

**SPECIAL OCCUPANCY TECHNICAL ADVISORY CONCURRENT  
WITH THE STRUCTURAL TECHNICAL ADVISORY COMMITTEE  
TELECONFERENCE MEETING FROM TALLAHASSEE**  
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**October 7, 2021**

**8:00 A.M.**

## **Minutes**

### **SPECIAL OCCUPANCY TAC PRESENT:**

Conn Cole  
Elijah Flowers  
Michelle Haynes

Crystal Myers  
Bob Vincent

### **SPECIAL OCCUPANCY TAC NOT PRESENT:**

Don Whitehead, Chairman  
Alissa Lotane for Richard Hilburn

Doug Aarons

### **STAFF PRESENT:**

Mo Madani  
Robert Benbow  
Thomas Campbell  
Marlita Peters

Justin Vogel  
Jim Hammers  
Sabrina Evans

### **MEETING FACILITATION:**

The meeting was facilitated by Jeff Blair from Facilitated Solutions, LLC. Consultation, Process Design & Facilitation. Information at: [facilitatedsolutions.org](https://facilitatedsolutions.org)

**Welcome:**

**Time: 8:00 a.m.**

Mr. Blair welcomed everyone to the concurrent meeting of the Special Occupancy TAC, and Structural TAC.

**Roll Call:**

Mr. Blair performed roll call for Special Occupancy TAC. A quorum was determined with 5 members present at roll call.

**Agenda Approval:**

Ms. Haynes entered a motion to approve the agenda for today's meeting as posted. Mr. Cole seconded the motion. The motion was passed unanimously with a vote of 5-0.

**Approval of Minutes from September 24, 2021:**

No Action

**Declaratory Statements:**

**1) DS 2021-050 by Thomas Smith of Classic Florida Dream Homes, LLC**

Mr. Smith, petitioner was present on the call and provided information on the declaratory statement.

Mr. Belcher stated that he and FHBA are in support of the staff analysis.

Mr. Madani provided the background information on the declaratory statement, along with questions and full analysis.

Mr. Vincent entered a motion to support the staff analysis on the declaratory statement. Mr. Flowers seconded the motion.

Mr. Cole asked a question regarding the private provider affidavit. Mr. Madani answered Mr. Cole's question regarding the private provider affidavit.

The motion was passed with a vote of 6-0.

**TAC Comments/Clarifications:**

None

**Public Comments:**

Mr. Seijas made a statement regarding private provider affidavits.

Mr. Vontorio, a private provider informed the TAC on private provider affidavits and inspections.

Mr. Belcher offered assistance in amending the code to address this issue.

**Motion: None**

**Adjournment:**

Mr. Blair requested a motion to adjourn the Special Occupancy TAC meeting.

Ms. Haynes entered a motion to adjourn the meeting. Mr. Cole seconded the motion. The motion was passed unanimously with a vote of 5-0.

The Special Occupancy meeting was adjourned at 9:12 a.m.