &
University of Georgia

REGISTRATION

Architecture: Florida #7865, 1978;
Nevada #036749
Idaho #AR985094, 2009;
NCARB #024544, 1981;
Texas #10690, 1985;
Georgia #4019, 1981;
Alabama #2984, 1986;
Washington #S242; Missouri #2002025572
Mississippi #3194
NC #10918; SC #5935; TN #00103663
Certified Disaster Recovery Planner #0335;
Licensed General Contractor #RG0030233



REPRESENTATIVE EXPERIENCE

As a Principal of CRA for more than 20 years, Mr. Rutherford is a strong leader who develops a unique approach strategy for each project, facilitating the effective participation of team members ensuring each project's ultimate success. His relevant project experience includes:

- Plans Reviews, Florida Department of Community Affairs, Tallahassee, FL, 2001-present.
- Plans Reviews, Florida Department of Education, Tallahassee, FL, 2002-present.
- 44-Year Continuing Contract for Architectural Services, Including Remodeling, Renovations and New Construction, Tallahassee Memorial Healthcare (TMH), Tallahassee, FL, Project Cost Range \$1 - \$60 million, 1965-Present.
- Continuing Contract Including Plans Reviews, Tallahassee Community College, Tallahassee, FL, 1990-present.
- Minor Project Continuing Contract Including Plans Reviews & Inspections, Madison County School Board, Madison, FL, 1988 - present.
- Minor Project Continuing Contract Including Plans Reviews & Inspections, Taylor County School Board, Perry, FL, 1986 - present.
- Marathon Middle / High School Expansion, Monroe County School Board, Marathon, FL, \$57,255,758, 2007.
- Southfork High School Master Planning, Cost Estimating & Addition, Martin County School Board, Stuart, FL, \$36,000,000, 2004 / 2007.
- Leon County - City of Tallahassee Public Safety Center, Leon County Board of Commissioners, Tallahassee, FL, \$26,000,000, 2011.
- Polk County Jail Expansion, Polk County Board of Commissioners, Bartow, FL, \$70,000,000, 2010.
- Madison County EOC, Madison County Board of Commissioners, Madison, Florida, \$864,792, 2009.

PROFILE

Billy Tyson

Product Approval Manager



AREAS OF EXPERTISE

- **Modular Building Programs & Management**
- **Building Code Plan Review and Inspections**
- **Product Approval Evaluations**
- **Construction Management**

LENGTH OF TIME WITH CRA

- **5 Years**

LENGTH OF SERVICE IN ARCHITECTURAL / CONSTRUCTION FIELD

- **41 Years**

EDUCATION

BS Psychology, Trinity Evangelical, Miami, 1992

BS Biblical Theology, Trinity Evangelical, Miami, 1992

REGISTRATION

General Contractor CGC 061411
Master Electrician ER 13013344
Building Code Administrator BU 1330
Plans Examiner PX 2753
Building Inspector BN 5405
Modular Inspector SMI 77
Modular Plans Examiner SMP 46



REPRESENTATIVE EXPERIENCE

Mr. Tyson brings a vast and extensive background of modular and construction experience to CRA. He has been a General Contractor since 1973 where his experience ranged from residential and production housing to commercial, medical and high-rise buildings. Mr. Tyson also served as a County Building Official for five years. He came to CRA in 2005, and has spent the majority of his time involved in the Florida Department of Community Affairs projects as Project Manager / Plan Reviewer, Complaint Investigator, Plans Examiner and Conference Speaker. His relevant experience since coming to CRA includes:

- **Plan Reviewer / Monitor, Florida Department of Community Affairs, Tallahassee, FL, 2005-present, specifically:**
 - Monitoring for the DCA Modular Building Program
 - Complaint Investigator for the DCA Modular Building Program
 - Technical Advisor for the DCA Modular Building Program
 - Conference Speaker for the DCA Modular Building Program
 - BOAF Conference Speaker
 - Plans Examiner, State Regulated Educational Facilities, DCA Modular Building Program

Under this contract, Mr. Tyson has reviewed the following number of plans for each listed manufacturer:

- Mod Tech - 69 Plan Reviews
- Southeast Modular - 60 Plan Reviews
- Royal Concepts 2000 - 80 Plan Reviews
- Suwannee Valley 4C's - 1 Plans Review
- King's Custom Buildings - 3 Plan Review
- New Century Classrooms - 27 Plan Reviews
- Southern Structures - 2 Plan Reviews
- William Scotsman, Inc - 2 Plan Reviews
- New Century - 15 Plan Reviews
- Miller Building Systems - 4 Plan Reviews
- Fibrebond - 1 Plan Review
- Design Space - 20 Plan Review
- School District of Clay County - 1 Plan Review
- Custom Craft - 8 Plan Reviews
- Nelson L.C. - 16 Plan Reviews
- HUB Machine - 5 Plan Reviews
- Mobile Facility Engineering - 16 Plan Reviews
- Seating Construction USA - 5 Plan Reviews

In addition, Mr. Tyson has performed audits of third party plan submittals for modular building design code compliance.

PROFILE

James Lewis

*Production Manager / Reviewer /
Building Code Expert*



AREAS OF EXPERTISE

- Plan Reviews
- Project & Production Management
- Expert in Building Code
- Product Research & Approval

LENGTH OF TIME WITH CRA

- 18 Years

LENGTH OF SERVICE IN DESIGN/ARCHITECTURAL FIELD

- 22 Years

EDUCATION

B.S. in Architecture, Auburn University, 1991.

B.S. in Building Construction, Auburn University, 1991.

REGISTRATION

Architecture: #0015408, 1995, Florida.



REPRESENTATIVE EXPERIENCE

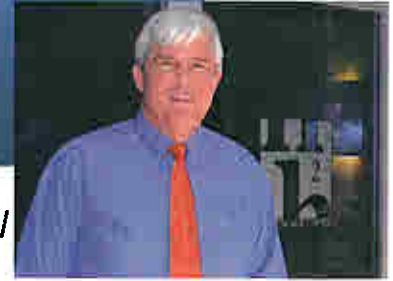
Mr. Lewis has a unique combination of strengths in that he has both a strong construction and design background. The combination makes for strong project management skills, cost efficient design documents and construction management capabilities that far exceed the norm. For the past six years, Mr. Lewis has also served as CRA's Quality Control Manager.

Mr. Lewis was Project Architect / Project Manager / Production Manager on the following projects:

- Plans Reviews, Florida Department of Community Affairs, Tallahassee, FL, 2001-present.
- Plans Reviews, Florida Department of Education, Tallahassee, FL, 2002-present.
- Continuing Contract Including Plans Reviews, Tallahassee Community College, Tallahassee, FL, 1993-present.
- Master Planning, Tallahassee Community College, Tallahassee, FL, 1996
- New K-12 School, Franklin County School Board, Eastpoint, FL, \$41,651,037, 2008.
- Marathon Middle / High School Expansion, Monroe County School Board, Marathon, FL, \$57,255,758, 2007.
- Southfork High School Master Planning, Cost Estimating & Addition, Martin County School Board, Stuart, FL, \$36,000,000, 2004 / 2007.
- Leon County - City of Tallahassee Public Safety Center, Leon County Board of Commissioners, Tallahassee, FL, \$26,000,000, 2011.
- Polk County Jail Expansion, Polk County Board of Commissioners, Bartow, FL, \$70,000,000, 2010.
- Madison County EOC, Madison County Board of Commissioners, Madison, Florida, \$864,792, 2009.
- Taylor County EOC, Taylor County Board of Commissioners, Perry, Florida, \$978,574, 2009.



Michael S. Hartman, P.E.



Principal



EXPERIENCE INCLUDES:

Mike founded Hines, Hartman, & Associates in 1977 with a strong commitment to providing excellent client service and building relationships. His reputation for providing quality engineering work and his strong commitment to his clients is unparalleled. As an active partner, he continues to guide H2Engineering into the future and build upon the foundation he created.

When he is not at the office, Mike is an avid turkey and upland bird hunter who enjoys working his dogs and farming his tract of land in North Florida.



EDUCATION:

Bachelor of Science in Mechanical Engineering University of Florida, 1970

PROFESSIONAL REGISTRATION:

Professional Engineer, States of Florida, Georgia, Alabama, Tennessee, Idaho, South Carolina, Nevada, Texas, Michigan & Washington.



RELATIVE INFORMATION:

Code Review for DCA/DOE Modular Building

- Mechanical and Electrical 2001 through 2010

LEED Experience

- LEED AP or LEED MEP engineer in over 10 projects
- This experience requires familiarity with current technologies and energy performance for MEP systems, building systems and equipment.

Mechanical and Electrical Code and Systems Studies and Evaluation

This work involves analysis of existing buildings and systems for compliance with current building codes, energy standards and fire codes. Representative Experience includes:



1. Monroe County Jefferson Browne Courthouse
2. Franklin County Health Dept
3. Thomasville Cultural Center
4. FSU – Law School Expansion (1st DCA Building)
5. Southwood Plantation House
6. USPS – Marianna Post Office
7. USPA – Destin Post Office

Building Commissioning

This process involves code reviews; review of design, drawings and specifications, testing and acceptance procedures for equipment and systems. Representative Experience includes:



1. City of Tallahassee Renaissance Center
2. FSU – Wildwood Halls
3. FSU – AME Building
4. TMRMC – Cancer Center





Byron Davenport, P.E., CxA



Project Manager

EXPERIENCE INCLUDES:

Byron will work closely with key personnel, other project managers, subcontractors and vendors to ensure the project is thoroughly evaluated. His expertise and knowledge in electrical, lighting, telecommunications and security design will be an asset in the completion of this project.

Byron resides in Tallahassee and works out of the Tallahassee office, but when he's not in the office, Byron enjoys spending time with his family, going wing shooting and dabbling in the occasional archery tournament.

EDUCATION:

Bachelor of Science in Electrical Engineering
University of Georgia 1999

PROFESSIONAL REGISTRATION:

Professional Engineer, States of Florida, Georgia, Alabama, Tennessee, Mississippi, Texas, Idaho, South Carolina, Nevada & Michigan
Fire & Explosion Investigator, 3633
Fire & Explosion Investigator Instructor, 3633I
Fire Protection Specialist, 1840
Integrated Transmission System Certified

EMPLOYMENT HISTORY:

Prior to joining H2Engineering, Inc. in January of 2006, Mr. Davenport worked as a Principal Engineer/Engineering Supervisor at Synergetic Design, Inc. (2004-2005), a Senior Electrical Engineer and Expert Witness at Benedict Engineering Company (2002-2004), a Senior Project Manager at Utility Support Systems (2001), and a Senior Area Engineer at Georgia Power Company (2000).

PROJECTS OF CREDIT:

RA Gray Building Switchgear
Tallahassee, FL
\$600,000

Florida Institute of CPA's
HVAC Improvements
Tallahassee, FL
\$440,500

Alliance Center
New Construction
Tallahassee, FL
\$12,000,000

Leon County Courthouse
First Floor Renovation
Tallahassee, FL
\$2,200,000

Department of Revenue
New Construction
Tallahassee, FL
\$100,000,000+

Florida Commerce Credit Union
New Construction
Tallahassee, FL
\$3,400,000





RICHARD J. LINDBURG, PE, LEED® AP, CxA
Associate/Electrical Project Engineer

EXPERIENCE

With over fifteen years of experience, Mr. Lindburg is well versed in all phases of electrical engineering design and analysis. He has had extensive experience in interior/exterior lighting, site and building power distribution, power generation, and specialty systems such as voice/data, telephone, and security for a variety of building types including nursing homes, hospitals, correctional facilities, schools and office buildings. He has depth of experience in writing specifications, performing all calculations, estimating costs, as well as inspecting the site during design and construction.

A LEED accredited professional, Mr. Lindburg is capable of ensuring that buildings and facilities meet the requirements of the United States Green Building Council's green building program. Knowledgeable on the evaluation of environmental performance from a "whole building" perspective over a building's life cycle, Mr. Lindburg can provide a definitive standard for what constitutes a "green building".

Project experience includes:

- **Florida State University Johnston Building** – enhanced LEED commissioning services for the 78,000 sf building expansion and 65,000 gsf of building remodeling and renovation for the West Wing of the William Johnston Building on the FSU campus. Enhanced commissioning includes drawing and submittal review/143,000 sf/Tallahassee, Florida
- **Florida State University Ruby Diamond Auditorium Renovation and Addition** – TLC to perform fundamental and enhanced LEED Building Systems Commissioning services for historical Ruby Diamond Auditorium. Enhanced commissioning includes drawing and submittal review/91,000 sf/\$28,000,000/Tallahassee, Florida
- **830 East Park Ave Apartments** - project consisted of preparing a report indicating the existing condition of an apartment complex for the purpose of converting the apartment units into condominiums as described in the Florida Statutes and Administrative Code 718.616. The facility consist of (4) four buildings with 56 living units/Tallahassee, Florida
- **Gadsden Memorial Hospital Evaluation** – engineering survey of the existing facility that has not been in use for several years, to give an opinion on the condition and the expected repair/replacement costs of mechanical and electrical systems. Study included building survey to bring facility up to current code compliance/Quincy, Florida
- **Florida State University Landis Hall Renovation** – Renovation of a six-level dormitory built in 1939, housing up to 400 students. Restoration of building envelope, replace engineering systems, life safety and ADA code Correction/103,491 gsf/\$14 million/Tallahassee, Florida



EDUCATION

*Southern Illinois University –
Carbondale, Illinois /BSEE
Black Hawk College – Moline,
Illinois / Associate, Pre-
engineering*

**PROFESSIONAL
REGISTRATION**

*Florida 62829
Alabama 7664
Illinois 62051679
Iowa 14886*

**PROFESSIONAL
AFFILIATIONS**

*Illuminating Engineers
Society
AABC Commissioning Group*



DOUGLAS E. LAW, Jr., PE, LEED® AP
Mechanical Project Engineer

EXPERIENCE

Mr. Law has over 13 years of engineering design experience. His experience includes design of heating, ventilation, and air conditioning systems for residential, commercial, and institutional projects. Responsibilities include all phases and aspects of design, including load calculations, equipment selection, duct and piping lay-out, and plan specification preparation. Further responsibilities include life-cycle cost analysis, project management, inspections and commissioning.

A LEED accredited professional, Mr. Law is capable of ensuring that buildings and facilities meet the requirements of the United States Green Building Council's green building program. Knowledgeable on the evaluation of environmental performance from a "whole building" perspective over a building's life cycle, Mr. Law can provide a definitive standard for what constitutes a "green building".

Project experience includes:

- **Florida State University Johnston Building** – enhanced LEED commissioning services for the 78,000 sf building expansion and 65,000 gsf of building remodeling and renovation for the West Wing of the William Johnston Building on the FSU campus. Enhanced commissioning includes drawing and submittal review/143,000 sf/Tallahassee, Florida
- **Florida State University Ruby Diamond Auditorium Renovation and Addition** – TLC to perform fundamental and enhanced LEED Building Systems Commissioning services for historical Ruby Diamond Auditorium. Enhanced commissioning includes drawing and submittal review/91,000 sf/\$28,000,000/Tallahassee, Florida
- **Leon County Eastside Library Enhanced Commissioning** - project is to consist of the commissioning of an approximately 12,000 square foot facility. The facility is to serve a branch library located in Tallahassee, Florida. The building design will attempt to achieve Silver under the USGBC LEED rating system. Enhanced commissioning includes drawing and submittal review/Tallahassee, Florida
- **Mayo Correctional Facility LEED Feasibility Assessment** – mechanical and electrical engineering services for an assessment of four Department of Corrections prototypical building types to establish whether LEED certification can be achieved and at what level on a per building basis/fee \$14,480/Lafayette County, Florida
- **Florida State University College of Education** - TLC is to provide basic LEED commissioning services for the renovation and addition to the existing Stone Building on the FSU campus which is already under construction/48,000 sf/\$10,100,000/Tallahassee, Florida



EDUCATION

*B.S. Mechanical Engineering
North Carolina State University*

**PROFESSIONAL
REGISTRATION**

*Florida 6231
South Carolina 20240
Georgia 28132*

**PROFESSIONAL
AFFILIATIONS**

*ASHRAE
USGBC Local Chapter Board of
Directors
Programs Co-Chair*

EXPERIENCE

With over 15 years experience covering all phases of mechanical engineering for plumbing systems for hospitals (including medical gas systems), nursing homes, high rise building performing art theaters, civic centers, K-12 schools and airports. Mr. Ewoldt has solid engineering analysis, design and on-site construction administration experience in piping systems for water, wastewater, fuel oil, medical gas, liquid gas, natural gas and compressed air for industrial, medical, transportation and municipal developments. Mr. Ewoldt is also experienced in the design and layout of wet and dry fire protection systems, including fire pumps, using HASS 7.8 program for hydraulically calculated systems.

Related project experience:

- **Florida State University Johnston Building** – enhanced LEED commissioning services for the 78,000 sf building expansion and 65,000 gsf of building remodeling and renovation for the West Wing of the William Johnston Building on the FSU campus. Enhanced commissioning includes drawing and submittal review/143,000 sf/Tallahassee, Florida
- **Florida State University Ruby Diamond Auditorium Renovation and Addition** – TLC to perform fundamental and enhanced LEED Building Systems Commissioning services for historical Ruby Diamond Auditorium. Enhanced commissioning includes drawing and submittal review/91,000 sf/\$28,000,000/Tallahassee, Florida
- **Leon County Eastside Library Enhanced Commissioning** - project is to consist of the commissioning of an approximately 12,000 square foot facility. The facility is to serve a branch library located in Tallahassee, Florida. The building design will attempt to achieve Silver under the USGBC LEED rating system. Enhanced commissioning includes drawing and submittal review/Tallahassee, Florida
- **830 East Park Ave Apartments** - project consisted of preparing a report indicating the existing condition of an apartment complex for the purpose of converting the apartment units into condominiums as described in the Florida Statutes and Administrative Code 718.616. The facility consist of (4) four buildings with 56 living units/Tallahassee, Florida
- **Gadsden Memorial Hospital Evaluation** – engineering survey of the existing facility that has not been in use for several years, to give an opinion on the condition and the expected repair/replacement costs of mechanical and electrical systems. Study included building survey to bring facility up to current code compliance/Quincy, Florida



EDUCATION

*Hamilton Tech College,
Associates of Occupational
Studies for AutoCad.*

**PROFESSIONAL
AFFILIATIONS**

*American Society of Plumbing
Engineers (ASPE)*

Bradley B. Johnson, P.E.



AREAS OF EXPERTISE

Design of Structures in High Wind Zone Areas (including 11 Years of Experience in Florida).

Cost effective Structural Design

EDUCATION

B.S. in Civil Engineering
Auburn University, 1991

REGISTRATION

#21832, 1997, Alabama
#52284, 1998, Florida
#25004, 1998, Georgia
#105195, 1998, Tennessee
#27811, 1998, Louisiana
#9648, 1998, Arkansas
#14982, 2001, Mississippi
#27264, 2001, North Carolina
#22309, 2003, South Carolina
#102589, 2009, Texas
#13734, 2009, Idaho
#56745, 2009, Michigan

AFFILIATIONS

Structural Engineers Association of Alabama.
American Concrete Institute
American Society of Civil Engineers



EXPERIENCE

Mr. Johnson's position on the project team as structural engineer will greatly benefit the architect and other design team members, as he understands the importance of the overall function and aesthetic appeal of the structure. Mr. Johnson will work closely with the architectural team members during the preliminary building design and layout to allow their creativeness to shape a building that is aesthetically pleasing and functional. Mr. Johnson has approximately nineteen years of structural design experience in all types of commercial and public use facilities. His project experience includes.

- DCA Review of 132 (approximate) Florida DOE School Modular Buildings; Florida Department of Education; Varies, FL; Study; 2002-2005.
- DMS-OLITS Computer Room Additions at Claude Pepper Center; Florida State University (FSU); Tallahassee, FL; TBA; TBA.
- Marathon Middle and High School; Monroe County School Board; Marathon, FL; \$57,256,000; 2007.
- Glades County K-6 School; Glades County School Board; Moore Haven, FL; \$9,000,000; 2004.
- South Fork High School; Martin County School Board; Stuart, Florida; Phase I - \$36,000,000, Phase II - TBA; Phase I - 2007, Phase II - 2010.
- Citrus County Elementary School; Citrus County School Board; Inverness, Florida; \$25,739,000; 2007.
- Hardee County K-8 School; Hardee County School Board; Wauchula, FL; \$30,000,000; 2005.
- Belle Terre School; School Board of Flagler County; Palm Coast, FL; \$21,000,000; 2005.
- Marion County/Vanguard High School Renovations, Remodeling, and New Construction; School Board of Marion County; Ocala, FL; \$22,600,000; 2008.
- Levy County Grades 6-12 School; School Board of Levy County; Bronson, FL; \$18,343,000; 2005.



Walter D. Spann, President
FIRE PREVENTION SPECIALISTS, INC.

Project Assignment:

Fire & Life Safety Consultant, Plans Examiner, Inspector

Education: *Degree(s)/Year/Specialization*

B.S./1980/Industrial Arts Ed/A. S. 1975/Aviation Technology

Active Registration: *Year First Registered/Discipline*

1991/Certified Fire Safety Inspector

Twelve years as President of Fire Prevention Specialists, Inc as Fire & Life Safety Consultant, Plans Examiner and Inspector

Nine years as Senior Plans Examiner & Certified Fire Safety Inspector with the Florida State Fire Marshal's Office.

Ten years in the architectural field including drafting of large scale projects ranging from high-rise office buildings, condominiums & industrial projects. Conducted site surveys of structures under construction.

Relevant Experience:

Florida Modular Classrooms - Fire and Life Safety plan review of new modular classrooms for Florida schools.

Collier County Public Schools - Annual SREF inspections and new construction consulting.

Lee County Public Schools - Annual SREF inspections, code consulting, new construction inspections.

Wakulla County School - New construction inspection and plans review.

Seminole - New construction inspection and plans review.

Valencia Community College - New construction inspection and plans review.

Oceola County - New construction inspection and plans review.

Tallahassee Community College - New construction inspection and plans review.

Universal Studios, Islands of Adventure - Inspection of new theme park for fire safety including fire alarms, fire sprinkler systems and Life Safety Code compliance.

Federal Bureau of Prisons - Fire alarm inspections, recommendations on cost saving measures, new construction inspections, and plans review for code compliance.

Hillsborough County Schools - Plans review for code compliance.

Jefferson County Public Schools - Member of construction review team for new Jefferson County High School.

Brevard County Public Schools - Life Safety survey of existing "Presidential" schools., new construction, plan review

Federal Courthouse in Tallahassee, Florida - Review of construction documents for compliance with fire and life safety codes adopted by the federal government. Inspection of the project at 70% and 100% completion including performance testing of fire alarm and fire sprinkler systems.

Portofino Hotel at Universal Studios, Florida - Inspection of hotel during construction for fire and life safety including fire alarms, fire sprinkler systems and Life Safety Code compliance.

Tab 4: 2.12 Response Evaluation Criteria:

A. Qualifications / Performance / References

2. Past Performance References:

Please see the references on the following pages that were completed utilizing Attachment 6.

ATTACHMENT 6 – BUSINESS/CORPORATE REFERENCE

This form must be completed by the person giving the reference on the Respondent. For purposes of this form, the Respondent is the business entity that currently or has previously provided services to your organization, and is submitting a reply to a solicitation. Upon completion of this form, please return original to Respondent. **NOTE TO RESPONDENT: the Department of Community Affairs Contract Manager reserves the right to contact the reference, if deemed necessary.**

This business reference is for (Respondent's Name):

Name of the person providing the reference: Gina L. Bennett

Title of person providing the reference: President

Organization name of person providing the reference: Space Coast Compliance, Inc.

Telephone number of the person providing the reference: 321.412.1404

Please identify your relationship with the Respondent (e.g., subcontractor, customer, etc.). _____

~~CRA performed as the DCA's 3rd party administrator – former COO of a Modular Builder & current comp~~

How many years have you done business with the Respondent? Seven (7) years

Please provide dates: August 2002 - current date

If a customer, please describe the primary service the Respondent provides your organization.

Not applicable

Did the Respondent act as a primary provider or as a subcontractor? DCA 3rd party administrator

Do you have a business, profession, or interest in the Respondent's organization? If yes, what is that interest? None

Have you experienced any contract performance problems with the Respondent's organization?

None

Would you conduct business with the Respondent's organization again? Yes - without question

Are there any additional comments you would like to make regarding the Respondent's organization?

~~In each instant I have dealt with CRA – I have found their staff to be knowledgeable and fair even when assisting with resolution to unclear parts of the building code.~~

Dated this FEB 1st day of FEB 2010
2009.

Name of Organization:

Space Coast Compliance, Inc.

Signed by:

Gina L. Bennett

Print Name:

Gina L. Bennett

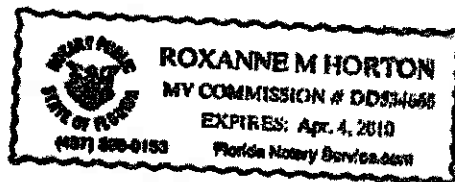
Being duly sworn deposes and says that this information herein is true and sufficiently complete so as not to be misleading.

Notary Public:

Roxanne M Horton

My Commission Expires:

4-4-10



ATTACHMENT 6 – BUSINESS/CORPORATE REFERENCE

This form must be completed by the person giving the reference on the Respondent. For purposes of this form, the Respondent is the business entity that currently or has previously provided services to your organization, and is submitting a reply to a solicitation. Upon completion of this form, please return original to Respondent. **NOTE TO RESPONDENT: the Department of Community Affairs Contract Manager reserves the right to contact the reference, if deemed necessary.**

This business reference is for (Respondent's Name): Clemons, Rutherford & Associates, Inc.

Name of the person providing the reference: Tim Sanders

Title of person providing the reference: Madison County Clerk

Organization name of person providing the reference: Madison County, Florida

Telephone number of the person providing the reference: 850.973.1500

Please identify your relationship with the Respondent (e.g., subcontractor, customer, etc.). Clemons, Rutherford & Associates, Inc. (CRA) provides professional architectural services to Madison County and, as Clerk, I am the Chief Financial Officer and Auditor.
How many years have you done business with the Respondent? Since taking office in 1993

Please provide dates: CRA has done both large and small jobs for the county for the past 17 years.

If a customer, please describe the primary service the Respondent provides your organization.

Professional Architectural Services

Did the Respondent act as a primary provider or as a subcontractor? Primary Provider

Do you have a business, profession, or interest in the Respondent's organization? If yes, what is that interest? NO

Have you experienced any contract performance problems with the Respondent's organization? None, whatsoever

Would you conduct business with the Respondent's organization again? Yes, by all means

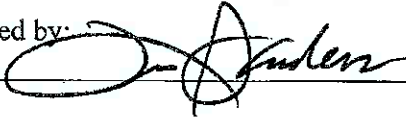
Are there any additional comments you would like to make regarding the Respondent's organization?

The Department of Community Affairs will not find an architectural firm of higher standing than CRA. We have found CRA to provide the same quality services for both small and large projects.

Dated this 1st day of February ~~2009~~ 10

Name of Organization:
Madison County, Florida

Signed by:

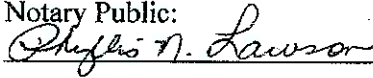


Print Name:

Tim Sanders

Being duly sworn deposes and says that this information herein is true and sufficiently complete so as not to be misleading.

Notary Public:



My Commission Expires:



PHYLLIS N. LAWSON
Notary Public, State of Florida
My Comm. Expires March 16, 2013
Commission No. DD 868610

ATTACHMENT 6 – BUSINESS/CORPORATE REFERENCE

This form must be completed by the person giving the reference on the Respondent. For purposes of this form, the Respondent is the business entity that currently or has previously provided services to your organization, and is submitting a reply to a solicitation. Upon completion of this form, please return original to Respondent. **NOTE TO RESPONDENT: the Department of Community Affairs Contract Manager reserves the right to contact the reference, if deemed necessary.**

This business reference is for (Respondent's Name): Clemons, Rutherford & Associates, Inc.

Name of the person providing the reference: Dan Anderson

Title of person providing the reference: Facilities Director

Organization name of person providing the reference: Taylor County School Board, Florida

Telephone number of the person providing the reference: 850.838.2500

Please identify your relationship with the Respondent (e.g., subcontractor, customer, etc.). customer

How many years have you done business with the Respondent? 3 years personal, 25 years District

Please provide dates: 1985 - Present

If a customer, please describe the primary service the Respondent provides your organization.

Architect, engineering and construction management

Did the Respondent act as a primary provider or as a subcontractor? Primary

Do you have a business, profession, or interest in the Respondent's organization? If yes, what is that interest? yes continual service

Have you experienced any contract performance problems with the Respondent's organization? no

Would you conduct business with the Respondent's organization again? yes

Are there any additional comments you would like to make regarding the Respondent's organization?

In addition to the design and management of 2 new schools and many renovational projects, CRA has provided services for our district such as an air quality study at Perry Primary School, analysis of aging electrical, HVAC and Plumbing Systems at Perry Primary, TCMS and other schools and preparation of District Facility Surveys and District Florida Inventory of School Housing reports for DOE.

Dated this 1st day of Feb 2010
~~2009.~~

Name of Organization:
Taylor County School District

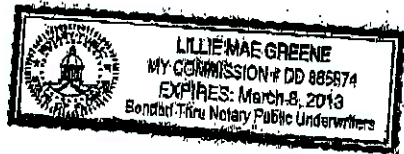
Signed by: Dan Anderson

Print Name:
Dan Anderson

Being duly sworn deposes and says that this information herein is true and sufficiently complete so as not to be misleading.

Notary Public: Lillie M Greene

My Commission Expires: March 8, 2013



Tab 4: 2.12 Response Evaluation Criteria:

A. Qualifications / Performance / References

3. Current Contracts / Employment:

Please see the following pages for samples of two continuing contracts with relevant project experience.

DCA Modular Building Plan Reviews

Department of Community Affairs

Tallahassee, FL

Project Size:

Various

Completion Date:

2001-present

Project Owner:

Department of Community
Affairs
Ila Jones, Administrator
Codes and Standards Section
2555 Shumard Oak Blvd.
Tallahassee, Florida 32399

850-487-1824

ila.jones@dca.state.fl.us

Project Description:

CRA was contracted by the State of Florida to review all state school districts' Type IV Factory Built School Plans. The examination of plans are to assure they are in compliance with Florida Building Code and its revisions, and Florida's Fire Prevention Code portion of the Florida Building Code. Under this contract, CRA has reviewed the following number of plans for each listed manufacturer:

- Mod Tech - 69 Plan Reviews
- Southeast Modular - 60 Plan Reviews
- Royal Concepts 2000 - 80 Plan Reviews
- Suwannee Valley 4C's - 1 Plans Review
- King's Custom Buildings - 3 Plan Review
- New Century Classrooms - 27 Plan Reviews
- Southern Structures - 2 Plan Reviews
- William Scotsman, Inc - 2 Plan Reviews
- New Century - 15 Plan Reviews
- Miller Building Systems - 4 Plan Reviews
- Fibrebond - 1 Plan Review
- Design Space - 20 Plan Review
- School District of Clay County - 1 Plan Review
- Custom Craft - 8 Plan Reviews
- Nelson L.C. - 16 Plan Reviews
- HUB Machine - 5 Plan Reviews
- Mobile Facility Engineering - 16 Plan Reviews
- Seating Construction USA - 5 Plan Reviews

In addition to the above plan reviews, CRA performed audits of Third Party Plan Submittals as part of the DCA Quality Assurance Program for modular building design code compliance.



TMH 43-Year Continuing Contract for Architectural Services Tallahassee, FL

Construction Cost
\$60,000 - \$60 million

Design Dates
1965-present

Construction Dates
Various & on-going

Project Owner
Mr. Henry Hanson
Tallahassee Memorial
Healthcare
1300 Miccosukee Rod
Tallahassee, FL 32308
850.681.5281 - voice
850.681.7865 - facsimile

Project Size:
various

As sole architects for Tallahassee Memorial Healthcare for 44 years, CRA has designed numerous expansions, renovations, alterations and additions projects for the hospital, encompassing the entire spectrum of medical facilities including: primary care spaces & facilities; emergency room expansions, new emergency room, medical space conversions, re-roofing; renovations; major bed tower additions; inpatient beds; heart cath labs; pre-op; recovery / observation; radiology; 50-patient post partum bed unit; labor & delivery; nurseries; psychiatric hospital; endoscopy; long-term extended care; laboratories; operating rooms; medical and surgical intensive units; nuclear medicine; remodeling and renovations of staff training/conference/administrative areas; office space for private physicians; family practice; adult day care; rehabilitation; acute patient areas; medical treatment departments; parking areas and decks; and numerous hospital satellite facilities.

In addition to design services, CRA has performed the following functions for TMH

- ✓ Product investigation for use in highly regulated Hospital environment
- ✓ Intensive Code research for creative remodeling and new construction
- ✓ Design of several structural threshold buildings
- ✓ Structural evaluation of entire campus to assist in determination of when evacuation of the facility is warranted due to a storm event
- ✓ Extensive experience with multiple standards and governing authorities



Tab 4: 2.12 Response Evaluation Criteria:

A. Qualifications / Performance / References

4. Application Review:

Per Attachment 11 – Vendor Questions - The forms for the Application Review are located immediately **after Attachment 8 (see Attachment Tab)**.

Included in the Application Review for each application number is the DCA checklist as pulled from the web. We have included additional content and comments on review documents that will assist in evaluation our review of the applications.

Tab 4: 2.12 Response Evaluation Criteria:

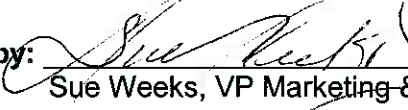
B. Scope of Work

CRA has read, understands and agrees to comply with each requirement listed in Section 3 of the ITN (Technical Specifications – categories listed below):


- 3.01 General Description of Services to be Provided
- 3.02 Contractor Staff Requirements
- 3.03 Reporting Requirements
- 3.04 Scope of Work
- 3.05 Department Responsibilities
- 3.06 Contract Administration

Dated this 1st day of February, 2010.

Organization: Clemons, Rutherford & Associates, Inc.

Signed by: 
Sue Weeks, VP Marketing & Management

Being duly sworn deposes and says that this information herein is true and sufficiently complete so as to not be misleading.

Notary Public: 
Roy Wilson



My Commission Expires: Oct 9, 2010

C. Price

Per instructions in "Attachment 11 – Vendor Questions", please see the Price Sheet, (Attachment 9), located in Tab 5 of this submittal.

Tab 5:

DCA 09/10-08-ITN



ATTACHMENT 9 – PRICE SHEET

Application Method

- (1) New Application.....\$375.00
- (2) Revision to existing application\$125.00
- (3) Self-Affirmation\$75.00

- Fees are provided based on the Intent To Negotiate information provided. With additional detailed discussions with the client opportunities may allow for adjustments in fees to provide a more economical structure to both the users of the program and the State.

Attachments:

DCA 09/10-08-ITN



Invitation to Negotiate for: Administrative Service for the State Product Approval System for the Florida Building Commission.

DCA 09/10-08-ITN

ATTACHMENT 2 - CERTIFICATION OF DRUG-FREE WORKPLACE PROGRAM

287.087 Preference to businesses with drug-free workplace programs.--Whenever two or more bids, proposals, or replies that are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid, proposal, or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

- (1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- (2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- (3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- (4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than 5 days after such conviction.
- (5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
- (6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements. False statements are punishable at law.

Respondent's Name: Clemons, Rutherford & Associates, Inc.

By:  William D. Rutherford, President
Authorized Signature Print Name and Title

ATTACHMENT 3 - NOTICE OF CONFLICT OF INTEREST

Company or Entity Name

For the purpose of participating in the solicitation process and complying with, the provisions of Chapter 112, of the Florida Statutes, the undersigned corporate officer states as follows:

_____	_____
_____	_____
_____	_____

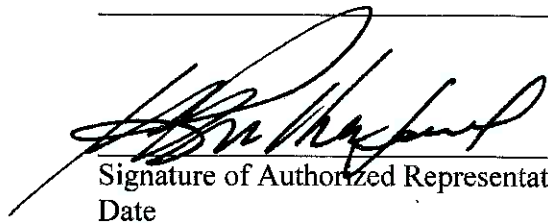
The persons listed below are corporate officers, directors or agents and are currently employees of the State of Florida or one of its agencies:

none	_____
_____	_____
_____	_____

The persons listed below are current State employees who own an interest of ten percent (10%) or more in the company/entity named above.

none	_____
_____	_____
_____	_____

Clemons, Rutherford & Associates, Inc.
Name of Respondent's Organization


Signature of Authorized Representative and
Date

William D. Rutherford, President
Print Name

ATTACHMENT 4 - NON-COLLUSION AFFIDAVIT

STATE OF Florida
COUNTY OF Leon

I state that I William D. Rutherford, President of Clemons, Rutherford & Associates, Inc.
(Name and Title) (Name of Firm)
(Name of Firm)

am authorized to make this affidavit on behalf of my firm, and its owner, directors, and officers. I am the person responsible in my firm for the price(s) the amount of this Response, and the preparation of the Response. I state that:

1. The price(s) and amount(s) of this Response have been arrived at independently and without consultation, communication or agreement with any other Provider, potential provider, Proposal, or potential Proposal.
2. Neither the price(s) nor the amount(s) of this Response, and neither the approximate price(s) nor approximate amount of this Response, have been disclosed to any other firm or person who is a Provider, potential Provider, Proposal, or potential Proposal, and they will not be disclosed before Proposal opening.
3. No attempt has been made or will be made to induce any firm or persons to refrain from submitting a Response for this contract, or to submit a price(s) higher than the prices in this Response, or to submit any intentionally high or noncompetitive price(s) or other form of complementary Response.
4. The Response of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive Response.

5. Clemons, Rutherford & Associates, Inc., its affiliates, subsidiaries, officers, director, and employees
(Name of Firm)

are not currently under investigation, by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to Proposal, on any public contract, except as follows:

I state that I and the named firm understand and acknowledge that the above representations are material and important, and will be relied on by the State of Florida for which this Response is submitted. I understand and my firm understands that any miss-statement in this affidavit is and shall be treated as fraudulent concealment from the State of Florida of the true facts relating to the submission of responses for this contract.

Dated this 2000 day of _____

Name of _____ Organization:
Clemons, Rutherford & Associates, Inc.

Signed

William D. Rutherford

by:

Print

William D. Rutherford, President

Name:

being duly sworn deposes and says that the information herein is true and sufficiently complete so as not to be misleading.

Subscribed and sworn before me this

29th

day of

January 2010

Notary

Lee Ann Mullis

Public:



Lee Ann Mullis

Commission # DD533993

Expires March 28, 2010

Bonded Title Plan - Insurance, Inc. 800-385-7016

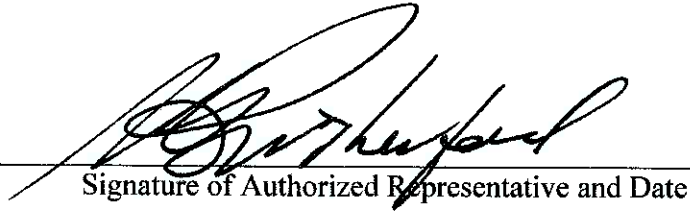
My Commission Expires:

ATTACHMENT 5 - STATEMENT OF NO INVOLVEMENT

I, William D. Rutherford, President, as an authorized representative of the
aforementioned company, certify that no member of this firm, nor any person having any interest
in this firm, has been involved with the Department of Community Affairs Services to assist it in
the development of this solicitation.

Clemons, Rutherford & Associates, Inc.

Name of Respondent's Organization



Signature of Authorized Representative and Date

William D. Rutherford, President

Print Name

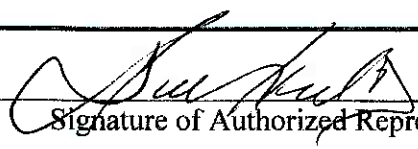
ATTACHMENT 7 – ADDENDUM / AMENDMENT ACKNOWLEDGEMENT FORM

This acknowledgment form serves to confirm that the Respondent has reviewed, complied and/or accepted all Addendum(s) / Amendment(s) to the solicitation posted on the Vendor Bid System (VBS).

Please list all Addendum(s) / Amendment(s) below.

CRA received "Attachment 11 - Vendor Questions" on January 21, 2010 via e-mail.

Clemons, Rutherford & Associates, Inc.
Name of Respondent's Organization
Date 2 February 2010


Signature of Authorized Representative and

Sue Weeks, VP Marketing & Management
Print Name

ATTACHMENT 8- PERFORMANCE STANDARDS

The vendor shall perform all services in a professional, workmanlike manner in accordance with standards and quality prevailing among first-rate nationally recognized firms in the industry.

Clemons, Rutherford & Associates, Inc. has read, understands and agrees to meet the standards listed above.

Dated this 1st day of February, 2010.

Organization: Clemons, Rutherford & Associates, Inc.

Signed by: _____

Sue Weeks
Sue Weeks, VP Marketing & Management

Being duly sworn deposes and says that this information herein is true and sufficiently complete so as to not be misleading.

Notary Public: _____

Roy Wilson
Roy Wilson

My Commission Expires: _____

Oct 9, 2010



Roy Wilson
Commission # DD603550
Expires October 9, 2010
Bonded Troy Fair Insurance Inc. 800-365-7019

ATTACHMENT 13 – APPLICATION REVIEW

Included in the application review for each application number is the DCA checklist as pulled from the web and a review letter emulating previous review letters also found on the web. Incorporated within each of these documents are CRA's comments specific to our in-house review. We have included additional content and comments on review documents that will assist in evaluating our review of the applications. For ease of communication we have used some existing formats but are open to providing additional or revised forms to suite the Program users and States needs.

FBC Staff
Department Of Community Affairs
2555 Shumard Oak Blvd.
Tallahassee, Florida 32399-2100

Re: Product Approval Review for Florida FL # 13354.1

Applicant:

JELD-WEN
3737 Lakeport Blvd
Klamath Falls, OR 97601
(541) 882-3451
fbc@jeld-wen.com

Janet Gerard
fbc@jeld-wen.com

Exterior Door, Swinging Exterior Door Assemblies

Compliance Method:	Certification Mark or Listing
Testing Agency:	Quality Testing Inc.
Certification Agency:	National Accreditation & Management Institute
Validated By:	National Accreditation & Management Institute

Referenced Standards
ASTM E330 Year 2002
ASTM E331

Submitted: 12/11/2009
Method 1 Option A

NAMI not a recognized certification agency by FBC.
An organization search of Quality Testing found accreditation pending.

The following deficiencies were noted:

ITN Response Comment. No further review was performed as the data provided was not valid. An evaluation report was submitted but since the submittal method used does not consider evaluation reports it was not reviewed. Submitting under method 1 option D may be more appropriate.

If you have any questions concerning the defects or deficiencies noted please contact me at (850) 385-6153 or E-mail me at btyson@clemons-rutherford.com.

Respectfully,

Billy Tyson, CBO
CRA Codes & Standards Specialist
Product Approval Application Reviewer
BU1330, BN5405, SMI77, PX2753, SMP46

Administrative Validation Checklist M1 A, **FL# 13354** Application

- ✓ 1. Verify Product Manufacturer's name on the state application matches that in the Certification program.
- ✓ 2. Verify all products identified on the state application are listed in the certification program.
- ✓ 3. Verify Testing Standards on the application and the uploaded Certification Certificate match, and are as certified.
- ✓ 4. Verify compliance documentation is current, not expired, suspended or revoked.
Note: NAMI not listed as a recognized certification agency.
- ✓ 5. Verify Limitations of Use noted on the application are in accordance with the Certification.
- ✓ 6. Verify Installation Instructions, including anchorage requirements are provided for the same product performance documented in the uploaded Certification Certificate or that the manufacturer's licensed design professional has performed this verification.
- ✓ 7. Verify Status of certification agency.
The testing agency, Quality Testing Inc., accreditation is pending.
- ✓ 8. Verify Application lists proper category and subcategory of product.
- ✓ 9. Verify the testing standards are as adopted and required by the Florida Building Code.
- ✓ 10. Verify the product is properly described.
- ✓ 11. Verify the limits of use are included as certified.

12. If the documentation indicates that rational analysis was used, verify whether the rational analysis is within the scope of the product certification and if not then verify that an evaluation report is submitted.

13. Verify that no rational analysis is conducted under this method. Otherwise the evaluation method must be used to seek product approval.

ITN Response Comment. A product evaluation report was included in the submittal package but not considered as product is being submitted under Compliance Method 1A.

To the best of my/our knowledge, this application is complete, the items in the checklist above have been verified, and the Certification documentation submitted with this application indicates that the product, method, or system described in this application meets or exceeds the Florida Building Code requirements and reference standards listed in the application.

FBC Staff
Department Of Community Affairs
2555 Shumard Oak Blvd.
Tallahassee, Florida 32399-2100

Re: Product Approval Application Review for Florida FL # 4451

Applicant:

PlyFASTner LLC
1951 Teakwood Road
Charleston, SC 29414
(843) 766-8199
robert@plyfastner.com
Robert Goodwin
robert@plyfastner.com

Structural Components; Anchors

Compliance Method: Evaluation Report from a Product Evaluation Entity

Evaluation Entity: ICC Evaluation Service, Inc.

Validated By: ICC Evaluation Service, Inc.

Referenced Standards
ASTM E1886-02
ASTM E330-02
SSTD 12-99

Submitted: 12/21/2009

The following deficiencies were noted: None

ITN Response Comment. Although we find no specific FBC deficiency in the submittal, we are privy to an understanding within the POC that applications for products using alternatives/exceptions in the code are not reviewable under the 9B-72 process. As we are not fully privy to all the internal discussions and conclusions regarding this subject we are unable finalize the application at this time.

If you have any questions concerning the defects or deficiencies noted please contact me at (850) 385-6153 or E-mail me at btyson@clemons-rutherford.com.

Respectfully,

Billy Tyson, CBO
CRA Codes & Standards Specialist
Product Approval Application Reviewer
BU1330, BN5405, SMI77, PX2753, SMP46

Administrative Validation Checklist, M1 C, **FL# 4451**, Application

- ☑ 1. Verify the Evaluation Entity is an approved entity.
- ☑ 2. Verify the evaluation report is for the products listed on the application as described on the application and that the products are within the scope of Rule 9B-72.
- ☑ 3. Verify that the test reports referenced for the products are required by the Building Code as a component of a product approval for the product category and subcategory.
- ☑ 4. Verify that rational analysis referenced demonstrating performance were executed utilizing current code requirements and was not used in lieu of a standardized test required by the Code or that rational analysis was not required.
- ☑ 5. Verify that all data, test reports and calculations, are substantiated on the report.
- ☑ 6. Verify the Code sections and reference standards for which the evaluation demonstrates compliance.
- ☑ 7. Verify the method of demonstrating compliance indicate any limitations on the use of the product, as intended.
- ☑ 8. Verify the manufacturer installation instructions are in accordance with the evaluation report, and that they are provided.
- ☑ 9. Verify that a quality assurance program audited by a Florida Building Commission approved third party quality assurance agency is in place.
- ☑ To the best of my/our knowledge, this application is complete, the items in the checklist above have been verified, and the evaluation report submitted with this application indicates that the product, method, or system described in this application meets or exceeds the Florida Building Code requirements and reference standards listed in the application.

FL# 4451

FBC Staff
Department Of Community Affairs
2555 Shumard Oak Blvd.
Tallahassee, Florida 32399-2100

Re: Product Approval Application Review for Florida FL # 13389

Applicant:

CertainTeed Corporation Siding Products
803 Belden Road
Jackson, MI 49203
(517)780-3185

Neil Sexton
neil.j.sexton@saint-gobain.com

Panel Walls, Soffitts

Compliance Method: Evaluation Report from a Florida Registered Architect or a Licensed Florida Professional Engineer

Evaluation Report: Robert Nieminen, PE.

Testing Agency: Architectural Testing, Inc.

Validated By: John W. Kenezevich, PE

Referenced Standards	ASTM D4477	2004
	ASTM D5206	1996

Equivalence of Product Standards

Certified By: Florida Licensed Professional Engineer or Architect

Submitted: 12/30/2009

The following deficiencies were noted: Testing Agency # TST 1588 not verified on BCIS, TST 1558 was found.

ITN Response Comment. Although the deficiency appears to be a typo, it was inappropriate for the reviewer to make an assumption that could directly affect compliance.

If you have any questions concerning the defects or deficiencies noted please contact me at (850) 385-6153 or E-mail me at btyson@clemons-rutherford.com.

Respectfully,

Billy Tyson, CBO
CRA Codes & Standards Specialist
Product Approval Application Reviewer
BU1330, BN5405, SMI77, PX2753, SMP46

Administrative Validation Checklist, M1 D, **FL# 13389**, Application

- ✓ 1. Verify the evaluator is a Florida Registered Architect or Florida Professional Engineer who has taken the core building code course.
- ✓ 2. Verify submission of the evaluator's certification of independence.
- ✓ 3. If the evaluation is not performed by a third party independent of the manufacturer then verify validator's certificate of independence.
- ✓ 4. Verify the evaluation report is for the products listed on the application as described on the application and that the products are within the scope of Rule 9B-72.
- ✓ 5. Verify that test reports demonstrating compliance were performed at a test lab accredited by an approved accreditation body for the test performed, and verify test lab location.
- ✓ 6. Verify that the test reports or rational analysis are required by the Building Code as a component of a product approval for the product category and subcategory.
- ✓ 7. Verify that rational analysis demonstrating performance were executed utilizing current code requirements and was not used in lieu of a standardized test required by the Code or that rational analysis was not required.
- ✓ 8. Verify that all data, test reports and calculations, are substantiated on the report.
Note: The physical properties testing agency, Architectural Testing, Inc., agency number, TST 1588, is not a listed number on the BCIS. The closest number found is TST 1558. Believed to be a misprint.
- ✓ 9. Verify that the application has the Code sections and reference standards for which the evaluation demonstrates compliance.
- ✓ 10. Verify the method of demonstrating compliance indicate any limitations on the use of the product, as intended.
- ✓ 11. Verify the manufacturer installation instructions are in accordance with the evaluation report, and attachments are provided.
- ✓ 12. Verify that a quality assurance program audited by a Florida Building Commission approved third party quality assurance agency is in place.

- ☑ To the best of my/our knowledge, this application is complete, the items in the checklist above have been verified and reviewed, and the evaluation report submitted with this application indicates that the product, method, or system described in this application meets or exceeds the Florida Building Code requirements and reference standards listed in the application.

Note: Testing agency number TST 1588, on page 2 of 3 of the TRINITY ERD Evaluation Report, could not be verified on the BCIS list for approved testing agencies. Was able to find agency # TST 1558 listed for Architectural Testing, Inc.

FL# 13389

FBC Staff
Department Of Community Affairs
2555 Shumard Oak Blvd.
Tallahassee, Florida 32399-2100

Re: Product Approval Application Review for Florida FL # 12930

Applicant:

Barrette Outdoor Living
7830 Freeway Circle
Middleburg Heights, OH 44130
(810) 235-0400 Ext 804

Chris Waites
chris.waites@ebarrette.com

Roofing, Products Introduced as a Result of New Technology
Compliance Method: Test Report

Testing Lab: Architectural Testing, Inc.
Miami Dade County

Evaluation Report: Fred Cardwell, PE

Referenced Standards

ASTM 635-06/ ASTM 635-03
TAS 202-94

Submitted: 08/03/2009

The following deficiencies were noted:

Submitted application using the wrong compliance method form. Applicant used Method 1 B. As evaluations of the test results are required to determine compliance with the FBC we believe this product should be submitted using Method 1 C or D.

ITN Response Comment. Although test reports are submitted they do not all provide, "verifiable documentation indicating the product tested complies with the Code." Evaluations and calculations based on test results are required.

If you have any questions concerning the defects or deficiencies noted please contact me at (850) 385-6153 or E-mail me at btvson@clemons-rutherford.com.

Respectfully,

Billy Tyson, CBO
CRA Codes & Standards Specialist
Product Approval Application Reviewer
BU1330, BN5405, SMI77, PX2753, SMP46

Administrative Validation Checklist, M1 B, **FL# 12390**, Application

- ✓ 1. Verify the test facility is accredited and approved by the Florida Building Commission.
- ✓ 2. Verify testing laboratory's certification of independence.
- ✓ 3. Verify the test reports are for the products listed on the application and that the products are within the scope of Rule 9B-72.
- ✓ 4. Verify that the test reports for the products are required by the Building Code as a component of a product approval with the proper category and subcategory.
- ✓ 5. Verify that all data on the test reports are substantiated.
- ✓ 6. Verify the Code sections and reference standards for which the test report demonstrates compliance.
- ✓ 7. Verify the method of demonstrating compliance indicate any limitations on the use of the product, as intended.
ITN Response Note: An evaluation of test data is required to demonstrate compliance. For this reason the compliance method used is inappropriate. Method 1C or 1D would be more applicable.
- ✓ 8. Verify the manufacturer installation instructions, including attachment, are provided and as tested.
- ✓ 9. Verify that a quality assurance program audited by a Florida Building Commission approved third party quality assurance agency is in place.
- ✓ 10. Verify that no rational analysis is conducted under this method. Otherwise the evaluation method must be used to seek product approval.
ITN Response Note: See item 7 above.

Technical Validation

- 11. Verify that the reported data demonstrates compliance with the Florida Building Code.
ITN Response Note: See item 7 above.
- 12. Verify that the correct test was performed.
- 13. To the best of my/our knowledge, this application is complete, the items in the checklist above have been verified, and the test report submitted with this application indicates that the product, method, or system described in this application meets or exceeds the Florida Building Code requirements and reference standards listed in the application.